

BOARD OF PUBLIC WORKS AND SAFETY MINUTES
April 24, 2007

Approved at the May 1, 2007, Board of Works meeting.

The Board of Public Works and Safety of the City of West Lafayette, Indiana met in regular session in the Board of Works Room at City Hall on April 24, 2007, at 11:00 a.m. Present were Janet L. Broyles, Gilbert T. Satterly, and Mayor Mills, who presided.

Correction to Bid and Contract Acceptance: Fairfield Contractors, Inc. – Salisbury Street Safety Improvements Project – Clerk-Treasurer

Clerk-Treasurer Rhodes said I'm requesting that the Board make a correction to several transactions approved in regards to the Salisbury Street Safety Improvements Project, Phase I. This has to do with an arithmetical error that was made in the submitted bid sheet. The base bid, which was accepted on April 11, 2006, was accepted as the total given at the bottom of a schedule. The calculations by unit pricing were different by \$9.37. Given that the contract was then accepted on April 18 by unit pricing, I would like to, for purposes of closing out this contract, have you retroactively approve the base bid acceptance as the correct unit pricing of \$974,636.65, for the April 15, 2006, bid acceptance, for the April 18 contract acceptance, and for the subsequent three change orders. That will allow us to close out the project correctly.

Ms. Broyles said I move that we approve the revised contract with Fairfield for the Salisbury Street Improvements, Phase I for the different documents involved, and change the base bid acceptance to \$974,636.65. Motion was seconded by Mr. Satterly, and the vote was AYE.

City Attorney Bauman said I should note that the bid was a unit price bid, and that was merely a figuring of the amount. It was never a lump sum bid.

Quote Acceptance: Mid-States General and Mechanical Contracting Corp – Lincoln Park Shelter Installation – Development/Parks

Clerk-Treasurer Rhodes said second item is simply to note for the record that the quote for the Lincoln Park Shelter Installation was awarded to Mid-States General and Mechanical Contracting Corp. That quote was opened on April 3.

Director of Development Andrew said I guess we're doing another one.

Parks Superintendent Payne said I don't know what we're doing, but we—

Clerk-Treasurer Rhodes said you did accept that quote?

Parks Superintendent Payne said yes.

Director of Development Andrew said it came down a little bit, I think.

Parks Superintendent Payne said right. We had a modification, because we have some materials that they were going to provide.

Director of Development Andrew said we're fine

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Quote Acceptance: 2007 Chevrolet Colorado Truck – Engineering

Clerk-Treasurer Rhodes said the next item, just for the record, that the 2007 Chevrolet Colorado truck, which quote was opened on April 10, has been accepted by Engineering.

Contract: O.W. Krohn & Associates – CAFR Preparation – Clerk-Treasurer

Clerk-Treasurer Rhodes said I'd like to request approval for an agreement between O.W. Krohn & Associates, to provide the Clerk-Treasurer services related to the preparation of the City's Comprehensive Annual Financial Report for Fiscal Year 2006. The work will be billed on an hourly basis, and the estimated range of costs is \$10,000 to \$14,000.

Ms. Broyles said is this for 2006 or 2007?

Clerk-Treasurer Rhodes said Fiscal Year 2006.

Ms. Broyles said okay.

Clerk-Treasurer Rhodes said that CAFR isn't prepared, of course, until 2007.

Ms. Broyles said I move that we approve the agreement between the City and O.W. Krohn & Associates, Certified Public Accountants, for the Comprehensive Annual Financial Report for Fiscal Year 2006. Motion was seconded by Mr. Satterly, and the vote was AYE.

Road Closure: Tapawingo Drive – Dancing in the Streets – Police

Deputy Police Chief Walker said I request Board of Works approval for a road closure for Dancing in the Streets. The street involved would be Tapawingo from State Street to Brown Street, and a partial lane restriction from the entrance to the parking garage on Brown Street to the east end of Brown Street. The dates are July 21 from 7:00 in the morning until 2:00 in the morning on the 22nd.

Mr. Satterly said I move we approve the closing of Tapawingo from State Street to Brown Street with partial lane restriction at the parking garage on Brown Street to the east end of Brown Street, and this is from 7:00 a.m. on July 21 to 2:00 a.m. on July 22, 2007. This is for Dancing in the Streets. Motion was seconded by Ms. Broyles, and the vote was AYE.

