



Fifth Program Year CAPER

The CPMP Fifth Consolidated Annual Performance and Evaluation Report includes Narrative Responses to CAPER questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

The grantee must submit an updated Financial Summary Report (PR26).

GENERAL

Executive Summary

This module is optional but encouraged. If you choose to complete it, provide a brief overview that includes major initiatives and highlights that were proposed and executed throughout the first year.

Program Year 5 CAPER Executive Summary response:

Each year, the U.S. Department of Housing and Urban Development (HUD) allocates funding to the City of West Lafayette for community development projects and programs based on a formula calculation. In order to receive funding, the City of West Lafayette, in cooperation with the City of Lafayette, developed a five-year plan to assess the needs of the community and establish strategies to address those needs. The U.S. Department of Housing and Urban Development provides funding for housing rehabilitation, rental assistance, emergency shelters, child-care, senior services, infrastructure development and park upgrades that meet one of the goals of the five-year plan. For the 2014 fiscal year, the Cities of Lafayette and West Lafayette received and utilized a number of different types of federal funds to address housing and community development needs.

Table I-I shows the types of funding and amounts the Cities of West Lafayette and Lafayette used in 2014.

Table I-I Funding Resources

Funding Type	City	Amount	Eligible Activities
Community Development Block Grant	Lafayette	\$614,759	Supply decent housing, expand economic opportunities and provide services for persons earning 80 percent or less of median family income. Eliminate slum and blight.
HOME Investment Partnerships Program	Lafayette (Lafayette Housing Consortium)	\$714,055	Expand the availability of decent, affordable housing for individuals and families earning 80 percent or less of median family income.
Community Development Block Grant	West Lafayette	\$332,289	Supply decent housing, expand economic opportunities and provide services for persons earning 80 percent or less of median family income. Eliminate slum and blight.

Each City received an allocation of CDBG dollars in 2014, \$332,289 for the City of West Lafayette and \$614,759 for the City of Lafayette. Each City implemented its own planning and application process for the CDBG funds. While non-profit organizations competed for funds toward social services and small housing projects, the City organized and implemented larger infrastructure and facility improvement projects with in-house staff. Each City targets their geographic incorporated areas for CDBG funding.

The Cities of Lafayette and West Lafayette also partnered with a formal organization known as the Lafayette Housing Consortium to allocate \$714,055 of HOME dollars in 2014. Along with Lafayette

and West Lafayette, the incorporated Town of Battle Ground and the unincorporated areas of Tippecanoe County, worked together to serve the residents in a broader area. The Board for the consortium is made up of the Mayors from Lafayette and West Lafayette and the Tippecanoe County Commissioner. The Clerk Treasurer of the Town of Battle Ground is also included in notices about the consortium, but does not hold a vote on the Board. The City of Lafayette's staff is responsible for implementing the decisions of the Lafayette Housing Consortium's Board as well as all administrative duties associated with the HOME funding. Reports, analysis and information regarding the HOME funding are produced by the City of Lafayette.

This is the Consolidated Annual Performance and Evaluation Report (CAPER) for the 2014 fiscal year, reporting progress on the programs and projects that took place between July 1, 2013 and June 30, 2014. It is the final year of the five year Consolidated Plan from 2010 to 2014. The CAPER includes the accomplishments, funding spent and people served by the programs funded with CDBG dollars granted to the City of West Lafayette.

General Questions

1. Assessment of the one-year goals and objectives:
 - a. Describe the accomplishments in attaining the goals and objectives for the reporting period.
 - b. Provide a breakdown of the CPD formula grant funds spent on grant activities for each goal and objective.
 - c. If applicable, explain why progress was not made towards meeting the goals and objectives.
2. Describe the manner in which the recipient would change its program as a result of its experiences.
3. Affirmatively Furthering Fair Housing:
 - a. Provide a summary of impediments to fair housing choice.
 - b. Identify actions taken to overcome effects of impediments identified.

4. Describe Other Actions in Strategic Plan or Action Plan taken to address obstacles to meeting underserved needs.
5. Leveraging Resources
 - a. Identify progress in obtaining “other” public and private resources to address needs.
 - b. How Federal resources from HUD leveraged other public and private resources.
 - c. How matching requirements were satisfied.

Program Year 5 CAPER General Questions response:

The City of West Lafayette just completed the fifth and final year of its 2010 – 2014 Consolidated Plan. The past year of investment was similar to that of the previous four years. The following tables show the one-year program accomplishments as of June 30, 2015 for the City of West Lafayette. Other goals set and accomplished by the Lafayette Housing Consortium are reported by the City of Lafayette.

West Lafayette – 2014 Fiscal Year

1. Stabilize homeownership within West Lafayette.

Strategy	One-Year Goal	2014 Actual
Provide repairs for homeowners who are unable to save for large repairs, targeting households under 80 percent of the area median income.	10 units	5 units
Rehabilitate homes for homeownership within CHDO service areas to balance against increasing student housing and other rental housing.	3 units	3 units
Assist with lead-based paint testing and abatement of lead-based paint from homes with small children via home repair.	1 household	0 households

2. Encourage responsible rental unit creation and maintenance.

Strategy	One-Year Goal	2014 Actual
Form a partnership with Purdue University to create additional, stable student housing to meet increasing demand.	Meet Quarterly	4 Meetings
Provide tenant counseling to educate tenants on rights in foreclosure of homes and legal responsibilities for caring for the home.	Host one meeting annual	0 Meetings

3. Support programs that serve the homeless and advocate on behalf of the homeless population.

Strategy	One-Year Goal	2014 Actual
Support case management and other services for people who are homeless or at risk of homelessness.	200 People	1,199 People
Continue participation in the Homelessness Intervention and Prevention Network (HIPN) monthly meetings to meet this goal.	10 Meetings	12 Meetings

4. Support the needs of people living with HIV/AIDS and their families.

Strategy	One-Year Goal	2014 Actual
Form a partnership with local service providers to access funding that will support services and housing for persons living with HIV/AIDS	Find 1 additional funding resource	Found no additional funding resource

West Lafayette – 2014 Fiscal Year

5. Support social services that meet the basic needs of low-income families and households.

Strategy	One-Year Goal	2014 Actual
Support social service programs that provide case management and other supportive services for low to moderate income households	1,000 people	906 people

6. Improve public infrastructure and public facilities.

Strategy	One-Year Goal	2014 Actual
Support beautification efforts throughout the community, targeting low to moderate-income neighborhoods.	1 neighborhood	1 neighborhood, 30 new trees
Increase the number of ramps and curb cutouts on public streets to comply with the Americans with Disabilities Act.	200 people	1,126 people
Support the improvement of public facilities and infrastructure.	200 people	511 people

The final goal does not have specific measurable outputs. This goal instead addresses the desire of the city of West Lafayette to continue its working relationship with the city of Lafayette and improve upon the current coordination efforts. Below is the goal, strategies, objective, and outcome.

