

## Minutes

Human Relations Commission

August 19, 2014

West Lafayette Public Library

In attendance: Susan Thomas, Vidhya Iyer, Ariel de la Fuente, Sang-A Yun, Yaman Kaakeh, Abbee Westbrook and Zach Williams (city attorney's office)

Not in attendance: Charlie Shook and Wei Hong

### I. Regular Business

- a. Determine the existence of a quorum and the meeting is called to order at 7:02
- b. The agenda is approved
- c. The actions from the May 13, 2014 meeting are all ratified.
- d. Ms. Kaakeh motions to approve minutes from May 13, 2014 meeting, Ms. Yun seconds

### II. Continuing Business

- a. The banners made in honor of Martin Luther King Jr. are being printed. There will be six banners to commemorate MLK. The banners HRC donated will have the HRC's name printed on them, but the banners donated by private citizens will not.
- b. Global Fest and Latino Fest will be happening soon, and the HRC is looking for volunteers to work the festivals. The volunteer's job would be to educate those who ask about HRC, and what we do.
- c. There is a motion to allocate \$130 for new banners. The new banners will be used at the various festivals we attend. They will have HRC's name and artwork from contests we have hosted on them. Ms. Iyer motions in favor and Ms. Yun seconds.
- d. The HRC is looking for new members to add to our commission. The requirements include living in the city limits and committing to the commission for three years.
- e. The next meeting will be held on November 18<sup>th</sup> at 7pm at West Lafayette Public Library instead of on the 11<sup>th</sup>, in order to honor Veteran's Day.
- f. The West Lafayette newsletter will be mailed out on August 22<sup>nd</sup>. Information in the HRC will be sent and added to the newsletter.

g. The HRC is working towards translating the online complaint form into multiple languages. It will be translated into both Chinese and Arabic, to appeal to a broader community.

h. HRC will be printing more informative brochures. In order to get the message out to the public there is a proposed list of places to put the brochures:

1. Food Mart
2. Asia Market
3. Morton Community Center
4. West Lafayette Public Library
5. Walmart
6. Student Housing Center
7. Smalley Center
8. ISS
9. Purdue Village Community Center
10. Purdue Memorial Union
11. Hospitals
12. Social Services
13. Visitors Bureau
14. Realtor's Offices

III. Adjourns: Ms. Kaakeh motions to adjourn, Ms. Yun seconds.