



Department of Development
222 N. Chauncey Ave., Room 102
West Lafayette, Indiana 47906
(765) 775-5160

Dear Mr./Mrs. Property Owner

The West Lafayette Historic Preservation Commission was established in 2013 to administer the historic preservation ordinance. The goal of the ordinance and the commission is to enhance the quality of life for residents of the New Chauncey Historic District by protecting the integrity of the built environment. The West Lafayette Historic Preservation Commission is fully committed to serving the residents of the New Chauncey Neighborhood. It is our goal to be a useful resource and to work together with all residents and owners to protect historic properties in the district. As you may be aware, the New Chauncey Neighborhood will soon enter into Phase II of the West Lafayette Historic Preservation ordinance in September 2016. This next step of the ordinance will provide invaluable guidance that is intended to uphold the historic nature of the neighborhood.

As President of the West Lafayette Historic Preservation Commission, I invite you to attend a town hall meeting on Monday, August 22, from 6:00-8:00 p.m. at the Morton Center, where your questions about the ordinance, the commission, and the provision of Phase II can be addressed. The town hall meeting will give you a chance to meet the commissioners and the municipal staff who are working to protect this historic district. During the town hall there will be a short PowerPoint presentation on municipal historic preservation followed by an open question and answer period. We hope that this meeting will allow the commission to better understand what concerns you may have, as well as build a greater understanding of historic preservation around the city.

Please send any questions you may have beforehand to my email at ckulesza@purdue.edu. I will incorporate the questions you pose into the presentation. I also invite you to visit the Historic Preservation Commission website at <http://www.westlafayette.in.gov/departments/board.php?structureid=82>. On our website, you will find the ordinance to better understand its intentions and scope. A map of the New Chauncey Historic District showing which properties are included under the jurisdiction of the HPC. An electronic copy of the Historic Preservation Resource Guide is also available; it's a document chock full of information about architectural forms present in the New Chauncey Historic District and the Secretary of the Interior's standards for historic preservation that guide the work of the HPC. You can also find the Application for a Certificate of Appropriateness, a form you will be asked to submit if you plan to undertake work on your property that is covered by the ordinance.

If you are unable to attend the August 22nd town hall, please come to one of our meetings on the second Tuesday of the month at 6:00 PM at Morton Center. We are happy to answer any questions that you may have during public comment.

I would also like to make you aware that there are property changes that can be made without Historic Preservation Commission approval. Instead, this work can be approved by City of West Lafayette staff. The list has been included on the back of this letter.

I look forward to the discussion and I hope you will attend the town hall meeting.

Chris Kulesza

A handwritten signature in black ink, appearing to read "Chris Kulesza". The signature is fluid and cursive, with a large initial "C" and "K".

West Lafayette Historic Preservation Commission President