7. Improve administration and coordination between the cities of Lafayette and West Lafayette.

Strategy
Coordinate public meetings to compliment each other's Consolidated Planning efforts and utilize all meetings as a way to provide citizen input to each other's plans
Coordinate volunteer efforts to help both communities and reach all low to moderate income census tracts
Develop stronger relationships with other HUD entitlement cities to share ideas and expertise. Use this network on a bi-annual basis to improve efforts in the local community.

The City of West Lafayette met or exceeded most of its goals from 2014. Social services continue to be the strength in West Lafayette. The City of West Lafayette allocated 15 percent of its CDBG allocation toward public services, homelessness prevention, case management services, healthcare referrals and senior services. Over \$44,680 was spent to help 3,410 individuals through the use of public services. An additional 902 people received food assistance through the Food Finders pantry program. Often, the people served through Food Finders also receive services from other program

West Lafayette – 2014 Fiscal Year

providers that report on CDBG funding. In order to avoid counting beneficiaries twice, this report will report on all other public service providers and Food Finders separately.

The City of West Lafayette allocated \$62,500 of 2014 CDBG funds for housing projects, spending \$12,700 towards home repair projects, \$18,000 towards the purchase of a single family home for rehab and sale to an income eligible owner/family and \$48,850 towards direct homeownership assistance. In all, 8 households benefited from the use of CDBG funded housing projects.

The City of West Lafayette allocated \$139,114 towards the repair and replacement of infrastructure. The Department of Parks and Recreation also utilized \$26,648 to increase accessibility of local infrastructure, including curb cut-outs and crossing signals. The Department estimates that a total of 511 people benefit from the infrastructure projects implemented in 2014.

New Chauncey Inc. primarily focuses on the near-campus area of Purdue University for the purpose of preserving and rejuvenating the architecture and quality of life in the neighborhood. Residents are diverse and include families and singles, young children and retired people. Housing projects from 2013 sold in 2014 program year included 302 E. Stadium and 123 E. Oak Streets. Emergency repair assistance was provided to three households, all of which were female headed households.

The City of West Lafayette re-allocated \$4,365 to YWCA of Greater Lafayette towards the expansion of its domestic violence shelter. CDBG funds partially reimbursed the project design costs. The expansion and renovation project will enable the YWCA to better serve single females and their children. The renovation project is expected to be completed during program year 2015.

West Lafayette – 2014 Fiscal Year

The trend in CDBG funding has been a gradual decline since it's height in the previous decade. The City of West Lafayette's allocation for 2014 was 30.3 percent less than the first allocation of this Consolidated Planning period in 2010. Public services and public infrastructure projects, which often have funding from other sources to complete the projects, receive a higher priority since they benefit more people, therefore maximizing the impact of CDBG funds. CDBG funding serves as a gap-financing source for these programs and projects.

The U.S. Department of Housing and Urban Development requires that all programs and projects work towards three main objectives:

- 1) Decent affordable housing;
- 2) Suitable living environments; and
- 3) Economic opportunity.

West Lafayette – 2014 Fiscal Year

Of those objectives, the outcomes can be measured by increasing the affordability, availability or sustainability. Table I-III outlines the one-year accomplishments by objective and outcome.

<i>Table I-III Accomplishments by Objective</i>	
Outcome/Objective	Sum of 2014 Accomplishment
<i>Decent Affordable Housing</i>	8
Affordability	3
Availability	1
Sustainability	4
<i>Suitable Living Environment</i>	4,935
Accessibility	4,935
Availability	0
Sustainability	0
<i>Economic Opportunity</i>	0
Sustainability	0
<i>Grand Total</i>	4,943

Overall, the programs funded in the previous year have met the needs of the community. Through New Chauncey Housing, Inc., the City of West Lafayette helped rehabilitate homes for sale in a neighborhood with a high rental rate. Both homes listed for sale at the completion of 2013 sold in 2014, 302 East Stadium and 123 East Oak. A lease to purchase agreement for 136 Dehart Street was entered into May of 2015 and a final sale of is expected in August of 2015. With the sale of the last property in August, all properties purchased and renovated in 2014 will be complete and sold.

While progress has been made toward meeting many of the community's needs, domestic violence victims' needs remain underserved. Through the use of CDBG funding, the City of West Lafayette provided emergency stays at local shelters assisting 41 victims of domestic violence, yet there is still more need. The YWCA is working to renovate one of their buildings to expand services for domestic violence victims. The City of West Lafayette re-allocated \$4,365 towards design costs for the new shelter. The newly renovated building will enable the YWCA to better serve women with children who are escaping violence in their homes.

In an effort to diversify the subcontractors used by the Development Department, the City of West Lafayette strives to work with Minority and Women Owned Businesses. The City of West Lafayette Department of Development advertises all CDBG Project bid requests in the newspapers and also posts bid requests on the city's website to solicit bids from these businesses. This includes the administration as well as the implementation, or bricks and sticks construction projects. In 2014, the City of West Lafayette awarded one contract to a Women Owned Businesses, or WBE. The contract went to City Consultants & Research, LLC for the writing of its Consolidated Plan, Action Plan and CAPER.

Beyond the bricks and mortar projects, the City of West Lafayette has worked to encourage and support fair housing initiatives. The single greatest challenge is educating the public, landlords and renters alike, about fair housing and their rights. City staff placed literature about fair housing in places that community residents utilize with greatest frequency, such as in the Morton Community Center, New Chauncey Housing, Inc. and the Public Library. The City of West Lafayette has representatives at the local farmer's market, offering information about the Human Relations Commission and fair housing. Other information about City services is available for interested community members as well.

West Lafayette – 2014 Fiscal Year

Table I-IV shows 2014 year’s progress towards the goals outlined in the Analysis of Impediments to Fair Housing from 2010.

