

West Lafayette Parks & Recreation Park Shelter Reservation Request

- Please Print -

Name of Group (for reservation sign): _____

Date Requested: _____ Size of Group: _____

Time of Use: FROM _____ TO _____

Your Name: _____ Daytime Phone: _____

Home Address: _____

I hereby certify that I will be responsible for any and all damages sustained to City Park property or equipment and will be responsible for any injury to all persons of our group using said facility and will hold all city officials, Park and Recreation Department and Park Board harmless from any liability.

- We are a Recognized Student Organization of Purdue University with our finances managed through the Business Office of Student Organizations (BOSO). Purdue Contract Addendum will apply to this contract. Orgs must scan and upload this form into BoilerLink with the Activity Form submission for this event. (Leave a copy of this form at Morton to hold reservation and submit into BoilerLink)

*** * * NO REFUNDS * * ***

**Shelter Reservations are
NON-REFUNDABLE and NON-TRANSFERABLE**

Signature

FOR OFFICE USE ONLY

Park: Happy Hollow Cumberland FEE: \$ _____ Special Requests or Comments

Shelter: _____ Extra Time Fee: \$ _____

Total Fee: \$ _____
