



705 South River Road
West Lafayette, IN 47906
Street / Sanitation / Recycling
Phone: (765) 775-5242
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September 23, 2015

Memo

TO: Mayor Dennis and West Lafayette Board of Works
FROM: Doug Payne, Street Commissioner
RE: Salary Increase

I would like to request approval for an increase in salary for our Office Assistant/Receptionist, Tonya Vanaman, as follows:

Name	Years of Service	Current Bi-Weekly Salary	New Bi-Weekly Salary	Effective Date
Tonya Vanaman	10	\$1,212.92	\$1,309.95	9/26/2015

Thank you for your consideration.