

BOARD OF PUBLIC WORKS AND SAFETY MINUTES
April 17, 2007

Approved at the April 24, 2007, Board of Works meeting.

The Board of Public Works and Safety of the City of West Lafayette, Indiana met in regular session in the Board of Works Room at City Hall on April 17, 2007, at 11:00 a.m. Present were Gilbert T. Satterly and Mayor Mills, who presided. Member Janet L. Broyles was absent.

Bid Opening: Salisbury Street Sewer Improvement Project – Engineering

Clerk-Treasurer Rhodes opened two bids for the Salisbury Street Sewer Improvement Project.

Mayor Mills read the bids aloud:

Bidder	Base Bid Amount
Atlas Excavating, Inc.	\$ 557,938
R & W Contracting, Inc.	\$ 596,000

Agreement: Komputrol: Annual Maintenance for Accounting Software – Clerk-Treasurer

Clerk-Treasurer Rhodes said I request Board approval for the annual maintenance contract with Komputrol Software Systems for the Clerk-Treasurer's accounting software system. The amount is \$3,300.00.

Mr. Satterly said I move we approve and enter into a contract with Komputrol Software Systems for software maintenance, total \$3,300. Motion was seconded by Mayor Mills, and the vote was AYE.

Request for Proposal Announcement: Lease/Purchase for Police Cars, Engineering Truck, Sanitation Packer – Clerk-Treasurer

Clerk-Treasurer Rhodes said I'd like to request approval of the specifications and advertising and proposal opening date for a request for proposal for equipment lease/purchase financing in the amount of \$272,954, which covers four new Police squad cars for \$81,288, one new 2007 Colorado pickup truck for Engineering in the amount of \$16,950, and one new 2007 McNeilus sanitation packer in the amount of \$174,716. The requested proposal opening date would be May 15. This is the format we've used in the past, and we've had very competitive responses from the market, in terms of lease/purchase financing.

Mr. Satterly said I move we approve the request for proposal for equipment lease/purchase financing, advertise April 27, 2007, and May 4, 2007, with opening May 15, 2007 at 11:00 a.m., and this is for the following equipment: four new 2007 Ford Crown Victoria Police squad cars, \$20,322 each; one new 2007 Colorado two wheel drive extended cab truck, \$16,950; and one 2007 McNeilus 25-yard heavy duty rear load garbage truck mounted on a Crane Carrier Company LET2 chassis sanitary packer, \$174,716. Motion was seconded by Mayor Mills, and the vote was AYE.

Agreement: Fire Protection – Chemtura Corporation and Wabash Valley Hospital – Fire

Clerk-Treasurer Rhodes said I would like to request, on behalf of Fire Chief Phil Drew, approval for the fire protection agreements with Chemtura Corporation and Wabash Valley Hospital for 2007. The amounts were approved last week by the Board. The agreements have been reviewed by the Fire Chief and are ready for approval.

Mr. Satterly said I move we approve the 2007 fire protection agreements with Chemtura Corporation and Wabash Valley Hospital. For 2007 for Chemtura, it's \$7,402.37. Wabash Valley Hospital, \$7,622.23. Motion was seconded by Mayor Mills, and the vote was AYE.

BOARD OF WORKS MINUTES, APRIL 17, 2007, CONTINUED

Disposition of Late Quote for 2007 Chevrolet Colorado Truck – Clerk-Treasurer

Clerk-Treasurer Rhodes said one last item. I wanted to report to the Board that on April 11, we did receive a response to the original request for quote for the Engineering Department truck. It was delivered by the normal U.S. mail delivery. I am asking for Board approval to return this to the quoter, as it was not delivered timely.

Mr. Satterly said I move we return the quote to the sender. Motion was seconded by Mayor Mills, and the vote was AYE.

SRF Disbursement Request No. 45: Greeley and Hansen – Engineering Services for Western Sanitary Sewer Interceptor-Division I – WWTU

Public Works Director Downey I would ask the Board to grant the Mayor permission to sign an SRF payment for the total amount of \$29,809. This is for engineering with Greeley and Hansen for the Western Interceptor.

Mr. Satterly said I move we approve the SRF Disbursement Request on the SRF loan number CS18240001. This is Request No. 45. It's to Greeley and Hansen for engineering services on the Western Sanitary Sewer Interceptor, and it's for \$29,809. Motion was seconded by Mayor Mills, and the vote was AYE.

New Hire: Driver/Collector/Processor Mark Mills – Sanitation

Public Works Director Downey said I would request the Board approve the hiring of Mr. Mark Mills, effective yesterday—and I apologize for that—for the total of \$1,186.65 biweekly in the Sanitation Department. He does hold a CDL, Class B with an air brake endorsement. He is a replacement for one of two employees that left us last Friday.

Mr. Satterly said I move we approve the hiring of Mr. Mark Mills as a Driver/Collector/Processor with the West Lafayette Sanitation Department, effective the beginning of work on Monday, April 16, 2007, biweekly salary of \$1,186.65. This comes from the Sanitation/General Fund 1-09-110 payroll account. Motion was seconded by Mayor Mills, and the vote was AYE.

