

BOARD OF PUBLIC WORKS AND SAFETY MINUTES
May 9, 2007

Approved at the May 15, 2007, Board of Works meeting.

The Board of Public Works and Safety of the City of West Lafayette, Indiana met in regular session in the Board of Works Room at City Hall on May 9, 2007, at 11:00 a.m. Present were Janet L. Broyles and Mayor Mills, who presided. Member Gilbert T. Satterly was absent.

New Hire: Part-Time Patrol Dispatcher Dustin Winger – Police

Police Chief Marvin said I have several pieces of business. First of all, I would request Board approval to hire a part-time dispatcher Dustin Winger, to be effective Monday, May 14. Mr. Winger currently is employed by the Tippecanoe County Sheriff's Department as a full-time dispatcher. So there will be very little training to do along with this, since he's already going in the same room. He's very good at it. We did the background; he does meet all the requirements, and the hourly rate budgeted for the position for 2007 is \$15.00 per hour.

Ms. Broyles said I move that we approve the hiring of Dustin Winger as a part-time patrol dispatcher, effective Monday, May 14, 2007, at an hourly rate of \$15.00. Motion was seconded by Mayor Mills, and the vote was AYE.

Resignation: Patrol Dispatcher Marikko Anderson – Police

Police Chief Marvin said also, unfortunately, I would request the Board approve the acceptance of the resignation of Patrol Dispatcher Marikko Anderson, to be effective June 26, 2007. Marikko's fiancé has accepted a job in Indianapolis, and, unfortunately for us, she's decided to move with him to go down there, so we're losing Marikko.

Ms. Broyles said I move that we accept the resignation of Patrol Dispatcher Marikko Anderson, effective June 26, 2007. Motion was seconded by Mayor Mills, and the vote was AYE.

New Hire: Patrol Dispatcher Alicia Webb – Police

Police Chief Marvin said along with that, as you recall, the Tippecanoe County Sheriff's Department does fund one dispatcher position for us out of 9-1-1 funds. Since Marikko [Anderson] is leaving, the dispatcher that was selected by us and dispatches for us but works for Tippecanoe County 9-1-1 wants to come to work for us doing the same job. And that person is Alicia Webb. So I would request that you give Board approval for us to employ her as our dispatcher now, still doing the same job, same place, everything. Her biweekly salary would be \$1,153.15, and we would make that to be effective June 26, along with the resignation of Marikko Anderson. That was not on the form.

Ms. Broyles said I move that we approve the hiring of Alicia Webb as a full-time patrol dispatcher to replace Marikko Anderson. The biweekly salary will be \$1,153.15, and it's effective June 26, 2007. Motion was seconded by Mayor Mills, and the vote was AYE.

Change Order No. 7: INDOT/Crider & Crider: Tapawingo South Extension Project – Engineering

City Engineer Buck said I have several items for the Board this morning. There are four new change orders for the Tapawingo South Extension, Change Orders 7, 8, 9, and 10. I'll do each one of these separately. The first is Change Order No. 7. It is basically for the conduits that we added to provide for the electrical service to the new street lights and future utilities and structural backfill associated with those, a total of three conduit lines—two four-inch and one two-inch. The total

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amount is an add of \$29,775.00, and I will remind you this is a completely local item. We will be billed the entire amount on this; it's not an 80-20.

Ms. Broyles said and is this with Crider & Crider?

City Engineer Buck said this is with—well, it's to Crider & Crider. The contract is between INDOT and Crider & Crider.

Ms. Broyles said I move we approve the INDOT Change Order No. 7. It's in the amount of \$29,775.00. Motion was seconded by Mayor Mills, and the vote was AYE.

Change Order No. 8: INDOT/Crider & Crider: Tapawingo South Extension Project – Engineering

City Engineer Buck said Change Order No. 8 was required to change Structure Number 34 to a new location. On the plans there was an unknown fiber optic line that was in the way, so we had to move it. It actually ended up saving money; it wasn't as difficult a location as we thought. The item is ultimately a \$547.36 deduct change order. I recommend that for the Board's approval.

Ms. Broyles said I move we approve the INDOT Change Order No. 8 in the negative amount of \$547.36. Motion was seconded by Mayor Mills, and the vote was AYE.

Change Order No. 9: INDOT/Crider & Crider: Tapawingo South Extension Project – Engineering

City Engineer Buck said Change Order No. 9 is also for a structure modification, modification to Structure Number 29A. It's a zero change order. The size of pipe catchbasin was enlarged to make the connection easier. So it ended up being a wash for the contractor. The cost for the larger structure and the simple connection was the same as the planned smaller structure and a more difficult connection, so that's a zero change order.

Ms. Broyles said I move we approve the INDOT Change Order No. 9 in the amount of zero dollars. Motion was seconded by Mayor Mills, and the vote was AYE.

Change Order No. 10: INDOT/Crider & Crider: Tapawingo South Extension Project – Engineering

City Engineer Buck said and the final Change Order No. 10 is for two—actually, four total— street signs, new signs, at the islands on each end where there are turn lanes. This is the request of INDOT and will be added to the contract. It's an object end marker, as well as a sign that signifies for the traffic to veer off to the right, entering the little turn area that's created with the center curb. And it's for an add amount of \$883.20. And that is an 80-20 sharing.

Ms. Broyles said I move that we approve the INDOT Change Order No. 10 with an add of \$883.20. Motion was seconded by Mayor Mills, and the vote was AYE.

Bid Announcement: 2007 CDBG Sidewalk Replacement Project – Engineering

City Engineer Buck said the last item I have is for the Board to approve the advertisement and bid schedule for the 2007 CDBG Sidewalk Replacement Project. We would recommend the Board advertise the Notice to Bidders this coming Friday, May 11 and the following Friday, May 18, with a bid opening date of May 29. This project is replacing sidewalks and curbs and handicapped ramps from Stadium to approximately Lutz on Salisbury Street.

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Ms. Broyles said I move that we approve the ad and bid for the CDBG Sidewalk Replacement Project on Salisbury. The advertisement for Friday, May 11 and Friday, May 18, and open for bid on May 29. Motion was seconded by Mayor Mills, and the vote was AYE.

Claims

Mayor Mills moved to approve the claims as submitted in one docket in the following amount:

Accounts Payable \$ 330,894.50

Motion was seconded by Ms. Broyles, and the vote was AYE.

Minutes

Ms. Broyles said I move that we approve the minutes of the Board of Public Works and Safety meeting of May 1, 2007, as distributed. Motion was seconded by Mayor Mills, and the vote was AYE.

Adjournment

There being no further business at this time, Ms. Broyles moved for adjournment. Motion was seconded by Mayor Mills, and the vote was AYE.