Table I-IV Fair Housing Accomplishments

Area in Need of Improvement	Impediment/Obstacle	Resolution/Outcome	Date to be Completed	Date Accomplished
Compliance Data	The general population is not aware of fair housing issues or where to file complaints.	Provide user friendly information brochures and distribute through community housing development and social service agencies.	On-going: 2010-2014	Distributed new brochures to local agencies in 2012, established booth at local farmer’s market
Community Input	The general population, particularly the minority population, is not fully educated in the home buying process.	Support homeownership training classes.	On-going: 2010-2014	No Action Taken
Compliance Data	The recently updated Comprehensive Plan for the cities of West Lafayette and Lafayette does not list fair housing choice as a goal or vision for the city.	Include a vision within the Comprehensive Plan before final adoption to include fair housing.	2010 Fiscal Year	2010 Fiscal Year
Community Input	Though undocumented, some landlords are unclear on the protected classes as part of the fair housing acts, particularly familial status.	Provide education seminars to landlords and tenants to help facilitate understanding about the requirements of fair housing and each party’s responsibilities.	On-going: 2010-2014	No Action Taken
Housing Profile	Racial disparities are prominent in the number of denials for home loans.	Contribute to the professional publications, such as those with local real estate groups to encourage fair housing practices and emphasize the importance of fair housing choice.	On-going: 2010-2014	No Action Taken.

The aforementioned programs cannot be funded by CDBG funds alone. These funds do not match the need for services. As a result, the community must fundraise and leverage other funds to meet

the needs of the community. All public service agencies have other funding sources, public and private, to address their needs. Many of the homeless providers apply for Emergency Shelter Grants and Continuum of Care grants through the State of Indiana, Emergency Food and Solutions Grants through the Federal Emergency Management Agency and private dollars through the United Way of Greater Lafayette. Table I-V shows the leveraging for the different types of programs.

<i>Table I-V</i>	CDBG Spent	Program Income Spent	Other Dollars Spent
Tree Fund	\$6,037.50	\$0	\$25,710
Homeownership	\$79,550.00	\$0	\$0
Public Services	\$44,680.00	\$0	\$6,134,820
ADA Improvements	\$26,648.00	\$0	\$24,392
Infrastructure Improvements	\$139,114.84.00	\$0	\$65,144
Public Facility Improvements	\$4,365.00	\$0	\$14,471

Program Income is funds generated from the sale of the homes renovated by New Chauncey Housing, Inc. In 2014, the City of West Lafayette did not receive any program income. It expects to receive program income in 2015 from additional sales of homes.

Managing the Process

1. Describe actions taken during the last year to ensure compliance with program and comprehensive planning requirements.

Program Year 5 CAPER Managing the Process response:

The City of West Lafayette utilized the 2014 fiscal year to conduct its next five year Consolidated Plan in conjunction with the City of Lafayette. Together the two cities examined the needs in the community and came up with priorities and goals to address those needs in the community.

Both the City of Lafayette and West Lafayette partnered together during fiscal year 2014 to create a new Consolidated Plan, covering fiscal years 2015 to 2019. The 2015 Consolidated Plan identified

community development needs and outlined new goals and strategies to accomplish over the next year.

The two cities also worked together to develop a new Fair Housing Assessment. While new guidance is not yet a requirement when it comes development of the Fair Housing Assessment, both cities conducted the analysis utilizing the newest guidance.

The City of West Lafayette will strive to meet the new goals and initiatives outlined in the Fair Housing Assessment and the 2015 Consolidated Plan.

Citizen Participation

1. Provide a summary of citizen comments.
2. In addition, the performance report provided to citizens must identify the Federal funds made available for furthering the objectives of the Consolidated Plan. For each formula grant program, the grantee shall identify the total amount of funds available (including estimated program income), the total amount of funds committed during the reporting period, the total amount expended during the reporting period, and the geographic distribution and location of expenditures. Jurisdictions are encouraged to include maps in describing the geographic distribution and location of investment (including areas of minority concentration). The geographic distribution and expenditure requirement may also be satisfied by specifying the census tracts where expenditures were concentrated.

*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

Program Year 5 CAPER Citizen Participation response:

The City of West Lafayette released the 2014 Consolidated Annual Performance and Evaluation Report (CAPER) for comment on September 11, 2015 for a period of 15 days. A copy of the legal ad for the public comment period is included in Appendix A. This document has been provided in

the City offices located at Morton Community Center for public comment as well as been available for comment via the website for the City of West Lafayette.

The City of West Lafayette did not receive any comments during that time.

Institutional Structure

1. Describe actions taken during the last year to overcome gaps in institutional structures and enhance coordination.

Program Year 5 CAPER Institutional Structure response:

The implementation of the CDBG grant involves a tremendous amount of coordination between private and public agencies. Because of the close proximity of the two cities, the Cities of West Lafayette and Lafayette naturally affect each other's ability to implement and balance community development. While each city held its own public input meetings, application process and program implementation, the staff from each city must work together when it comes to the implementation of projects related to the CDBG program. Most public service agencies receive funding from both communities.

In an effort to help the various agencies service the entire area, the Cities of West Lafayette and Lafayette worked together to ensure the needs of the entire community were met. This includes providing awards to fill funding gaps when possible, consulting the provisions of contracts to streamline claims for both cities, which eased the administrative burden placed on grantees receiving two different grants from two different city administrators.

Monitoring

1. Describe how and the frequency with which you monitored your activities.
2. Describe the results of your monitoring including any improvements.
3. Self Evaluation
 - a. Describe the effect programs have in solving neighborhood and community problems.
 - b. Describe progress in meeting priority needs and specific objectives and help make community's vision of the future a reality.
 - c. Describe how you provided decent housing and a suitable living environment and expanded economic opportunity principally for low and moderate-income persons.
 - d. Indicate any activities falling behind schedule.
 - e. Describe how activities and strategies made an impact on identified needs.
 - f. Identify indicators that would best describe the results.
 - g. Identify barriers that had a negative impact on fulfilling the strategies and overall vision.
 - h. Identify whether major goals are on target and discuss reasons for those that are not on target.
 - i. Identify any adjustments or improvements to strategies and activities that might meet your needs more effectively.

Program Year 5 CAPER Monitoring response:

The City of West Lafayette continued its monitoring process during the 2014 fiscal year. Each year the City of West Lafayette monitors its grant recipients to measure their project or program progress.

The outcomes and outputs accomplished by the outside agencies help the City move toward the annual goals set by the 2014 Action Plan.

The recently revised policies set the following as the procedures for monitoring subrecipients of CDBG funding.

- Sub-recipients will be notified, in writing (either by mail or email), at least two weeks prior

to the monitoring visit. Potential dates and times of the visit, and a list of documents to be reviewed are included in the notice.

- An interview during the site visit with the Project Executive Director is required. Any additional staff (i.e., financial staff, etc.) should also plan to be available during the designated time.

- An initial meeting will be held with the Executive Director of the Program. Using the guidelines established in the monitoring form (Exhibit F), a CDBG staff member will ask a series of questions relating to the organization, the specific project which was funded, contractual compliance and any recent changes that the organization has undergone.

- Claims will be reviewed to verify that the organization is maintaining appropriate and sufficient records. Specifically, the City reserves the right to examine any pertinent financial back-up documentation for these claims to verify expenditures.

