

BOARD OF PUBLIC WORKS AND SAFETY MINUTES
January 9, 2007

Approved at the January 16, 2007, Board of Works meeting.

The Board of Public Works and Safety of the City of West Lafayette, Indiana met in regular session in the Board of Works Room at City Hall on January 9, 2007, at 11:00 a.m. Present were Janet L. Broyles, Gilbert T. Satterly, and Mayor Mills, who presided.

Bid Opening: Sanitation Packer – Sanitation

Clerk-Treasurer Rhodes opened one bid for a sanitation packer. She said we received one bid from McNeilus. The bid does not contain the bid form required in our Notice to Bidders, nor a bid bond. The form of the response is in a proposal on one model. I'd like to ask the City Attorney's advice, whether the bid ought to be read aloud by the Mayor. Nonconforming, and the fact that there is no bid form nor a bid bond, and this is the only bid we received for this.

City Attorney Bauman said even if the bid form is waived as an irregularity—

Clerk-Treasurer Rhodes said the noncollusion affidavit cannot be waived.

City Attorney Bauman said no, cannot, and it seems to me that the bid bond is a substantive matter as well.

Clerk-Treasurer Rhodes said your advice then is not to read the bid aloud, is that correct?

City Attorney Bauman said well, there's some peculiar law on that, but clearly the purported bid is not compliant with law.

Mr. Satterly said then don't read it. Just send it back and tell him what we need.

Clerk-Treasurer Rhodes said I understand the direction of the Board is to return the bid and explain the matters that were nonconforming, is that correct?

Mr. Satterly said right, that's what I would suggest.

Clerk-Treasurer Rhodes said that's the only bid that was received for this item.

Public Works Director Downey said I recommend that we re-bid then.

Mayor Mills said okay.

SRF Disbursement Request No. 35: Atlas Excavating, Inc. – Western Interceptor-Division I – WWTU

Public Works Director Downey said I would ask the Board to approve the Mayor signing an SRF Disbursement Request. This is for the Western Interceptor. It's to Atlas Excavating for the total of \$576,739, and it's for Phase I of the Western Interceptor.

Ms. Broyles said I move that we approve the SRF Disbursement Request No. 35 for the Western Sanitary Sewer Interceptor-Division I with Atlas Excavating, Inc. in the amount of \$576,739. Motion was seconded by Mr. Satterly, and the vote was AYE.

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SRF Disbursement Request No. 82: Wessler and Associates – Engineering Services for Digester Renovation – WWTU

Public Works Director Downey said I would also ask the Board to approve the Mayor signing an SRF payment for \$68,000 to Wessler and Associates. It's for more design work on the digester renovation.

Mr. Satterly said I move we approve the Request No. 82 for the engineering services for the 2006 Bond Digester Renovation. It's to Wessler and Associates in the amount of \$68,000. Motion was seconded by Ms. Broyles, and the vote was AYE.

2007 WWTU Budget – WWTU

Public Works Director Downey said I would ask the Board to approve the Wastewater Utility Treatment budget for 2007. I thought I had more than one copy. I only have one copy, and I would ask more copies be made, if the Board approves it.

Mr. Satterly said I move we approve the West Lafayette Wastewater Treatment Utility's budget for 2007 as distributed. Motion was seconded by Ms. Broyles, and the vote was AYE.

Mr. Satterly said this assumes no increase in the Wastewater Treatment fees?

Mayor Mills said right.

Information for Board: IDEM Award – WWTU

Public Works Director Downey said one other piece of information. The Wastewater Utility received an award, and IDEM would like to get a picture of the Board with the Mayor included to put into a newsletter at IDEM. And hopefully Mr. [City Attorney] Bauman brought his camera and will take a picture of the Board. That's all I have. Thank you.

Change of Personnel Titles – Fire

Fire Chief Drew said I have one item today. I request that Jeff Need be promoted to Training Instructor on A shift. This has come about because Steve Fountain is one of several firefighters who are going to retire at the end of the year, and Steve is currently the Training Instructor and Jeff is the Assistant Training Instructor, so for the betterment of the department, all three of us have agreed, and in fact Steve offered, to swap positions with Jeff. So I request that be done and be effective at the first of January.

Ms. Broyles said I move that we approve the promotion of Jeff Need to Training Instructor on the A shift effective January 1, 2007. Motion was seconded by Mr. Satterly, and the vote was AYE.

Grant Approval and Signature Ratification: 426 Brownfields Grant – Development

Director of Development Andrew said I'd like to ask the Board to approve us entering into a grant agreement with the Indiana Brownfields Program in the amount of \$10,000 for 426 Brown Street.

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Mr. Satterly said I move we enter in an agreement with the Indiana Brownfields Program, \$10,000 grant awarded by the Indiana Brownfields Program, and that's for the environmental assessment activities at the People's Welding Supply brownfield site. Motion was seconded by Ms. Broyles, and the vote was AYE.

Clerk-Treasurer Rhodes said this ratifies the grant agreement signed by the Mayor on December 29, 2006.

Claims

Mayor Mills moved to approve the claims as submitted in four dockets in the following amounts:

Accounts Payable	\$371,846.86
Accounts Payable	\$193,758.49
Accounts Payable	\$2,513.72
Payroll	\$300,041.21

Motion was seconded by Mr. Satterly, and the vote was AYE.

Minutes

Mr. Satterly said I move we approve the minutes of the Board of Public Works and Safety meeting of January 2, 2007, as distributed. Motion was seconded by Ms. Broyles, and the vote was AYE.

Adjournment

There being no further business at this time, Mr. Satterly moved for adjournment. Motion was seconded by Ms. Broyles, and the vote was AYE.