

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

NOVEMBER 26, 2013
8:30 a.m.
City Hall Council Chambers

Members present were Sana G. Booker, Shawn R. Little, and Jonathan C. Speaker. Bradley W. Marley presided in the absence of Mayor Dennis.

1. APPROVAL OF MINUTES

a. November 19, 2013, Meeting

Mr. Speaker moved to accept the minutes of the November 19, 2013, Board of Works meeting. Ms. Little seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Promotion: Mechanic – Keith Barker – Fire

Fire Chief Heath requested approval to promote Keith Barker to mechanic effective December 7, 2013, with a bi-weekly salary of \$2,135.65. He will handle items such as saws, fans, air packs, and equipment on the trucks.

Ms. Little moved that the promotion of Keith Barker to mechanic be approved. Ms. Booker seconded the motion.

The motion was adopted.

b. 2012 SRF Loan Disbursement Request No. 26: Greeley & Hansen – North Side Regional Lift Station and Force Main –WWTU

WWTU Director Henderson requested approval for the 2012 SRF Loan Disbursement Request No. 26 in the amount of \$412.00 to Greeley & Hansen. It is to cover third submittal reviews. He explained that when the contractor uses materials and equipment on the project, they submit proposals to the engineers for review. Per the contract, the third review and beyond is reimbursed to the City. This is a separate invoice which we will eventually get back when it is withheld from a pay application to the contractor in the future.

Mr. Speaker moved that the 2012 SRF Loan Disbursement Request No. 26 to Greeley & Hansen be approved. Ms. Little seconded the motion.

The motion was adopted.

c. 2012 SRF Loan Disbursement Request No. 27: RL Turner Corporation – North Side Regional Lift Station and Force Main –WWTU

Director Henderson requested approval for the 2012 SRF Loan Disbursement Request No. 27 to RL Turner Corporation. He noted that this is the contractor he referred to in

the previous item. The amount for the disbursement is \$408,728. Part of it is payment to the contractor (\$363,314) and part is withheld as retainage (\$45,414).

Ms. Little moved that the 2012 SRF Loan Disbursement Request No. 27 to RL Turner Corporation be approved. Mr. Speaker seconded the motion.

The motion was adopted.

d. Agreement: Right of Way Purchase – MHG Hotels, LLC – Legal

City Attorney Burns requested approval of an agreement for a right of way purchase with MHG Hotels, LLC. He explained that this is another document that moves the Tapawingo Drive hotel project forward. Last week the Board approved an agreement which would allow the City to purchase a small piece of right of way from INDOT. We received money from MHG Hotels to advance for that purchase in the amount of \$4,963.50. This agreement specifies the terms of that prepayment. He explained that if for some reason there was no purchase, we would refund the money. It is protection for them, and allows for an understanding of what is going forward.

Ms. Booker moved that the agreement with MHG Hotels, LLC be approved. Mr. Speaker seconded the motion.

The motion was adopted.

e. Claims

i.	AP Docket	\$138,201.07
ii.	AP Docket	\$550.00
iii.	RDC Docket	\$362,745.17

Ms. Booker moved that the claims be approved. Mr. Speaker seconded the motion.

A question raised about an individual claim by the Board was answered by Public Works Director Buck.

The motion was adopted.

f. Informational Items

i. Project Payment List – WWTU

There were no questions or comments about the listing.

g. Other Items

► Councilor Hunt reminded everyone that there is a Farmers Market tomorrow, the day before Thanksgiving. She also announced that the ice skating rink opens on Friday with three sessions.

Parks Superintendent Payne added that this is the first time in three years that we have been able to open the rink for Thanksgiving weekend. He noted that there was storm damage in the area, but none directly to the rink or the pavilion and the area is safe.

► Engineering Assistant Anderson reported that on December 2, Duke Energy will need to close Cumberland Avenue between Yeager Road and Kent Avenue for work

on a structure. This work was originally scheduled for last week, but repairs after the storm took priority.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Speaker moved that the meeting be adjourned, and Mr. Marley adjourned the meeting.