- An exit interview will be conducted to answer any questions or clarify any missing or unusual information found during the visit.

A post-monitoring follow-up letter is sent to each Sub-recipient citing both strengths and weaknesses and any corrective actions that should be addressed.

On-site monitoring was performed on every subrecipient. A checklist is followed to ensure all CDBG requirements and procedures are being followed. Each recipient is sent a post monitoring visit follow-up letter which indicates any concerns or findings. In the program year 2014 all sub-recipients were found to be in compliance with HUD regulations. No problems were noted when reviewing the programs of subrecipients in fiscal year 2014.

The City of Lafayette monitors all programs funded with HOME funds on behalf of West Lafayette. HOME funded programs and rental projects with additional compliance periods are monitored on an annual basis for the period of affordability set by each project contract. Tenants and apartment managers submit annual compliance reports to verify income of tenants and rents to ensure affordability. Homeowners are required to verify residency. In both instances, the annual monitoring helps the City of Lafayette ensure that the long-term benefit of the development is affordable, decent housing.

Funds in the previous year have primarily helped the community combat poverty and the increase of rental property. With the proximity of Purdue University, the demand for rental housing by students continues to increase and push affordable homeownership away from the core areas of the City and the University. CDBG and HOME Investment Partnerships funds have been invested in these areas to help preserve affordable housing for families wishing to live closer to the amenities and services available in the core parts of Lafayette and West Lafayette.

One of the major limitations to the cities' ability to achieve its goals is funding. The City of West Lafayette and its grantees must work with their community partners to seek outside funding to complete their projects. This can slow or stall work toward the goals of the five-year plan. While some public service providers are at an advantage as funding from private organizations such as the United Way are more readily available, for many service providers, the administrative burden for managing such small pieces of their budget has come to a point of debate. For some agencies, they must determine if the administrative cost is worth the grant award each year. In addition, continued reduction in CDBG funding has prevented some service agencies to meet the demand of so many people needing social services.

Lead-based Paint

1. Describe actions taken during the last year to evaluate and reduce lead-based paint hazards.

Program Year 5 CAPER Lead-based Paint response:

The City of West Lafayette continued to support the lead based paint program at the Tippecanoe County Health Department by accepting referrals to receive repairs or lead abatement/renovation through the Community Development Block Grant (CDBG) program.

The City followed the U.S. Department of Housing and Urban Development (HUD) rules for addressing lead based paint hazards when utilizing CDBG and other grant money to fund housing renovation. New Chauncey Housing, Inc. works in an area of older homes and must test each home for lead hazards. Any property with more than \$5,000 of federal funds invested must follow the rules for lead paint reduction. All homes renovated and sold by New Chauncey Housing must use interim controls and pass a lead paint hazard inspection/clearance upon completion.

HOUSING

Housing Needs

*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe Actions taken during the last year to foster and maintain affordable housing.

Program Year 5 CAPER Housing Needs response:

The City of West Lafayette allocated \$62,500 of 2014 CDBG funds for housing projects and spent \$22,825 from 2013 CDBG funding and \$38,550 from 2014 CDBG funding towards homeownership projects for first time home buyers. New Chauncey Housing Inc. invested HOME funds from the City of Lafayette and the Lafayette Housing Consortium as well. Reporting on the HOME funds will be published in the City of Lafayette CAPER.

New Chauncey Inc. primarily focuses on the near-campus area of Purdue University for the purpose of preserving and rejuvenating the architecture and quality of life in the neighborhood. Residents are diverse and include families and singles, young children and retired people. Housing projects from 2013 sold in 2014 program year included 302 E. Stadium and 123 E. Oak Streets.

A lease to purchase agreement for 136 Dehart Street was entered into May of 2015 and a final sale of is expected in August of 2015. With the sale of the last property in August, all properties purchased and renovated in 2014 will be complete and sold.

Emergency repair assistance was provided to three households, all of whom were female headed households.

Specific Housing Objectives

1. Evaluate progress in meeting specific objective of providing affordable housing, including the number of extremely low-income, low-income, and moderate-income renter and owner households comparing actual accomplishments with proposed goals during the reporting period.
2. Evaluate progress in providing affordable housing that meets the Section 215 definition of affordable housing for rental and owner households comparing actual accomplishments with proposed goals during the reporting period.
3. Describe efforts to address “worst-case” housing needs and housing needs of persons with disabilities.

Program Year 5 CAPER Specific Housing Objectives response:

Because of West Lafayette’s proximity with Purdue University, the demand for rental housing is high. The demand pushes homeowners away from the core center of the city and away from services. To combat the outward movement of homeownership and revitalize the core center of West Lafayette, housing development funded by the CDBG program is targeted towards homeowners and homeownership. The following tables show the housing efforts of West Lafayette with its CDBG funds towards the one-year goals set in the 2014 Action Plan. One hundred percent of the recipients were homeowners.

West Lafayette – 2014 Fiscal Year

8. Stabilize homeownership within West Lafayette.

Strategy	One-Year Goal	2014 Actual
Provide repairs for homeowners who are unable to save for large repairs, targeting households under 80 percent of the area median income.	10 units	3 units
Rehabilitate homes for homeownership within CHDO service areas to balance against increasing student housing and other rental housing.	3 units	1 units
Assist with lead-based paint testing and abatement of lead-based paint from homes with small children via home repair.	1 household	3 households

9. Encourage responsible rental unit creation and maintenance.

Strategy	One-Year Goal	2014 Actual
Form a partnership with Purdue University to create additional, stable student housing to meet increasing demand.	Meet Quarterly	4 Meetings
Provide tenant counseling to educate tenants on rights in foreclosure of homes and legal responsibilities for caring for the home.	Host one meeting annual	0 Meetings

In 2014, one of the households served earned incomes between 31-50 percent of the area median family income and four of the households served earned incomes between 51-80 percent of the area median family income. Three households also received direct homeownership assistance through down payment assistance and earned incomes between 51-80 percent of the area median income.

Families and households experiencing foreclosure or eviction were served by public service agencies that work with the homeless or those at-risk of homelessness. These agencies are equipped with the knowledge and resources to help people in the “worst-case” scenario and can connect them to services in addition to housing. The Lafayette Transitional Housing Center is working to develop a one-stop engagement center which will connect families to available services all in once place. The major partnership and planning stages for the engagement center began in fiscal year 2013 and continued through the 2014 fiscal year.