SRF Disbursement Request No. 46: Greeley and Hansen, LLC – Construction Inspection Services for Western Interceptor-Division I – WWTU

Public Works Director Downey said I would ask the Board to approve you to sign an SRF payment for \$13,519. This is for work on the Western Interceptor, which is going quite well. The golf course is open, the fence is going up, one cart path is in, many more to do, and only about 400 feet of pipe left, and the soccer field.

City Attorney Bauman said what's the schedule for getting the bike path back in?

Public Works Director Downey said oh, Bob [City Attorney Bauman], hopefully by the end of the month. If not, it will probably be the second week of next month. But they tell me the end of the month.

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Ms. Broyles said I move that we approve the SRF Disbursement Request No. 46 for the Western Sanitary Sewer Interceptor construction with Greeley and Hansen, in the amount of \$13,519. Motion was seconded by Mr. Satterly, and the vote was AYE.

Increase in Wages: Operator Randy McKenzie - WWTU

Public Works Director Downey said I would also ask the Board to approve the increase in salary for Randy McKenzie, who passed a California State Sacramento Course. That would be \$250.00 annually, or \$9.62 biweekly, effective March 1.

Mr. Satterly said I move we approve the salary increase for Randy McKenzie who has passed the California State University Sacramento Course in Operations of Wastewater Treatment Plans I, an adjustment of \$250.00 annually, retroactive to March 1, 2007. Motion was seconded by Ms. Broyles, and the vote was AYE.

Information for Board: Purdue University Earth Day Celebration – WWTU

Public Works Director Downey said at Council meeting last month, the Communications 353 class had an Earth Day event on recycling for students, and they handed out some promotional items. It was very successful; they gave out everything, so we won't have anything later on. Mrs. Hunt [Council President] took some nice pictures. It was a great event, and the students did a good job, an excellent job.

Mayor Mills said yes, they really did. Thank you.

Bid Acceptance: Atlas Excavating, Inc. – Salisbury Street Sewer Improvement Project – Engineering

City Engineer Buck said I would like to ask the Board to award the contract for the Salisbury Street Sewer Improvement Project to the low bidder, which is Atlas Excavating, with a bid of \$557,938. We've reviewed the bid, as well as discussed questions with the contractor, and feel at this time we're ready for the award. That will allow the contractor to begin ordering materials. We'll bring a contract and notice to proceed for next week's Board of Works meeting, and then move forward with construction, having preconstruction conferences, finalizing the maintenance traffic plan that will be implemented, and then issuing some press releases or information about how we're going to go forward with that.

Ms. Broyles said I move we award the bid to Atlas Excavating for the Salisbury Street Sewer Improvement Project. They were the low bidder, at \$557,938. Motion was seconded by Mr. Satterly, and the vote was AYE.

Information for Board and Public: Update on Construction Projects – Engineering

City Engineer Buck said I'd also just like to remind everybody to watch out for construction, especially on Salisbury Street. We're putting a lot of asphalt down. They're getting the travel lanes done today. Salisbury won't be completed today, and if it rains like they're talking, it may not be until later this week or the beginning of next week before it's finished. We're also working on Carrolton and Garfield Street, and there's quite a few restrictions and orange barrels in those areas. Be aware; you might be stopped for the paving machine.

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Contract: Wampler Works – Lincoln Park Playground Equipment – Development

Director of Development Andrew said I'd like to ask the Board to enter into a contract with Wampler Works, for the installation of playground equipment at Lincoln Park in the amount of \$6,000.

Mr. Satterly said I move we approve entering into a contract for the Lincoln Park playground installation project with Wampler Works of Rensselaer, Indiana, and it's in the amount of \$6,000. Motion was seconded by Ms. Broyles, and the vote was AYE.

Claims

Mayor Mills moved to approve the claims as submitted in two dockets in the following amounts:

Accounts Payable \$315,006.66

Accounts Payable \$ 44,222.10

Motion was seconded by Mr. Satterly, and the vote was AYE.

Minutes

Mr. Satterly said I move we approve the minutes of the Board of Public Works and Safety meeting of April 17, 2007, as distributed. Motion was seconded by Ms. Broyles, and the vote was AYE.

Information for Board and Public: Meeting of May 8 Changed to May 9 – Mayor

Mayor Mills said I have just one other thing. Just a reminder that we will have the Board of Works on Wednesday, May 9, instead of Tuesday, the 8th, because that's Primary Election Day. So we're moving Board of Works—

Mr. Satterly said even though there's no primary election?

Mayor Mills said we're still closed. So we're moving it to Wednesday, May 9.

Adjournment

There being no further business at this time, Ms. Broyles moved for adjournment. Motion was seconded by Mr. Satterly, and the vote was AYE.