

CITY OF WEST LAFAYETTE, INDIANA  
BOARD OF PUBLIC WORKS AND SAFETY  
MINUTES

March 4, 2008  
11:00 A.M.

City Hall Lower Level Conference Room

Members present were Susan K. Goldman, Bradley W. Marley, and Mayor John R. Dennis, who presided

I. APPROVAL OF MINUTES

February 26, 2008, Meeting

Ms. Goldman moved to accept the minutes of the February 26, 2008, Board of Works meeting. Mr. Marley seconded the motion. The motion was adopted.

II. OLD BUSINESS

A. Acceptance of WWTU Chemicals Bid

Public Works Director Downey recommended the low quote for both Sodium Hypochlorite and Sodium Bisulfite at \$0.73 per gallon and \$1.07 per gallon, respectively, from JCI Jones Chemicals.

Ms. Goldman moved that the bid from JCI Jones Chemicals be approved. Mr. Marley seconded the motion. The motion was adopted.

B. City Engineering Project List

City Engineer Buck presented an updated project list, to reflect the three claims that are a part of the claims approval packet for this week. A \$116 claim for the Kalberer Road project from 2003-2004, not on the list, came up in INDOT's final audit of this federal aid project. Since the amount is minor, Engineering is paying this out of EDIT Consulting. Ms. Goldman asked whether INDOT typically waits a certain time period after a project to do an audit. Mr. Buck responded that he didn't know if they are required to perform an audit within a certain timeframe. It varies, and it can be several months. Mayor Dennis noted that the project list is very helpful.

C. WWTU Project List

Public Works Director Downey presented an updated project list, representing the projects for which there are contracts at the present time. His intent is to show all work in progress. With seven buildings at the Wastewater Plant and 14 lift stations, with numerous miles of the collection system, it's quite a bit of work. Mr. Marley asked about item 5, where the Green Meadows Lift Station has nothing in the current column, whether that's because the amount hasn't been determined yet. Mr. Downey responded that was the case, that the City will only pay 40% of the construction costs, not the design and construction oversight, but just the construction fees. That was awarded to ISI [Infrastructure Systems, Inc.] for over

\$900,000, so the City will only pay 40% of that. Mr. Marley asked if that were the same situation on the Barberry Lift Station; Mr. Downey responded that it was. We were fortunate to get a federal grant from the EPA for those two lift stations.

In response to Mayor Dennis' question as to whether the Board found these listings helpful, both Ms. Goldman and Mr. Marley indicated that they did. Mr. Marley said that he refers to the listing each time there is a disbursement.

VI. NEW BUSINESS

A. National American Red Cross Month Proclamation

Mayor Dennis read a proclamation declaring March 2008 American Red Cross Month which he then signed.

B. Cancel Board of Works Meeting of March 11, 2008

Mr. Marley moved that the March 11, 2008, Board of Works meeting be cancelled. Ms. Goldman seconded, and the motion was adopted.

C. SRF Disbursement Request #69 - \$40,661 for Western Sanitary Sewer Interceptor-Division II Design [\$2,071] and Construction Services [\$38,590] to Greeley and Hansen

Public Works Director Downey asked for approval of payment to Greeley and Hansen for design and construction services on the Western Interceptor-Division II. He reported that the project is on its final leg, but they are not certain whether INDOT is going to go over or under the railroad tracks, so two plans have been designed. The final connections and removal of the three Lift Stations at Blackbird, Camelback, and Windsor are not yet planned. Greeley and Hansen has been providing construction oversight, so the contract was extended to complete Division II. That will be presented at the next meeting. The SRF Loan includes all phases of the project. Construction on Divisions I and II has been reasonable financially. The golf course was expected to be challenging, and the other challenging phase will be between Married Student Courts and the Airport. From the railroad tracks south to the Plant should be very reasonable, and the specifications for that phase may come to the Board by the end of March. Division II should be done by the end of March, unless there are weather problems. The hope is to get Division III done this summer, from the Plant to US 231 South up to the Purdue coal plant. This will mean that one lane of the roadway will be closed until the work is completed. Once that work is done, the work will move to the gravel pit, and then the corridor by Married Student Housing will be started. After that, the three lift stations will be cut off. Mr. Marley asked about the \$2,480 sub consultant bill dated January 10 from HE-BFS. On the Disbursement Request Information, question 15 ["Has the Qualified Entity paid the request and is now seeking reimbursement?"] is marked no. Mr. Downey responded that Greeley and Hansen will pay HE-BFS, and any penalties or late fees will be absorbed by Greeley and Hansen. Mr. Marley asked about the \$750 adjustment (a deduct) on the HE-BFS bill, which brought the net to \$1,730.78. City Engineer Buck said that it was refunds of the bid packet fees by the unsuccessful bidders. Mr. Marley asked about the markup on the bill being \$248.08, which is based on the sub consultant bill prior to the deduct. Mr. Downey said he would investigate this.

