

CITY OF WEST LAFAYETTE, INDIANA
BOARD OF PUBLIC WORKS AND SAFETY
MINUTES

FEBRUARY 26, 2008
11:00 A.M.
CITY HALL BOARD ROOM

Members present were Susan K. Goldman and Bradley W. Marley. In Mayor John R. Dennis' absence, Ms. Goldman presided.

I. PRE-CAUCUS

Agenda items were discussed among Board members and Department Heads.

II. APPROVAL OF MINUTES

Approval of Minutes, February 19, 2008, Meeting

Mr. Marley moved to approve the minutes of the February 19, 2008, Board of Works meeting. Ms. Goldman seconded the motion, and the motion was adopted.

III. OLD BUSINESS

A. Acceptance of WWTU Chemicals Bid

Public Works Director Downey recommended that Brenntag Mid-South, Inc. be the company from which we purchase sodium hydrogen sulfite at \$1.095 per gallon. 30,000 gallons were used last year. He also recommended that JCI Jones Chemicals, Inc. be selected as the source for the sodium hypochlorite at \$0.76 per gallon. Ms. Goldman asked if ALTIVIA were less than Brenntag on the sodium hypochlorite. City Attorney Burns noted that Jones' price drops to \$0.73 per gallon if we buy 4,000 gallons or more. Mr. Downey said that he made an error, that ALTIVIA is the low bidder, and that we should accept the price of \$0.73 per gallon. Clerk-Treasurer Rhodes asked if the Street Department would be purchasing 4,000 gallons or more, because JCI Jones is the lowest, if you buy 4,000 or more at one time. Mr. Burns said his interpretation was that it is 4,000 or more, not necessarily all at one time. Mr. Downey said he would investigate the matter further and bring it back to the Board.

Mr. Marley moved to take the bids under advisement. Ms. Goldman seconded the motion, and the motion was adopted.

B. Acceptance of Street Department Single-Axle Dump Truck

Public Works Director Downey recommended acceptance of the bid from Freightliner with the two options, airbrakes at \$750 and the shorter bed with the toolbox for \$2,358. With the truck price of \$78,250, the total is \$81,358. The high bid was \$89,843 with those two options. The low bid does meet specifications.

Mr. Marley moved to accept the low bid for the dump truck. Ms. Goldman seconded the motion, and the motion was adopted.

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C. Notice of Acceptance of Quote for Fire Department Vehicle

Fire Chief Drew recommended that the quote for the Honda Ridgeline RTX with mud flaps from Bob Rohrman Honda for \$21,519 be accepted. He added that the vehicle has a couple of features that are different from the current vehicle. The current vehicle has 131,000-some miles on it; it's 12 years old. This one has four-wheel drive and a small bed, both of which will be very practical for transportation under adverse weather conditions, and for moving equipment between the fire stations and from fire scenes.

Mr. Marley moved to accept the quote for the Honda Ridgeline. Ms. Goldman seconded the motion, and the motion was adopted.

D. Notice of Acceptance of Quote for Parks Department Truck

Parks Superintendent Payne recommended acceptance of the low quote for the Ford F-250 4x4 regular cab with a 137-inch wheelbase from Raisor Ford for \$18,800.

Mr. Marley moved to accept the quote for the Parks Department truck. Ms. Goldman seconded the motion, and the motion was adopted.

IV. NEW BUSINESS

A. New Hire: Mayor's Office Receptionist – Jami Ade

Human Resources Director Foster said that the Mayor is asking the Board approval to hire Jami Ade as the part-time receptionist/office assistant, effective February 25, at an hourly rate of \$11.00 per hour. She will be considered a regular part-time employee, and will earn pro-rated leave benefits based on 25 hours per week.

Ms. Goldman moved to accept the hiring of the Mayor's Office receptionist. Mr. Marley seconded the motion, and the motion was adopted.

B. SRF Payment #68: Atlas Excavating, Inc. for Western Sanitary Sewer Interceptor-Division II Project - \$1,032,108

Public Works Director Downey requested that the Board authorize the Mayor to sign this request for payment. There is a retainage of 5%, so the amount to the contractor is actually \$994,056.

Ms. Goldman made a motion to accept the request for payment. Mr. Marley seconded the motion. The motion was adopted.

C. SRF Payment #8: Bowen Engineering Corp. for Digester Renovation Project - \$223,256

Public Works Director Downey requested that the Board authorize the Mayor to sign this request for payment. There is a 5% retainage, so the contractor will receive \$200,930.

Ms. Goldman made a motion to accept the request for payment. Mr. Marley seconded the motion. The motion was adopted.

D. WWTU Project Payments Listing Update

Public Works Director Downey provided a project listing update for Wastewater. There are some minor contracts that are not listed, but they will be in the next update. He reported that the Western Interceptor-Division II and the Digester

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Renovation are both progressing. The Barbarry Lift Station is completed, and the Green Meadows Lift Station is moving forward to begin construction soon.

E. Notice to Bidders: Lease/Purchase Financing of City Vehicles

Clerk-Treasurer Rhodes requested that the Board approve the Notice to Bidders for lease/purchase financing of \$243,609 for nine vehicles. Bids will be opened on March 18, with advertising on February 29 and March 7.

Ms. Goldman made a motion to approve the Notice to Bidders, the advertising dates, and the bid opening date. Mr. Marley seconded the motion. The motion was adopted.

F. Claims

1. AP Docket \$35,752.56

Ms. Goldman made a motion to approve the claims. Mr. Marley seconded the motion. The motion was adopted.

2. AP Docket \$123,974.06

Mr. Marley made a motion to approve the claims. Ms. Goldman seconded the motion. The motion was adopted.

V. ADJOURNMENT

There being no further business to come before the Board, Ms. Goldman moved that the meeting be adjourned. Mr. Marley seconded the motion, and the meeting adjourned, the time being 11:42 a.m.