

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

DECEMBER 17, 2013
8:30 a.m.
City Hall Council Chambers

Members present were Sana G. Booker, Shawn R. Little, Bradley W. Marley, and Jonathan C. Speaker. Mayor Dennis presided.

Mayor Dennis opened the meeting by thanking Street Commissioner Downey and his crew for a great job in dealing with the snow.

1. APPROVAL OF MINUTES

a. December 10, 2013, Meeting

Mr. Marley moved to accept the minutes of the December 10, 2013, Board of Works meeting. Mr. Speaker seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Agreement: Maintenance and Other Matters – US 231 Relinquishment – INDOT – Mayor

b. Agreement: Lease – US 231 Relinquishment – INDOT – Mayor

Mayor Dennis explained that both agreements in items a. and b. relate to the relinquishment of US 231 which has been under negotiation since the road was completed. He explained that this is part of the process that INDOT has gone through to get out of the local roads and streets business.

Mr. Marley moved that the maintenance agreement with INDOT be approved. Ms. Little seconded the motion.

The motion was adopted.

Ms. Booker moved that the lease agreement with INDOT be approved. Mr. Marley seconded the motion.

The motion was adopted.

c. Bid Acceptance and Agreement: Salisbury Street Safety Improvements Project, Phase 3 – Milestone Contractors, L.P. – Engineering

Public Works Director Buck requested approval of an agreement with Milestone Contractors, L.P. for the Salisbury Street Safety Improvements Project, Phase 3. He stated that this is jointly funded between Board of Works funds and Redevelopment Commission (RDC) funds, and he anticipates that the RDC will authorize the Board to pay claims going forward as construction begins. He explained that this project will improve Salisbury Street, including in front of City Hall, and improve signal lights that tie

into an advanced traffic management system and have ADA accessibility features. The agreement is for \$1,664,244.82 (Base bid - \$1,228,984.57, Alternate #2 - \$56,233.50, Alternate #3 - \$25,500.00, Alternate #5 - \$353,526.75).

Mr. Speaker moved that the agreement with Milestone Contractors, L.P. be approved. Mr. Marley seconded the motion.

The motion was adopted.

d. Supplemental Agreement No. 1: Traffic Management – Salisbury Street Safety Improvements Project, Phase 3 – Butler, Fairman and Seufert, Inc. -- Engineering

Director Buck explained that as a part of the previous item, Butler, Fairman and Seufert, Inc. did a portion of the design relating to traffic management. Two items are being added. One is emergency vehicle preemption, especially near Fire Station No. 2, which will allow the traffic signal to turn the lights green for the vehicles. The other item is to provide bicycle detection at certain intersections. The agreement is an add of \$3,000, making the new total \$99,100.

Mayor Dennis asked for information about the technology used to make that work.

Director Buck responded that additional induction loops in the pavement can detect the metal of the bicycle. The loops will be located where bicycles would be anticipated or the pavement will be marked to show where the bicycle needs to stop.

Mayor Dennis stated that this is standard in a lot of communities that are supportive of pedestrians and bicyclists.

Ms. Little moved that the supplemental agreement No. 1 with Butler, Fairman and Seufert, Inc. be approved. Mr. Marley seconded the motion.

The motion was adopted.

e. Grant of Easement: Sanitary Sewer Line – Purdue Research Foundation – Engineering

Director Buck explained that we were contacted by the Purdue Research Foundation (PRF) while they were doing research and title work on properties that they own, and they discovered that they could not show that there was an easement in place for a sanitary sewer that we have across some of their land. He explained the location as west of the new US 231, just south of Lindberg Road, and goes to the lift station in Green Meadows. The grant allows us perpetual easement for the purpose of accessing the sanitary sewer and cleans up the records.

Ms. Booker moved that the grant of easement from Purdue Research Foundation be approved. Mr. Marley seconded the motion.

The motion was adopted.

f. Agreement: 2014 Evidential Breath Test Instrument – Indiana State Department of Toxicology – Police

Police Chief Dombkowski stated that the State is about to deploy a new breath test instrument throughout the State, and this agreement is for us to maintain similar

requirements for this instrument as we have with the old one. It includes maintaining a dedicated network connection to transfer data. The agreement is for \$650.00. Chief Dombkowski and Mayor Dennis discussed how the new equipment is digital and much more sensitive than in the past when it was analog and more manual.

Ms. Booker moved that the agreement with the Indiana State Department of Toxicology be approved. Mr. Marley seconded the motion.

The motion was adopted.

g. Agreements: Disaster Recovery – Komputrol Software Systems – Clerk-Treasurer and WWTU

Clerk-Treasurer Rhodes requested approval for annual disaster recovery services agreements with Komputrol Software Systems for both the Clerk-Treasurer's Office and the WWTU billing office. They are each \$450.00, with no change in price from last year.

Mr. Marley moved that the agreements with Komputrol Software Systems be approved. Mr. Speaker seconded the motion.

The motion was adopted.

h. Claims

i.	AP Docket	\$975,835.90
ii.	AP Docket	\$183,615.83
iii.	AP Docket	\$750.00
iv.	PR Docket	\$393,986.53

Mr. Marley moved that the claims be approved. Ms. Little seconded the motion.

Questions raised about individual claims by the Board were answered by department heads and Clerk-Treasurer Rhodes.

The motion was adopted.

i. Informational Items

i. Legal Budget & Expenses – Clerk-Treasurer

There were no questions or comments about the listing.

j. Other Items

► Mayor Dennis announced that there will not be a Board of Works meeting next week due to the holiday, and the following week's meeting has been scheduled to Monday, December 30, instead of Tuesday, December 31.

► Parks Superintendent Payne shared some photos taken by Councilor Hunt of the Skate with Santa event.

► Mayor Dennis stated that each year people have the assumption that we have the ability to select where we plow snow, such as at the end of driveways. People complain that after they have cleared their driveways, we push the snow back into the cleared area. He asked Street Commissioner Downey to explain why this happens.

Commissioner Downey explained that it is not done purposely, but the snow, especially when it is wet, balls up on the plow and then gets to a point where it falls off. He stated that a few complaints were received pertaining to that issue and they will go out to try to remedy some of that. In response to a question from Mayor Dennis, Commissioner Downey stated that after the relinquishment of US 231, we have approximately 120 miles of roads to plow.

Mayor Dennis noted that we are trying to get the snow plowed on those 120 miles after it snows and before it starts falling again. He stated that there is a recent Fun with the Mayor video that addresses some of these issues. He explained that there is a logic and style to getting the roads cleared. It starts with major thoroughfares, then arterials, then internal roads, and last are the cul-de-sacs because they are the most difficult to get to. He stated that when we are doing that kind of snow plowing and trying to get the roads open, our equipment does not have the agility to be able to carve out each driveway. If we tried to do so we would be taking out mailboxes and garbage cans. He noted that we got many compliments with this past snow and the crew did a great job. He was told that there was a visible difference going from east to west.

Clerk-Treasurer Rhodes stated that she would not only like to thank the regulars in the Street Department, but also the rest of the City employees who participated, noting that she saw Engineering Assistant Anderson working on plowing her street, and it was really a team effort.

Street Commissioner Downey noted that the City spent approximately \$42,000 on this last snow. That includes 461 tons of salt, 1,800 gallons of salt brine, employee overtime, fuel, and blades. He explained that the blades, which are just the bars across the bottom of the plow, grind down and need to be replaced. He reported that Mother Nature put an end to the leaf pickup after 903 tons of leaves were picked up. He provided a reminder of trash and brush pickup rescheduling due to the holiday.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.