Public Housing Strategy

1. Describe actions taken during the last year to improve public housing and resident initiatives.

Program Year 5 CAPER Public Housing Strategy response:

The Lafayette Housing Authority only provides Section 8 Vouchers as part of its programming. Section 8 vouchers, from the U.S. Department of Housing and Urban Development (HUD) allow households to access housing that would not be affordable to them. The household pays 30 percent of their gross monthly income and the voucher pays the remainder of the rent owed to the landlord. The Lafayette Housing Authority reports issuing 48 project based vouchers and 18 Veterans Affairs Supportive Housing Vouchers (VASH). These programs, combined with the 1,157 general Housing Choice Vouchers make a total of 1,223 housing vouchers issued by the Lafayette Housing Authority.

VASH vouchers offer the same type of rental assistance as a traditional voucher but serve veterans only. However, in addition to the rental assistance, veterans are provided case management and clinical services through the Department of Veterans Affairs.

LHA also expanded its service level when a contract was signed in 2014 for a single program that targets high-risk homeless individuals; the housing authority project based this facility of 24 units. The Lafayette Transitional Housing Center provides the supportive services and HOME funds were also dedicated to the project to provide rental assistance through a Tenant Based Rental Assistance program. Tenant Based Rental Assistance works in the same manner as the basic Section 8 Housing Choice voucher program. Funding for this program is provided by the HOME funds awarded by the Lafayette Housing Consortium and administered by the City of Lafayette. These funds help close the gap on the waiting list by providing assistance for one year before a Section 8 Housing Choice Voucher becomes available for the household.

Barriers to Affordable Housing

1. Describe actions taken during the last year to eliminate barriers to affordable housing.

Program Year 5 CAPER Barriers to Affordable Housing response:

As reported in previous years, local regulations and policies have little effect on the affordability of housing. However, West Lafayette continues to monitor all applicable county and city regulations to identify potential barriers. The City has also worked on the following initiatives to be implemented in the next year:

- Overcome financial barriers by seeking additional resources to create concentrated redevelopment in the urban core;
- Attract for-profit developers to partner with not-for-profit housing development agencies for future development; and
- Build projects without long-term debt to help fund operations and maintenance of property.

HOME/ American Dream Down Payment Initiative (ADDI)

1. Assessment of Relationship of HOME Funds to Goals and Objectives
 - a. Evaluate progress made toward meeting goals for providing affordable housing using HOME funds, including the number and types of households served.
2. HOME Match Report
 - a. Use HOME Match Report HUD-40107-A to report on match contributions for the period covered by the Consolidated Plan program year.
3. HOME MBE and WBE Report
 - a. Use Part III of HUD Form 40107 to report contracts and subcontracts with Minority Business Enterprises (MBEs) and Women’s Business Enterprises (WBEs).
4. Assessments
 - a. Detail results of on-site inspections of rental housing.

- b. Describe the HOME jurisdiction’s affirmative marketing actions.
- c. Describe outreach to minority and women owned businesses.

Program Year 5 CAPER HOME/ADDI response:

The accomplishments as part of the Lafayette Housing Consortium are reported in the 2014-2015 Consolidated Annual Performance and Evaluation Report for the City of Lafayette.

HOMELESS

Homeless Needs

*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Identify actions taken to address needs of homeless persons.
2. Identify actions to help homeless persons make the transition to permanent housing and independent living.
3. Identify new Federal resources obtained from Homeless SuperNOFA.

Program Year 5 CAPER Homeless Needs response:

To address homelessness, the City of West Lafayette has historically used a two-prong approach. The first method was to address homelessness at the local level. The second method is to participate in homelessness prevention at the state level and participate in the Balance of State Continuum of Care. Through the State of Indiana, the region can address the homeless problem with a housing first approach and access federal resources directed specifically to homelessness.

At the local level, the Cities of Lafayette and West Lafayette participate on the Homelessness Intervention and Prevention Network (HPIN) that include service providers, non-profit housing developers, private foundations, and the Lafayette Housing Authority. Twenty-one people, representing various local organizations, meet on a monthly basis to coordinate efforts of each of the agencies and grantors as well as address new needs of the homeless population.

Towards the end of the 2011 fiscal year, the City of West Lafayette, as part of the HPIN network, partnered with the Corporation for Supportive Housing to develop a plan to address homelessness. This plan is called *Solutions Beyond Shelter*. The development of the plan was in response to the changing resources and strategies at the national level for addressing the issues of homelessness.

HPIN utilized a number of experts and public input to develop the *Solutions Beyond Shelter* plan. This includes the involvement of local funders and the Cities of West Lafayette and Lafayette. *Solutions Beyond Shelter* lists a number of recommendations, including better coordination of efforts/services to homeless clients, coordination of funders and reporting, sharing of information between service providers, increased prevention activities and coordinated effort to locate and receive funding for housing and services for households who are homeless or at-risk of homelessness. Many of the HPIN members are currently serving on one of 6 committees in charge of addressing a challenge in homelessness found in this plan. As a result, the HPIN network continues to be the primary method for addressing the *Solutions Beyond Shelter* Plan.

Beyond development and implementation of the new plan to address homelessness, the City of West Lafayette funded a number of public service programs. 97.9 percent of the people served by all of the funded public service programs earn incomes below 30 percent of the area median income, and are at-risk of homelessness. For those programs that target those neighbors who are already homeless, below are the accomplishments.

1. Support programs that serve the homeless and advocate on behalf of the homeless population.

Strategy	One-Year Goal	2014 Actual
Support case management and other services for people who are homeless or at risk of homelessness.	200 People	828 People
Continue participation in the Homelessness Intervention and Prevention Network (HIPN) monthly meetings to meet this goal.	10 Meetings	12 Meetings

Through the use of CDBG funds, the City of West Lafayette provided emergency stays at local shelters, assisting 41 victims of domestic violence. Lafayette Urban Ministry (LUM) emergency shelter for 330 people and Lafayette Transitional Housing provided shelter for 52 people in 2014.

As a part of the local coalition of service leaders, West Lafayette is working to find ways to restructure Greater Lafayette's homeless services. A newly created position of Homeless Advocate, through the Wabash Valley Alliance, has been recently filled.. The case manager for the homeless will work with a Purdue student volunteer to identify homeless individuals, help direct them to services and put them on track to find housing.

Specific Homeless Prevention Elements

1. Identify actions taken to prevent homelessness.

Program Year 5 CAPER Specific Housing Prevention Elements response:

While the demand for emergency shelters and services for the homeless continues, the City of West Lafayette also funded programs that help prevent homelessness. In 2014, the City of West Lafayette, through funding local service providers, provided case management services to 1,199 people. Case management services include counseling, financial advisory and budgeting services, social services and health services referrals and employment training and placement referrals. The case management services are targeted toward the needs of the individuals and work toward self-sufficiency.

