

**RESOLUTION NO. 32-04****A RESOLUTION REQUESTING THE TRANSFER OF FUNDS**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WEST LAFAYETTE, INDIANA, AS FOLLOWS:

The transfer of funds under I.C. 6-1.1-18-6, as requested by the Clerk-Treasurer of the City of West Lafayette, Indiana has been found by the proper officers to be necessary. The transfer is hereby appropriated and directed.

**TRANSFER OF FUNDS:****GENERAL FUND**

## Mayor

From: Acct. No. 1-1-441, Furniture & Fixtures	\$ 1,000
To: Acct. No. 1-1-392, Public Relations	\$ 1,000

## Clerk-Treasurer

From: Acct. No. 1-2-151, Personnel Insurance	\$90,960
To: Acct. No. 1-2-110, Salaries – Full Time	\$ 9,400
Acct. No. 1-2-362, Repair Services	\$ 1,000
Acct. No. 1-2-341, Insurance	\$60,000
Acct. No. 1-2-443, Office Equipment	<u>\$20,560</u>
TOTAL	\$90,960

## Engineering Department

From: Acct. No. 1-5-120, Salaries – Part Time	\$ 3,300
To: Acct. No. 1-5-331, Legal Notices	\$ 3,300

## City Hall

From: Acct. No. 1- 6-394, Contracts	\$ 400
To: Acct. No. 1-6-353. Water	\$ 400

## Fire Department

From: Acct. No. 1-8-221, Institutional Supplies	\$ 4,900
Acct. No. 1-8-351, Electricity	\$ 1,000
Acct. No. 1-8-352, Gas	<u>\$ 2,000</u>
TOTAL	\$ 7,900

To: Acct. No. 1-8-210, Office Supplies	\$ 200
Acct. No. 1-8-223, Oil	\$ 100
Acct. No. 1-8-316, Physical Exams	\$ 1,500
Acct. No. 1-8-361, Repairs-Buildings & Structures	\$ 500
Acct. No. 1-8-362, Repair Services	\$ 1,000
Acct. No. 1-8-394, Contracts	\$ 4,000
Acct. No. 1-8-451, Library	<u>\$ 600</u>
TOTAL	\$ 7,900
City Services	
From: Acct. No. 1-12-351, Electricity	\$ 1,200
To: Acct. No. 1-12-353, Water	\$ 1,200
Development Department	
From: Acct. No. 1-14-443, Office Equipment	\$ 500
To: Acct. No. 1-14-441, Furniture & Fixtures	\$ 500
TOTAL GENERAL FUND:	\$105,260
MVH FUND	
From: Acct. No. 2-110, Salaries – Full Time	\$ 22,000
To: Acct. No. 2-222, Gasoline	\$ 22,000
TOTAL MVH:	\$ 22,000
EDIT FUND	
From: Acct. No. 20-312, Consulting	\$ 14,000
To: Acct. No. 20-310, Computer Services	\$ 7,000
To: Acct. No. 20-311, Legal Services	<u>\$ 7,000</u>
TOTAL EDIT:	\$14,000
POLICE PENSION FUND	
From: Acct. No. 70-314, Auctioneer	\$ 840
Acct. No. 70-322, Travel	<u>\$ 170</u>
	\$ 1,010
To: Acct. No. 70-316, Physical Exams	\$ 490
Acct. No. 70-317, Written Exams	<u>\$ 520</u>
TOTAL POLICE PENSION:	\$ 1,010

This resolution shall be in full force and effect from and after its passage and signing by the Mayor.

INTRODUCED AND FILED ON THE \_\_\_\_ DAY OF \_\_\_\_\_, 2004.

DULY RESOLVED PASSED AND ADOPTED BY THE COMMON COUNCIL OF THE CITY OF WEST LAFAYETTE, INDIANA ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2004, HAVING BEEN PASSED BY A VOTE OF \_\_\_\_ IN FAVOR AND \_\_\_\_ OPPOSED.

\_\_\_\_\_  
Presiding Officer

Attest:

\_\_\_\_\_  
Judith C. Rhodes, Clerk-Treasurer

PRESENTED BY ME TO THE MAYOR OF THE CITY OF WEST LAFAYETTE, INDIANA ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2004, AT THE HOUR OF \_\_\_\_\_.

\_\_\_\_\_  
Judith C. Rhodes, Clerk-Treasurer

THIS RESOLUTION APPROVED AND SIGNED BY ME ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2004, AT THE HOUR OF \_\_\_\_\_.

\_\_\_\_\_  
Jan H. Mills, Mayor

Attest:

\_\_\_\_\_  
Judith C. Rhodes, Clerk-Treasurer

CITY OF WEST LAFAYETTE  
TRANSFER OF FUNDS REQUEST

TO: CLERK-TREASURER, BY AGENDA DAY

FROM: DEPARTMENT Mayor DATE: 11/8/04

TRANSFER FROM:

<u>*ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
<u>1-1-441</u>	<u>Furniture &amp; Fixtures</u>	<u>\$1,000</u>

\*\*TOTAL \$1,000

TRANSFER TO:

<u>*ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
<u>1-1-392</u>	<u>Public Relations</u>	<u>\$1,000</u>

\*\*TOTAL \$1,000

EXPLANATION FOR TRANSFER (Feel free to attach additional info)

For Mayor's Employee Appreciation lunch in December

DEPARTMENT HEAD SIGNATURE:

*Jan H. Hill*

\*Please list account numbers in numerically ascending order with one total for each account.

