

City of West Lafayette, Indiana  
Board of Public Works and Safety  
MINUTES

March 1, 2016  
8:30 a.m.  
Morton Community Center  
Multi-Purpose Room

Members present were Brooke E. Folkers and Thomas J. Kent. Jonathan C. Speaker and Bradley L. Cohen were absent. Clerk Sana G. Booker presided.

1. APPROVAL OF MINUTES

a. February 23, 2016 Meeting

Mr. Kent moved to accept the minutes of the February 23, 2016, Board of Works meeting. Ms. Folkers seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Quote Opening: Public Right-Of-Way Landscape Maintenance – Parks  
Corporation Counsel Burns opened the three quotes and read them aloud:

	<b>Total Maximum Quote</b>
<b>Company: Custom Cuts Lawn Care, Inc.</b>	
US 52/Sagamore Parkway Medians (6 island beds)	\$6,500.00
Wiggins Street (east of Salisbury Street on south side of road)	\$1,900.00
Sagamore Parkway & Northwestern Overpass	\$8,100.00
Cumberland Avenue between US 52/Sagamore Parkway and Salisbury Street; Median at N. Salisbury Street and LaGrange Street	\$42,015.00
Northwestern Avenue Area; Garden Street Sitting Area	\$13,300.00

	<b>Total Maximum Quote</b>
<b>Company: A-Cut-Above</b>	
US 52/Sagamore Parkway Medians (6 island beds)	\$6,000.00
Wiggins Street (east of Salisbury Street on south side of road)	\$1,830.00
Sagamore Parkway & Northwestern Overpass	\$7,625.00
Cumberland Avenue between US 52/Sagamore Parkway and Salisbury Street; Median at N. Salisbury Street and LaGrange Street	\$37,610.00
Northwestern Avenue Area; Garden Street Sitting Area	\$10,330.00

	<b>Total Maximum Quote</b>
<b>Company: Brickman Group</b>	
US 52/Sagamore Parkway Medians (6 island beds)	No Quote
Wiggins Street (east of Salisbury Street on south side of road)	No Quote
Sagamore Parkway & Northwestern Overpass	No Quote

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	<b>Total Maximum Quote</b>
<b>Company: Brickman Group</b>	
Cumberland Avenue between US 52/Sagamore Parkway and Salisbury Street; Median at N. Salisbury Street and LaGrange Street	\$45,077.00
Northwestern Avenue Area; Garden Street Sitting Area	\$16,423.00

Counsel Burns stated that all quotes were delivered on time.

Ms. Folkers moved that the Public Right-Of-Way Landscape Maintenance quotes be taken under advisement. Mr. Kent seconded the motion.

Mr. Kent asked if all three companies had been used in the previous season, to which Lilly Nature Center Director Dunten responded that two of them had and the other one was new.

The motion was adopted.

b. Ordinance No. 08-16: An Ordinance To Amend Ordinance No. 06-16, To Fix The 2016 Wastewater Treatment Utility Salary Scheduled As Submitted By The Board Of Public Works And Safety For Approval By The Common Council Of The City Of West Lafayette, Indiana – Human Resources

Human Resource Director Foster requested approval for Ordinance No. 08-16, which amends the Wastewater salary schedule. She explained the change to the maximum salary range for the IT Network Administrator position that had not been adjusted according to the intent of the department head.

Mr. Kent moved that the Ordinance No. 08-16 be approved. Ms. Folkers seconded the motion.

The motion was adopted.

c. Contract: CSO Relief Interceptor Project Communications/Public Relations Scope Of Work & Preliminary Budget – Dearing Group – WWTU

WWTU Director Henderson explained that this contract with Dearing Group is to help with communication and public relations for the CSO Relief Interceptor Project, which is the largest public works project leading into the State Street Project. He stated that Dearing Group will also be doing public relations for the State Street Project. He explained this will include handouts and a project website to get information to business owners directly impacted by the project. He also stated that due to working through River Road and crossing State Street, this project will be painful at times. Therefore, we want to make sure this information gets out to the public. The estimated budget for this contract is \$114,600.

Mr. Kent moved that the contract with Dearing Group be approved. Ms. Folkers seconded the motion.

Ms. Folkers asked if this was normal for all big projects, to which Director Henderson responded no. He stated this is the largest project ever taken on with the WWTU. Due to this project impacting such a large amount of people in the heart of the River Road and State Street area, we wanted to be able to go above and beyond.

Mr. Kent asked if Dearing Group was a local company, to which Director Henderson responded yes.

The motion was adopted.

d. Claims

- i. AP Docket           \$83,257.22
- ii. AP Docket         \$13,319.69

Ms. Folkers moved that the claims be approved. Mr. Kent seconded the motion.

There were no questions or comments about the claims.

The motion was adopted.

e. Informational Items

i. Legal Budget & Expenses – Controller

There were no questions or comments about the listing.

ii. Park Board Dockets

There were no questions or comments about the listing.

f. Other Items

▶ WWTU Director Henderson reported that the De-Trash the Wabash for the spring will take place on April 9, 2016. This will be barring any unforeseen river intrusion into the area that we usually work in.

▶ Facilities Director Clark reported on March 4, 2016, the Mayors will be having their wheelchair competition at Faith West.

▶ Engineering Assistant Director Garrison reported that Happy Hollow Road is up and active again. He stated that everyone needs to be ready and careful. Delays can be anticipated to a minimum of five minutes or less.

▶ Parks Superintendent Fawley reported due to the warmer weather recently the ice skating rink was closed a week early. The rink will reopen again in November after Thanksgiving.

3. ADJOURNMENT

There being no further business to come before the Board, Ms. Folkers moved that the meeting be adjourned, and Clerk Booker adjourned the meeting.