In addition to case management and supportive services, the City of West Lafayette funds other programs that assist with high cost items often associated with homelessness. One such issue is health care. One of the major reasons a family or individual will say the cause of their homelessness is a medical reason. Riggs Health Center can intervene by addressing minor and preventative health care needs of the very poor. In 2014, Riggs served 2 individuals with health care and utilized of \$570 of CDBG.

The City of West Lafayette funded the operations of a food assistance program, Food Finders. By providing \$4,750 of CDBG funding, this agency purchased 752,568 pounds of food and was able to

help 1,199 individuals address their hunger needs. With the rising cost of food, Food Finders Food Bank has experienced an increased need for food. Food Finders enables households living below the poverty line with healthy food options through public service agencies in the community.

Emergency Shelter Grants (ESG)

1. Identify actions to address emergency shelter and transitional housing needs of homeless individuals and families (including significant subpopulations such as those living on the streets).
2. Assessment of Relationship of ESG Funds to Goals and Objectives
 - a. Evaluate progress made in using ESG funds to address homeless and homeless prevention needs, goals, and specific objectives established in the Consolidated Plan.
 - b. Detail how ESG projects are related to implementation of comprehensive homeless planning strategy, including the number and types of individuals and persons in households served with ESG funds.
3. Matching Resources
 - a. Provide specific sources and amounts of new funding used to meet match as required by 42 USC 11375(a)(1), including cash resources, grants, and staff salaries, as well as in-kind contributions such as the value of a building or lease, donated materials, or volunteer time.
4. State Method of Distribution
 - a. States must describe their method of distribution and how it rated and selected its local government agencies and private nonprofit organizations acting as subrecipients.
5. Activity and Beneficiary Data
 - a. Completion of attached Emergency Shelter Grant Program Performance Chart or other reports showing ESGP expenditures by type of activity. Also describe any problems in collecting, reporting, and evaluating the reliability of this information.
 - b. Homeless Discharge Coordination
 - i. As part of the government developing and implementing a homeless discharge coordination policy, ESG homeless prevention funds may be used to assist very-low income individuals and families at risk of becoming homeless after being released from publicly funded institutions such as

health care facilities, foster care or other youth facilities, or corrections institutions or programs.

- c. Explain how your government is instituting a homeless discharge coordination policy, and how ESG homeless prevention funds are being used in this effort.

Program Year 5 CAPER ESG response:

Not applicable to the City of West Lafayette. However, the Continuum of Care for the area uses ESG funds from the State of Indiana towards street outreach services. Specifically, the program reaches out to individuals in jail before they are released to connect them to services that may help them stabilize their housing. The program will utilize HMIS to determine if any of the inmates are frequent users and direct special services towards their needs.

COMMUNITY DEVELOPMENT

Community Development

*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Assessment of Relationship of CDBG Funds to Goals and Objectives
 - a. Assess use of CDBG funds in relation to the priorities, needs, goals, and specific objectives in the Consolidated Plan, particularly the highest priority activities.
 - b. Evaluate progress made toward meeting goals for providing affordable housing using CDBG funds, including the number and types of households served.
 - c. Indicate the extent to which CDBG funds were used for activities that benefited extremely low-income, low-income, and moderate-income persons.
2. Changes in Program Objectives
 - a. Identify the nature of and the reasons for any changes in program objectives and how the jurisdiction would change its program as a result of its experiences.
3. Assessment of Efforts in Carrying Out Planned Actions
 - a. Indicate how grantee pursued all resources indicated in the Consolidated Plan.
 - b. Indicate how grantee provided certifications of consistency in a fair and impartial manner.
 - c. Indicate how grantee did not hinder Consolidated Plan implementation by action or willful inaction.
4. For Funds Not Used for National Objectives
 - a. Indicate how use of CDBG funds did not meet national objectives.
 - b. Indicate how did not comply with overall benefit certification.
5. Anti-displacement and Relocation – for activities that involve acquisition, rehabilitation or demolition of occupied real property
 - a. Describe steps actually taken to minimize the amount of displacement resulting from the CDBG-assisted activities.
 - b. Describe steps taken to identify households, businesses, farms or nonprofit organizations who occupied properties subject to the Uniform Relocation Act or Section 104(d) of the Housing and Community Development Act of 1974, as amended, and whether

- or not they were displaced, and the nature of their needs and preferences.
- c. Describe steps taken to ensure the timely issuance of information notices to displaced households, businesses, farms, or nonprofit organizations.
6. Low/Mod Job Activities – for economic development activities undertaken where jobs were made available but not taken by low- or moderate-income persons
 - a. Describe actions taken by grantee and businesses to ensure first consideration was or will be given to low/mod persons.
 - b. List by job title of all the permanent jobs created/retained and those that were made available to low/mod persons.
 - c. If any of jobs claimed as being available to low/mod persons require special skill, work experience, or education, provide a description of steps being taken or that will be taken to provide such skills, experience, or education.
 7. Low/Mod Limited Clientele Activities – for activities not falling within one of the categories of presumed limited clientele low and moderate income benefit
 - a. Describe how the nature, location, or other information demonstrates the activities benefit a limited clientele at least 51% of whom are low- and moderate-income.
 8. Program income received
 - a. Detail the amount of program income reported that was returned to each individual revolving fund, e.g., housing rehabilitation, economic development, or other type of revolving fund.
 - b. Detail the amount repaid on each float-funded activity.
 - c. Detail all other loan repayments broken down by the categories of housing rehabilitation, economic development, or other.
 - d. Detail the amount of income received from the sale of property by parcel.
 9. Prior period adjustments – where reimbursement was made this reporting period for expenditures (made in previous reporting periods) that have been disallowed, provide the following information:
 - a. The activity name and number as shown in IDIS;
 - b. The program year(s) in which the expenditure(s) for the disallowed activity(ies) was reported;
 - c. The amount returned to line-of-credit or program account; and

- d. Total amount to be reimbursed and the time period over which the reimbursement is to be made, if the reimbursement is made with multi-year payments.
10. Loans and other receivables
 - a. List the principal balance for each float-funded activity outstanding as of the end of the reporting period and the date(s) by which the funds are expected to be received.
 - b. List the total number of other loans outstanding and the principal balance owed as of the end of the reporting period.
 - c. List separately the total number of outstanding loans that are deferred or forgivable, the principal balance owed as of the end of the reporting period, and the terms of the deferral or forgiveness.
 - d. Detail the total number and amount of loans made with CDBG funds that have gone into default and for which the balance was forgiven or written off during the reporting period.
 - e. Provide a List of the parcels of property owned by the grantee or its subrecipients that have been acquired or improved using CDBG funds and that are available for sale as of the end of the reporting period.
 11. Lump sum agreements
 - a. Provide the name of the financial institution.
 - b. Provide the date the funds were deposited.
 - c. Provide the date the use of funds commenced.
 - d. Provide the percentage of funds disbursed within 180 days of deposit in the institution.
 12. Housing Rehabilitation – for each type of rehabilitation program for which projects/units were reported as completed during the program year
 - a. Identify the type of program and number of projects/units completed for each program.
 - b. Provide the total CDBG funds involved in the program.
 - c. Detail other public and private funds involved in the project.
 13. Neighborhood Revitalization Strategies – for grantees that have HUD-approved neighborhood revitalization strategies
 - a. Describe progress against benchmarks for the program year. For grantees with Federally-designated EZs or ECs that received HUD approval for a neighborhood revitalization strategy, reports that are required as part of the EZ/EC process shall suffice for purposes of reporting progress.