Request for Proposal Announcement: Management and Maintenance of Digested Liquid Biosolids Program – WWTU

Public Works Director Downey said I would request the Board approve request for proposals for Management and Maintenance of Digested Liquid Biosolids. That's basically the sludge that the Wastewater produces. This would include the transportation and land application, it would involve IDEM permits, etc. that's laid out there. And the first two pages have been corrected by Ms. [Clerk-Treasurer] Rhodes, so that we are legal.

Clerk-Treasurer Rhodes said it was Ms. Thayer-Copeland [Clerk-Treasurer's Administrative Assistant].

Public Works Director Downey said all right. Somebody in the Clerk's Office. With an opening of those proposals on May 22 of this year.

Mr. Satterly said I move we approve the request for proposal of Management and Maintenance of Digested Liquid Biosolids Program, consists of four components, biosolids transportation and land application, land application program management, maintenance and farming, and provide a State-approved offsite biosolids disposal option. The publishing dates are April 27, 2007, and May 4,

BOARD OF WORKS MINUTES, APRIL 17, 2007, CONTINUED

2007, with opening at 11:00 a.m. local time on May 22, 2007. Motion was seconded by Mayor Mills, and the vote was AYE.

Public Works Director Downey said I would add all of those items are being covered now under the present contract. The only difference is the temporary storage which we have added to this program, for the reason that, once we get into the digester renovation, we may need temporary storage of the digested material while that construction is going on. And I have a gentleman here that would like to speak to the Board after we finish regular business.

Change Order #3: Fairfield Contractors, Inc. – 2006 Salisbury Street Safety Improvements Project – Engineering

City Engineer Buck said I have several items for the Board this morning. The first is with the Salisbury Street 2006 Safety Improvements Project. It's our final change order, contract modification #3. It's for a net change of negative \$105,147.25. This Change Order deletes the asphalt, milling, and overlay work included in part of the 2007 street resurfacing, as well as balances overruns on concrete curb ramp items and curbs and fill for the most part are the large items. So I request the Board approve this. This will finalize the contract with Fairfield and then we can approve and go ahead and pay them for their final contract amount.

Mr. Satterly said I move we approve the contract modification #3 on the 2006 Salisbury Street Safety Improvements. It's a net change of -\$105,147.25. The adjusted awarded contract amount is \$936,496.98. Motion was seconded by Mayor Mills, and the vote was AYE.

Information for Board and Public: Salisbury Street Resurfacing Project – Engineering

City Engineer Buck said I will make mention on Salisbury Street, Milestone Contractors are starting the milling work today, so be aware of lane restrictions. No closures on Salisbury Street for this part of the work, between Meridian and Robinson up to Riley. Also in that same area, we are doing quite a bit of work on Carrolton. A curb has been demolished. There's a lot of orange barrels. I just want to alert everybody to be careful. They have started replacing that work, putting the stone back in, and they'll start putting the new curbs back in on Carrolton.

Information for Board and Public: Garfield Street Construction and Resurfacing – Engineering

City Engineer Buck said there's also some work going on this week down on Garfield Street. All of Garfield will be patched and resurfaced, and the section between Dodge and Evergreen is getting completely reconstructed as well. So we will have that closed for a period of time tomorrow. We have notified everybody in the area, but I just wanted to make mention of that, to get the word out, to help everybody know if you can take an alternate route, take an alternate route.

Contract: KJG Architecture, Inc. – Architectural Services for Temporary Fire Station – Engineering

City Engineer Buck said the next item I have is for Fire Station No. 3, temporary station design contracts. I have three agreements. The first that I'll bring is with Kelly Good, KJG Architecture. This is an amount not to exceed \$25,500. The estimate is, I think, \$16,500, going from memory. But it's to begin the architectural design and construction documents for the Parks barn facility renovation and moving forward with construction documents and also it includes construction inspection services.

Mr. Satterly said I move we approve entering into a contract with KJG Architecture, Inc. for the design and preparation of construction documents for the proposed temporary fire station, which will be located at the intersection of Salisbury Street and Kalberer Road in West Lafayette, and the

BOARD OF WORKS MINUTES, APRIL 17, 2007, CONTINUED

fee is \$16,500, up to a not-to-exceed fee of \$25,500. Motion was seconded by Mayor Mills, and the vote was AYE.

Contract: L'Acquis Consulting Engineers – Building Systems Design Services for Temporary Fire Station – Engineering

City Engineer Buck said the next agreement is with L'Acquis Consulting, commonly referred to as LACE. They will be performing the mechanical, electrical, and plumbing design for the same effort. Theirs is not to exceed \$20,000.

Mr. Satterly said I move we enter into an agreement with L'Acquis Consulting Engineers for the plumbing and mechanical effort for the temporary fire station. Compensation is \$20,000. Motion was seconded by Mayor Mills, and the vote was AYE.