Mr. Marley moved to approve SRF Disbursement Request #69 for \$40,661. Ms. Goldman seconded the motion, and the motion was adopted.

D. SRF Disbursement Request #9 - \$62,860 for Digester Renovation Engineering Services to M.D. Wessler & Associates, Inc.

Public Works Director Downey asked for payment to Wessler & Associates for construction oversight on the Wastewater Digester Project. Mr. Marley discussed that he was unable to reconcile the loan amount reported to the contract amount, and previous disbursements to the master WWTU project spreadsheet. Mr. Downey explained that this project has several funding sources, including two SRF loans, general obligation money, and SRF equipment replacement funds to replace items previously purchased with SRF loans such as the head works grit pumps. He explained that there are also other expenses that are paid out of the annual operation and maintenance budget, such as the cleaning of the digesters and aerator pumps. The decision to use SRF funds is based on SRF guidelines and for this project, construction and design costs are eligible for financing. Mr. Marley requested that the project spreadsheet be revised to provide the total cost of the project, and to match funding sources to the estimated costs, including multiple sources of capital if applicable. He explained in reference to previous variances, that the goal is to be able monitor variances, and when overages occur, to be able to make an informed decision as to why we went over and how we are going to fund the excess costs. His concern is when overages occur, the money to cover that has to come from somewhere, and he wants the specifics on matching costs and sources of funding.

Ms. Goldman moved to approve SRF Disbursement Request #9 for \$62,860. Mr. Marley seconded the motion, and the motion was adopted.

E. Claims

1. AP Docket \$ 95,294.59
2. AP Docket \$ 3,779.41
3. AP Docket \$106,318.64
4. PR Docket \$ 9,000.00
5. PR Docket \$104,298.91
6. PR Docket \$ 11,790.20
7. PR Docket \$295,394.61

Ms. Goldman moved that the claims be approved. Mr. Marley seconded the motion. The motion was adopted.

F. Parks

Parks Superintendent Payne congratulated the Parks staff on an excellent season at the skating center. About 20,000 enjoyed skating, and revenues were about \$85,000.

G. Engineering

City Engineer Buck noted that yesterday some information from FEMA was received, advising of updated flood maps to be used in the National Flood Insurance Program [NFIP]. They're developing digital FIRMS, Flood Insurance Rate Maps. There are

several meetings today for interested citizens, including a workshop and a public open house tonight at the Faith Community Center on State Road 26 East between 4:00 and 8:00 p.m. Representatives from FEMA and the Indiana Department of Natural Resources, as well as local staff, will be present to answer questions regarding flood plain protection and mitigation as a part of the NFIP.

H. Council

Council President Hunt noted that the America in Bloom program is moving along. There's a heritage preservation component, and Fire Station #1 may be recognized for the landscaping they did as part of the station renovation.

I. Wastewater

Public Works Director Downey provided Amendment No. 1 for \$170,000 to the Agreement for Professional Engineering Services (dated January 23, 2007), with Greeley and Hansen for construction oversight for the Western Interceptor. He noted that they had been operating under the original agreement for construction oversight of Division I, and this amendment is to finish out Division II. The project has gone very well and not needed as much oversight in Division I, so he allowed the original contract to continue into Division II. He asked for the Board to review the amendment for action at the March 18 meeting.

Mr. Downey also presented a proposal from Wastewater Solutions, Inc. for \$20,105 for training of the Wastewater operators. He requested Board action at the March 18 meeting. At this time the WWTU has three Class III operators, four Class II operators, and one Class IV. Operator ratings are from I to IV, and A through D, with IV and D being the highest. In response to a question from Clerk-Treasurer Rhodes regarding the relationship between Mr. Jon B. Musick of Wastewater Solutions, Inc. and Wessler & Associates, Mr. Downey responded that there is no relationship. Ms. Rhodes had noticed that Mr. Musick had been involved when Wessler & Associates was involved in the response to the RFQ for the design of the digester. Mr. Downey said that Mr. Musick had been a subcontractor of Wessler to write the operation plan after construction has been complete, and he did do some consulting for Kennedy/Jenks. He was with Kennedy/Jenks at the time.

III. **ADJOURNMENT**

There being no other business to come before the Board, Ms. Goldman moved to adjourn the meeting. The meeting was adjourned.