Program Year 5 CAPER Community Development response:

City of West Lafayette CDBG program funded four basic areas, infrastructure improvement, home ownership opportunities, public services and administration. Federal regulations limit administration to 20 percent of the total annual allocation and public services to 15 percent of the total annual allocation. In fiscal year 2014, the City of West Lafayette spent 9.93 percent of its allocation towards public services and 12.22 percent towards administration costs, well below the federal limits. The remaining 2014 CDBG funds were used to bring public areas into ADA compliance and for other brick and mortar types of projects benefitting low-to-moderate-income individuals or in neighborhoods where the majority of its residents are low-to-moderate-income earners.

Table I-VI shows the 2014 allocations and balances for each project. Housing projects utilized \$61,550 of 2014 CDBG funding to purchase, renovate, and provide direct homeownership assistance for income qualified first-time homebuyers. An additional \$10,300 was spent from remaining 2013 CDBG funds.

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Table I-VI 2014 CDBG Funded Projects

	<i>Funded Amount</i>	<i>Drawn Amount</i>	<i>Balance</i>	<i>Number Benefitting</i>
Infrastructure Projects:				
Curbs and Sidewalks	\$139,949	\$139,114	\$835	1,126
ADA Compliance – Public Facilities	\$29,000	\$26,648	\$2,352	35,470
YWCA Revonvation	\$4,365	\$4,365	\$0	0
West Lafayette Tree Fund	\$5,500	\$4,466.75	\$1,033	745
Historic Preservation	\$8,000	\$0	\$8,000	0
Housing Projects:				
Housing Initiatives *	\$62,500	\$51,250	\$11,250	6
Public Service Projects:				
Lafayette Urban Ministry	\$6,340	\$4,755	\$1,585	330
YWCA (DVIPP)	\$8,400	\$6,300	\$2,100	41
Food Finders Food Bank	\$4,800	\$3,600	\$1,200	1199
Mental Health America of Tippecanoe County	\$9,200	\$6,900	\$2,300	329
Lafayette Transitional Housing Center – Supportive Services Prog.	\$4,380	\$3,285	\$1,095	447
The Center @Jenks Rest	\$4,280	\$0	\$4,280	0
Riggs Community Health Center	\$570	\$570	\$0	2
Family Services, Inc. - Homemaker Services	\$2,680	\$2,010	\$670	4
Lafayette Transitional Housing Center – Family and Singles Prog.	\$7,480	\$5,610	\$1,870	52
Total Remaining Balance			\$42,850.00	

The City of West Lafayette spent 9.93 percent of its CDBG allocation toward public services, homelessness prevention, case management services, healthcare referrals and senior services. Over \$40,005 was spent to help 1,204 individuals through the use of public services. Food Finders served 1,199 individuals through its food pantry programs. Some of those served by Food Finders are also served by the other agencies. The City of West Lafayette does not total all public services together with Food Finders to avoid duplicant counts of persons served. Over ninety eight percent (98.7

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percent), or 1,190 of those individuals earned less than 30 percent of the area median family income. Ninety nine percent of those served by Food Finders earned less than 30 percent of the area median family income.

One household receiving homeownership assistance or repair assistance in 2014 earned an income between 31 and 50 percent of the area median income while the other three earned incomes between 51 and 80 percent of the area median income.

The City of West Lafayette also assisted three households with down payment assistance and one household with the completion of a renovation of a home for a new homeownership opportunity. All four households assisted earned incomes between 51 and 80 percent of the area median family income.

The City of West Lafayette focuses primarily on homeownership opportunities with its CDBG funding. Through the Lafayette Housing Consortium, Tenant Based Rental Assistance is provided to renters unable to afford fair market rent in the community. Properties these individuals or households choose to rent, must be inspected for physical safety upon lease-up and on an annual basis. This program offers affordable rental assistance to low income renters looking to find a safe, decent place to live within the jurisdiction of the Lafayette Housing Consortium. Table I-VII shows the housing beneficiaries by income level and type of household.

<i>Table I-VII CDBG Beneficiaries by Income</i>	0-30% MFI	31-50% MFI	51-80% MFI
Public Services	1,190	9	6
Homeowners	0	1	7

Appendix C shows total beneficiary information for each project. Seventy percent of the beneficiaries from these programs were white/non-Hispanic, 27.4 percent of the beneficiaries were

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African American or black and other minorities made up the remaining 3.2 percent of beneficiaries. Approximately two percent of the total served identified themselves as Hispanic. The same percentages are applicable to the Food Finders project. Seventy percent of the clients served identified themselves as white, 28.4 percent identified themselves as African American and two percent identified themselves as Hispanic.

Five of the households assisted during fiscal year 2014 identified themselves as white/non-Hispanic. New Chauncey Housing, Inc. helped one African American household and another household identifying itself as “Other.”

Appendix D shows the financial summary of the program year. It outlines the amount of funds spent from the current year and previous years. The City of West Lafayette did not generate any program income during the 2014 fiscal year.

Both homes listed for sale at the completion of 2013 sold in 2014, 302 East Stadium and 123 East oak. A lease to purchase agreement for 136 Dehart Street was entered into May of 2015 and a final sale of is expected in August of 2015. With the sale of the last property in August, all properties purchased and renovated in 2014 will be complete and sold.

As part of the homeownership program, the City of West Lafayette and New Chauncey Housing must invest significant dollars into the home. To preserve the unit as a homeownership unit, whenever the City provides down payment assistance, a lien is placed on the property in the form of a forgivable loan. The loans are all forgivable after a designated set amount of time based on the amount of the investment. The forgivable time period on loans range from 5 years to 15 years. At the conclusion of the 2014 fiscal year, the City had 12 outstanding loans in its portfolio with a value of \$177,703.66. Because of the forgivable nature of these loans, none were in default.

The City of West Lafayette allocated \$139,114 towards the repair and replacement of infrastructure. The Department estimates that a total of 470 people benefit from the infrastructure projects implemented in 2014.