Contract: The Schneider Corporation – Site Work and Utility Engineering Services for Temporary Fire Station – Engineering

City Engineer Buck said and the third is for site work and utility engineering services for the temporary fire station location. This is with Schneider Engineering, and it's not to exceed \$25,000.

Mr. Satterly said I move we enter into the contract with Schneider Corporation for site work for \$25,000. Motion was seconded by Mr. Satterly, and the vote was AYE.

Update on Temporary Fire Station Project - Engineering

City Engineer Buck said thank you. We have started a little bit of these efforts, as far as preliminary scope of the work and looking at the floor slab out there, for example. They've started a little bit of data collection toward this effort, and we have a little bit of some information that we showed Redevelopment prepared, and now we'll move forward with putting the detail to that information and actually making construction documents.

Information for Board: Traffic Commission Meeting – Engineering

City Engineer Buck said I'd also like to mention Traffic Commission will meet in here in this room on Wednesday afternoon at 5.

Information for Board on Chauncey Square Area Construction Projects - Engineering

City Engineer Buck said there's a lot of work going on around the Chauncey Square planned development, between Salisbury, Columbia, North Streets, and South Street. And our sewer project that we bid this morning will also be in that vicinity. We've got a lot of street resurfacing that will eventually end up going on toward the fall in that same area. It's going to be changing as we go forward toward the spring and summer break for campus. So be aware of the changing parking and changing landscape down there.

Claims

Mayor Mills moved to approve the claims as submitted in five dockets in the following amounts:

Accounts Payable	\$ 210,266.29
Accounts Payable	\$ 4,915.81
Accounts Payable	\$ 1,271.45
Payroll	\$ 12,613.12
Payroll	\$ 348,481.24

Motion was seconded by Mr. Satterly, and the vote was AYE.

BOARD OF WORKS MINUTES, APRIL 17, 2007, CONTINUED

Minutes

Mr. Satterly said I move approval of the Board of Public Works and Safety minutes of the meeting of April 10, 2007, as distributed. Motion was seconded by Mayor Mills, and the vote was AYE.

Proclamation: Skip a Meal, Feed a Child Day – Mayor

Mayor Mills said I have one additional item today. This is proclamation:

PROCLAMATION

WHEREAS, according to the World Food Programme of the United Nations, one child dies every five seconds because he or she is hungry; and

WHEREAS, in an effort to raise awareness of local and world hunger, the Student Humanitarian Organization of West Lafayette Junior/Senior High School and the War on Hunger-Committee of 19 student campaign of Purdue University have partnered to bring "Skip a Meal, Save a Child" to our community; and

WHEREAS, half of the money raised on April 19 will benefit the hungry in our community and the other half will help the hungry and malnourished children in underdeveloped countries through the United Nations World Food Programme, where as little as 19 cents can feed one child for an entire day;

THEREFORE, I, Mayor Jan Mills, declare Thursday, April 19 as

SKIP A MEAL, FEED A CHILD DAY

in our community and urge all our citizens to donate generously to this very worthy cause.

Jan H. Mills
Mayor

Mayor Mills said so these two groups on campus and the West Lafayette Junior/Senior High School are urging everyone to skip lunch and donate that money that you would typically spend on your lunch, or go ahead and eat, but donate generously to their campaign to help feed children around the world. It's a great effort and a great collaboration between those two groups, so we just encourage people to participate in the community.

Information for Board: Annual Training for Wastewater Employees – WWTU

Public Works Director Downey said every year, we try to keep our employees at the Wastewater Plant top-notch people, and today I have with us Brad Musick who does that training. He has a presentation for you.

Mr. Brad Musick [president, Wastewater Solutions, Inc.] said he told me to keep it real short. I'm still shocked that he called me gentleman earlier. I'd come back every day if he'd say that. As David [Public Works Director Downey] said, they have annual training down at the Wastewater Treatment Plant, and I've been fortunate enough to be a part of it for some time. The last training was completed March 12 through March 16, and the course covered optimization of the treatment plant

BOARD OF WORKS MINUTES, APRIL 17, 2007, CONTINUED

and the collection system. About 17 people, I believe—if you look at the list down at the bottom that has the names of the folks that attended—they all did a great job in the class this year. I'll just read this one little paragraph: "Over the last 15 years, the staff at the Wastewater Utility has continually increased their professional skills, certifications, and capabilities. The staff does an outstanding job of treating approximately 1 billion—I just want to say that again, 1 billion, that's with a "b"—"gallons of wastewater per year, removing over 98% of all the pollutants." They really do an outstanding job down there, and I think the City should recognize and take comfort in the quality of the staff that they have down there. It's a kind of an unsung hero group of people down there that do a great job. And I think this training program has helped them and the City and everybody else. So I just wanted to share that with you.

Mayor Mills said excellent. Thank you very much.

Adjournment

There being no further business at this time, Mr. Satterly moved for adjournment. Motion was seconded by Mayor Mills, and the vote was AYE.