\*\*TRANSFER FROM Total MUST Equal TRANSFER TO Total.



**CITY OF WEST LAFAYETTE  
TRANSFER OF FUNDS REQUEST**

TO: CLERK-TREASURER, BY AGENDA DAY

FROM: DEPARTMENT: ENGINEERING DATE: 11/22/04

TRANSFER FROM:

<u>* ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
<u>1-5-120</u>	<u>Part-Time Salaries</u>	<u>\$3,300.00</u>

TOTAL \$ 3,300.00

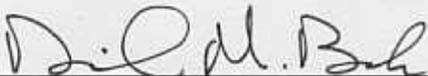
TRANSFER TO:

<u>*ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
<u>1-5-331</u>	<u>Legal Notices</u>	<u>\$3,300.00</u>

\*\* TOTAL \$ 3,300.00

EXPLANATION FOR TRANSFER (feel free to attach additional information)

Additional funds to cover employment advertising expenses.

DEPARTMENT HEAD SIGNATURE: 

- \* Please list account numbers in numerically ascending order with one total for each account.
- \*\* TRANSFER FROM total MUST equal TRANSFER TO total.



**CITY OF WEST LAFAYETTE  
TRANSFER OF FUNDS REQUEST**

TO: CLERK-TREASURER

FROM: DEPARTMENT

Fire

DATE : 11-23-04

TRANSFER FROM:

*ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
1-8-221	Institutional Supplies	\$4900.00
1-8-351	Electricity	\$1000.00
1-8-352	Gas	\$2000.00

\*\*TOTAL      \$7900.00

TRANSFER TO:

*ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
1-8-210	Office Supplies	\$ 200.00
1-8-223	Oil	\$ 100.00
1-8-316	Physical Exams	\$1500.00
1-8-361	Repairs - Bldgs & Struct	\$ 500.00
1-8-362	Repair Services	\$1000.00
1-8-394	Contract Services	\$4000.00
1-8-451	Library	\$ 600.00

\*\*TOTAL      \$7900.00

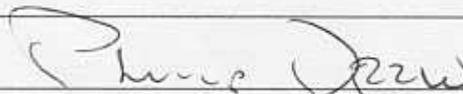
EXPLANATION FOR TRANSFER (Feel free to attach additional info)

The transfer into 316 & 394 are to meet recommendations or requirements per NFPA, OSHA or the city insurance carrier and also for a termite treatment to station #1.

The transfer into 451 is for the purchase of NFPA reference materials.

The transfers into 210, 223, 361 and 362 are to ensure an adequate balance through the year end. The funds may or may not be expended.

DEPARTMENT HEAD SIGNATURE:



\*Please list account numbers in numerically ascending order with one total for each account.

\*\*TRANSFER FROM Total MUST Equal TRANSFER TO Total.



CITY OF WEST LAFAYETTE  
TRANSFER OF FUNDS REQUEST

TO: CLERK-TREASURER, BY AGENDA DAY

FROM: DEPARTMENT - DEVELOPMENT                      DATE: 11/22/2004

TRANSFER FROM:

<u>*Account Number</u>	<u>Account Name</u>	<u>Amount</u>
<u>1-14-443</u>	<u>Development: Office Equipment</u>	<u>\$ 500.00</u>
		<u>**Total \$ 500.00</u>

TRANSFER TO:

<u>*Account Number</u>	<u>Account Name</u>	<u>Amount</u>
<u>1-14-441</u>	<u>Development: Office Furniture</u>	<u>\$ 500.00</u>
		<u>**Total \$ 500.00</u>

EXPLANATION FOR TRANSFER (Feel free to attach additional information)

To transfer from Office Equipment to Office Furniture for a replacement Chair.

Department Head Signature Jess C. Anderson

\*Please list account numbers in numerically ascending order with one total for each account number.

\*\*TRANSFER FROM Total Must Equal TRANSFER TO Total

**RECEIVED**  
NOV 22 2004  
CLERK - TREASURER



CITY OF WEST LAFAYETTE  
TRANSFER OF FUNDS REQUEST

TO: CLERK-TREASURER, BY AGENDA DAY

FROM: DEPARTMENT – DEVELOPMENT (EDIT)

DATE: 11/22/2004

TRANSFER FROM:

<u>*Account Number</u>	<u>Account Name</u>	<u>Amount</u>
20 - 312	EDIT: Consulting	\$ 14,000.00
		<b>**Total</b> \$ 14,000.00

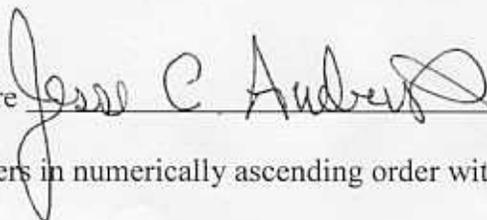
TRANSFER TO:

<u>*Account Number</u>	<u>Account Name</u>	<u>Amount</u>
20 - 310	EDIT: Computer Services	\$ 7,000.00
20 - 311	EDIT: Legal Services	7,000.00
		<b>**Total</b> \$ 14,000.00

EXPLANATION FOR TRANSFER (Feel free to attach additional information)

To transfer from Consulting to Computer Services and Legal Services for payment of invoices for specific Consultation for Computer and Legal Services for the balance of the year.

Department Head Signature



\*Please list account numbers in numerically ascending order with one total for each account number.

**\*\*TRANSFER FROM Total Must Equal TRANSFER TO Total**

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