

# Request for Quote

## City of West Lafayette

### Parks & Recreation Building Siding Repair/Installation

August 19, 2015

This Request for Quote is the official notice of needed construction services for the City of West Lafayette (the "City").

The Contractor shall furnish all labor, equipment, and fasteners necessary to completely repair existing siding and install Tyvek building wrap and new horizontal vinyl siding for approximately 4,364 square feet on the east & west facing exterior walls, and the east side gable end, part of the Parks & Recreation Building at 1101 Kalberer Road. Plywood for patch work, Tyvek building wrap, and vinyl siding will be provided by the City Department of Parks and Recreation.

Contractor's quote shall allow for the:

1. Removal of all existing battens.
2. Making all necessary repairs to existing wood siding (approximately 256 sq ft of damaged plywood to be repaired) by removing deteriorated wood and replacing with exterior grade plywood, thickness to match existing wood siding.
3. Covering all areas with Tyvek building wrap.
4. Installing horizontal vinyl siding to match existing on the south side of the equipment bay and be equal to "Certainteed," Mainstreet, double 5", wood grain, Dutch lap, in colonial white.
5. Using standard, matching, corner trim, opening trim, and top and bottom termination trim.

The Contractor shall be responsible for the determination and notification of all affected utilities and for the coordination of all work with the utilities and the City. The building permit will be provided by the City.

The Contractor shall carry all necessary insurance coverage and provide a certificate of insurance to the City per City insurance requirements.

Quotes should be submitted on the enclosed Quote Sheet to Office of the Clerk-Treasurer, City Hall, 611 W. Navajo St., West Lafayette, IN 47906, by 8:30 a.m. on September 1, 2015 to be considered. Properly executed Non-Collusion Affirmation and Employment Eligibility Verification forms should be submitted with the Quote Sheet, unless the firm already has the forms on file with the City.

Quotes should be submitted in a sealed envelope identified by "Parks & Recreation Building Siding Repair/Installation" on the outside of the envelope. Quotes will be taken to the Council Chambers in City Hall to be opened at the public Board of Public Works & Safety meeting at 8:30 a.m. on September 1, 2015

Quotes will be taken under consideration for the execution of an Agreement Form and the issuance of a purchase order to the most responsive and responsible firm which provides a quote most advantageous to the Board.

Any questions concerning this Request for Quote should be directed to Janet Fawley at [jfawley@wl.in.gov](mailto:jfawley@wl.in.gov) or (765) 775-5110.

City of West Lafayette  
Parks & Recreation Building Siding Repair/Installation  
September 1, 2015

QUOTE SHEET

TOTAL LUMP SUM COST TO PROVIDE ALL LABOR, EQUIPMENT, AND FASTENERS  
NECESSARY TO COMPLETE THE PARKS & RECREATION BUILDING SIDING  
REPAIR/INSTALLATION PER THE REQUEST FOR QUOTE DATED August 19, 2015:

BASE QUOTE \$ \_\_\_\_\_

ALTERNATE QUOTE \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PRINTED AUTHORIZED NAME: \_\_\_\_\_

PHONE #: \_\_\_\_\_ FAX #: \_\_\_\_\_

NON-COLLUSION AFFIRMATION

STATE OF INDIANA

COUNTY OF: \_\_\_\_\_ } SS:

The undersigned offeror or agent, duly swears, under penalties for perjury, that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be offered by any person nor to prevent any person from making an offer nor to induce anyone to refrain from making an offer and that this offer is made without reference to any other offer.

\_\_\_\_\_  
Offeror (Firm)

\_\_\_\_\_  
Signature of Offeror or Agent

Before me, a Notary Public in and for said County and State personally appeared,  
\_\_\_\_\_, who acknowledged the truth of the  
statements in the foregoing affirmation on this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

My Commission Expires:

\_\_\_\_\_

\_\_\_\_\_  
(written) Notary Public

\_\_\_\_\_  
(printed)

County of Residence: \_\_\_\_\_

**CITY OF WEST LAFAYETTE**  
**EMPLOYMENT ELIGIBILITY VERIFICATION**

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STATE OF INDIANA            )  
  ) SS:  
\_\_\_\_\_ COUNTY            )

The Contractor affirms under the penalties of perjury that he/she/it does not knowingly employ an unauthorized alien.

The Contractor shall enroll in and verify the work eligibility status of all his/her/its newly hired employees through the E-Verify program as defined in IC 22-5-1.7-3. The Contractor is not required to participate should the E-Verify program cease to exist. Additionally, the Contractor is not required to participate if the Contractor is self-employed and does not employ any employees.

The Contractor shall not knowingly employ or contract with an unauthorized alien. The Contractor shall not retain an employee or contract with a person that the Contractor subsequently learns is an unauthorized alien.

The Contractor shall require his/her/its subcontractors, who perform work under this contract, to certify to the Contractor that the subcontractor does not knowingly employ or contract with an unauthorized alien and that the subcontractor has enrolled and is participating in the E-Verify program. The Contractor agrees to maintain this certification throughout the duration of the term of a contract with a subcontractor.

The City may terminate for default if the Contractor fails to cure a breach of this provision no later than thirty (30) days after being notified by the City.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Contractor/Bidder (Firm)

\_\_\_\_\_  
Signature of Contractor/Bidder or Its Agent

\_\_\_\_\_  
Printed Name and Title

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

My Commission Expires \_\_\_\_\_

\_\_\_\_\_  
Notary Public

County of Residence \_\_\_\_\_

P-E-Verify Affidavit\_July 2011.doc