



**Eric H. Burns**  
**City Attorney**  
8 N. Third Street, Suite 401  
P.O. Box 499  
Lafayette, Indiana 47902-0499  
eburns@witheredlaw.com  
765-742-1988  
Fax 765-742-8774

**January 9, 2014**

**Legal Report  
For December 2013**

During December 2013, the following areas of note were addressed by the City Attorney's office:

**Council**

Attend pre-council, conference with members; Prepare for and attend Council meeting; Conference with Mayor; Conference with Councilors and department heads.

**Board of Works**

Review agenda; Conferences with Mayor and attend BOW meetings; Attend department head meeting; Conference with department heads; Attend to WLPD Harmon matter; Attend to Amtrak matter; Attend to procedure for filing record retention policy with county public record commission; Attend to GH LLC contract issue; Attend to McCalment Tort Claim notice; Attend to ARPL matter; Attend to Newman tort claim correction notice; Attend to TIF districts formation; Conference with PC, FC and Mayor regarding fire coverage issues; Review annual Nepotism documents from CT; Attend to ADA services contract issues; Attend to Dog and Cat policy; Attend to PRF Easement recording procedure; Attend to inquiry regarding police pension; Conference with Mayor regarding personnel matters and budget changes.

**Wastewater Utility**

Attend to ARVL; Attend to Faith West escrow matter; Review and comment on ADS agreement; Attend to North Regional Lift Station Escrow matter.

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**Development**

Attend to Annexation matters; Attend to Interlocal Cooperation Agreement matters; Attend to Williamsburg matter; Attend to INDOT / MHG ROW sale; Conference with Mayor regarding housing and US 231 development issues.

**Code Enforcement**

Attend to 111 W. Lutz matter; Conference with DC regarding code enforcement procedures; Attend to Brizendine and Port ordinance violation cases; Attend to Raymer ordinance violation matter; Attend to housing appeals board matters; Review Daughtry letter; Review Bowden letter and file.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'E. Burns', written over a horizontal line.

Eric H. Burns