Over the last year, the City of West Lafayette invested CDBG dollars to resolve ADA compliance issues with public facilities and infrastructure. Realizing the challenges facing many residents, the Mayor of West Lafayette spent an eye opening day in a wheel chair while living and working in the City. Many of the current park facilities did not meet accessibility standards and were difficult for people living with disabilities to use. The City spent \$26,648.09 towards these initiatives to improve accessibility in the community. The City of West Lafayette estimates that 2,319 people living with disabilities in West Lafayette will benefit from these public facility upgrades.

The City of West Lafayette did not provide any certifications or letters consistent with the Consolidated Plan during the 2014. No requests were received.

The City of West Lafayette offers its support to service providers looking to find additional funding to serve the low income community. When requested, the City of West Lafayette will provide a letter of support for additional funding.

The City of West Lafayette strives to help the people in the community with its CDBG funds. The City will work within the regulatory restrictions to fund any type of project, so long as it meets a goal of the Consolidated Plan. This includes working with its partners to help implement programming and not over-burdening sub grantees with additional regulations beyond what is required under the CDBG regulations and cross cutting OMB circulars.

Antipoverty Strategy

1. Describe actions taken during the last year to reduce the number of persons living below the poverty level.

Program Year 5 CAPER Antipoverty Strategy response:

The anti-poverty strategy for the area was based on funding programs with holistic approaches to their services. Many of the programs, in addition to providing emergency shelter or transitional housing assistance also provided case management and referrals to other programs to help their clients become self-sufficient. During the 2014 fiscal year, the City of West Lafayette funded five such programs that served 1,199 West Lafayette residents. The *Solutions Beyond Shelter* report, written by the Corporation for Supportive Housing, called for continued cooperation among the service and housing providers in this manner, reinforcing the strategy set by the City of West Lafayette.

NON-HOMELESS SPECIAL NEEDS

Non-homeless Special Needs

*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Identify actions taken to address special needs of persons that are not homeless but require supportive housing, (including persons with HIV/AIDS and their families).

Program Year 5 CAPER Non-homeless Special Needs response:

The City of West Lafayette utilized CDBG public service dollars to fund social services that may assist people with special needs. However, it is unknown through the current reporting system how many special needs individuals had been served. Public service agencies primarily serve people who are homeless or at risk of homelessness.

In 2014, the City of West Lafayette awarded \$9,240 of CDBG funding to programs that offer assistance to households with special needs, particularly elderly households or those with health needs. A total of 6 people were assisted through these types of activities, spending \$2,580 during fiscal year 2014.

Specific HOPWA Objectives

*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Overall Assessment of Relationship of HOPWA Funds to Goals and Objectives
Grantees should demonstrate through the CAPER and related IDIS reports the progress they are making at accomplishing identified goals and objectives with HOPWA funding. Grantees should demonstrate:
 - a. That progress is being made toward meeting the HOPWA goal for providing affordable housing using HOPWA funds and other resources for persons with HIV/AIDS and their families through a comprehensive community plan;

- b. That community-wide HIV/AIDS housing strategies are meeting HUD’s national goal of increasing the availability of decent, safe, and affordable housing for low-income persons living with HIV/AIDS;
 - c. That community partnerships between State and local governments and community-based non-profits are creating models and innovative strategies to serve the housing and related supportive service needs of persons living with HIV/AIDS and their families;
 - d. That through community-wide strategies Federal, State, local, and other resources are matched with HOPWA funding to create comprehensive housing strategies;
 - e. That community strategies produce and support actual units of housing for persons living with HIV/AIDS; and finally,
 - f. That community strategies identify and supply related supportive services in conjunction with housing to ensure the needs of persons living with HIV/AIDS and their families are met.
2. This should be accomplished by providing an executive summary (1-5 pages) that includes:
- a. Grantee Narrative
 - i. Grantee and Community Overview
 - (1) A brief description of your organization, the area of service, the name of each project sponsor and a broad overview of the range/type of housing activities and related services
 - (2) How grant management oversight of project sponsor activities is conducted and how project sponsors are selected
 - (3) A description of the local jurisdiction, its need, and the estimated number of persons living with HIV/AIDS
 - (4) A brief description of the planning and public consultations involved in the use of HOPWA funds including reference to any appropriate planning document or advisory body
 - (5) What other resources were used in conjunction with HOPWA funded activities, including cash resources and in-kind contributions, such as the value of services or materials provided by volunteers or by other individuals or organizations
 - (6) Collaborative efforts with related programs including coordination and planning with clients, advocates, Ryan White CARE Act planning bodies, AIDS Drug Assistance Programs, homeless assistance programs, or other efforts

that assist persons living with HIV/AIDS and their families.

ii. Project Accomplishment Overview

- (1) A brief summary of all housing activities broken down by three types: emergency or short-term rent, mortgage or utility payments to prevent homelessness; rental assistance; facility based housing, including development cost, operating cost for those facilities and community residences
- (2) The number of units of housing which have been created through acquisition, rehabilitation, or new construction since 1993 with any HOPWA funds
- (3) A brief description of any unique supportive service or other service delivery models or efforts
- (4) Any other accomplishments recognized in your community due to the use of HOPWA funds, including any projects in developmental stages that are not operational.

iii. Barriers or Trends Overview

- (1) Describe any barriers encountered, actions in response to barriers, and recommendations for program improvement
- (2) Trends you expect your community to face in meeting the needs of persons with HIV/AIDS, and
- (3) Any other information you feel may be important as you look at providing services to persons with HIV/AIDS in the next 5-10 years

b. Accomplishment Data

- i. Completion of CAPER Performance Chart 1 of Actual Performance in the provision of housing (Table II-1 to be submitted with CAPER).
- ii. Completion of CAPER Performance Chart 2 of Comparison to Planned Housing Actions (Table II-2 to be submitted with CAPER).

Program Year 5 CAPER Specific HOPWA Objectives response:

The City of West Lafayette does not receive HOPWA funding. Persons living with HIV/AIDS or their families typically work with Aspire, Inc., a regional service provider, to address their housing or case management needs. Funding to Aspire comes from State resources and other private sources.

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The City of West Lafayette, as part of the Solutions Beyond Shelter Plan, would like to better coordinate efforts of Aspire, Inc. and other homeless service providers. This could be assisting these organizations with finding and applying for additional funding resources. The City of West Lafayette had set the goal to locate another source of funding for programs serving neighbors with HIV/AIDS, but did not accomplish that in the 2014 year.

OTHER NARRATIVE

Include any CAPER information that was not covered by narratives in any other section.

Program Year 5 CAPER Other Narrative response: