DUE BY NOON 6-28-16

RECEIVED JUN 27 2016

HOME OF PURDUE UNIVERSITY

CITY OF WEST LAFAYETTE

WEST LAFAYETTE HISTORIC PRESERVATION COMMISSION

222 N. Chauncey Avenue, Room 102 ▪ West Lafayette, IN 47906 ▪ 765-775-5160

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS (COA)

OFFICE USE ONLY*****DO NOT COMPLETE ANY ENTRIES CONTAINED IN THIS BOX*******OFFICE USE ONLY**

Date Received: _____ Date Approved COA Expires: _____

LOCAL HISTORIC DISTRIC PROJECT _____

☐ Approved ☐ Approved with Amendments ☐ Denied ☐ Tabled ☐ Withdrawn by Owner

Approved by: _____ Date: _____

ADDRESS OF PROJECT: 408 Evergreen, West Lafayette, Ind

Brief description of proposed work: (Please PRINT CLEARLY or TYPE)

If necessary for description please attach additional sheet.

Tear down an old garage that is not structurally sound. The rafters and supporting frame work is rotten and decayed and is a safety concern for individuals in the area. See pictures.

What are the approximate start and finish dates of the proposed work?

Start 7/15/2016 Completion 8/10/2016

Present use of property: rental house with a detached garage

Proposed use of property: rental house without a detached garage

APPLICANT (Please PRINT CLEARLY or TYPE)

Name: Phil Wilcox

Mailing Address: 1630 East 750 South Lafayette, Ind 47909

Phone: 765-538-2833

E-Mail: Wilcoxpn@hotmail.com

APPLICANT relationship to Owner ☐ Contractor ☐ Architect ☐ Realtor ☐ Agent ☒ Other The owner

CONTRACTOR (Please PRINT CLEARLY or TYPE)

Name: Phil Wilcox

Mailing Address: 1630 East 750 South Lafayette, Ind 47909

Phone: 765-538-2833

E-Mail: Wilcox@hotmail.com

CONTACT PERSON: Phil Wilcox Phone: 765-538-2833

E-Mail: Wilcoxpn@hotmail.com cell 765-404-3664

ESTIMATED COST OF PROJECT: $1000

Note: I can not attend the July 6th meeting but my son-in-law Wes Trader will be there to answer any questions.

I can attend the July 12th meeting.

(Note: The property was purchased September 14, 2015.

SIGNAGE (Additional Documentation)

(Check-mark all that apply)

- ☐ Color photo(s) of the entire building with proposed location of the signage indicated
- ☐ Close-up photo of the proposed signage location
- ☐ Detailed drawings showing the dimensions of the sign and how it will be attached to the building
- ☐ Description of the proposed sign and bracket materials, dimensions, sign lettering, signage lighting, and method of attachment to the building. We recommend you use existing holes where possible. If new anchorage holes are necessary, place anchorage in existing mortar joints and avoid damaging existing bricks and permanent exposed building materials.

Please note: Signage area and permits must be approved by the City of West Lafayette Engineering Department

STOREFRONTS/FACADES, AWNINGS, SHUTTERS, AND OTHER ARCHITECTURAL ELEMENTS (Additional Documentation)

(Check-mark all that apply)

- ☐ Clear description, photos and elevation drawings of proposed signage, lighting, awnings, security systems, and accessibility provisions (i.e. lifts, ramps, handrails etc.)
- ☐ Color photos/elevations showing storefront/façade of all floors as they relate to all proposed work
- ☐ Drawings specifying the plan, section, and construction details.

NEW CONSTRUCTION, ADDITIONS, GARAGES AND CARRIAGE HOUSES (Additional Documentation)

(Check-mark all that apply)

- ☐ Same requirements as listed on page 2 under **Documentation to be submitted with application**

STOOPS, STEPS, FENCES, HANDRAILS, PORCHES, AND BALCONIES (Additional Documentation)

(Check-mark all that apply)

- ☐ Color photos and construction plans detailing the location of the proposed stoops, steps, fences, handrails, porches, and balconies
- ☐ Drawings specifying the proposed work, construction details, and installation method for all improvements under this section
- ☐ Drawings of existing conditions without the proposed work

ROOFS (Additional Documentation)

(Check-mark all that apply)

- ☐ Color photos detailing the location of the roof(s)
- ☐ Drawings specifying the plans, construction details, and installation methods

APPLICATION SUBMITTAL DEADLINE:
This COA Application Form and all supporting documentation MUST arrive by 12:00 noon on the deadline date established to be considered at the next Historic Preservation Commission Meeting. Any information not provided to staff in advance of the meeting may not be considered by the Commission during their deliberation. Please call if you have any questions and Staff will assist you.

MEETING ATTENDANCE:
For COA applications requiring review by the West Lafayette Historic Preservation Commission attendance at the Commission Meeting is strongly recommended to present the project and answer questions. The Commission will also hear public comments prior to making a decision on the project. Failure by the Owner, applicant or contractor to attend such meetings may result in denial of the Application due to insufficient presentation.

INSPECTIONS:
All projects will be inspected during and following execution, for compliance with the decision(s) rendered by the West Lafayette Historic Preservation Commission.
Owner acknowledges that while the West Lafayette Historic Preservation Commission only considers Certificates of Appropriateness for exterior features, under certain circumstances it may be necessary for the Commission Staff to have access to the interior of the building in order to accurately assess the condition of the exterior features. The lack of access to the interior may prevent the Commission Staff from making a favorable recommendation.
Applicant **MUST** notify the Commission Staff upon completion of the approved COA work for a final inspection of the improvements.

WORKING WITHOUT A COA/DENIAL OF A COA
West Lafayette Staff inspectors regularly inspect historic properties to insure compliance with approved Certificates of Appropriateness. When additional work has been commenced without an approved COA, a Staff inspector may issue a stop work order and request that the Owner seen an addendum to the original COA to include any additional work, revisions or changes. Work undertaken without a Certificate of Appropriateness is illegal, and the West Lafayette Historic Preservation Commission may require that unauthorized changes in a historic structure be reversed or completed in a satisfactory manner. If the work continues, a building official may issue a citation with a fine and the Owner may be required to remove inappropriate and unapproved materials. Please contact the Staff if there is any question about changing the scope of the work approved.