

CITY OF WEST LAFAYETTE
TRANSFER OF FUNDS REQUEST

TO: CLERK-TREASURER, BY AGENDA DAY

FROM: DEPARTMENT Mayor DATE: 5-25-07

TRANSFER FROM:

*ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
<u>1-1-312</u>	<u>Consulting</u>	<u>\$ 3,000</u>

**TOTAL \$ 3,000

TRANSFER TO:

*ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
<u>1-1-392</u>	<u>PR</u>	<u>\$ 3,000</u>

**TOTAL \$ 3,000

EXPLANATION FOR TRANSFER (Feel free to attach additional info)

25 "welcome back students" banners

DEPARTMENT HEAD SIGNATURE:

Jan H. Hill

*Please list account numbers in numerically ascending order with one total for each account.

**TRANSFER FROM Total MUST Equal TRANSFER TO Total.