

City of West Lafayette, Indiana  
Board of Public Works and Safety  
MINUTES

NOVEMBER 19, 2013  
8:30 a.m.  
City Hall Council Chambers

Members present were Sana G. Booker [arrived at 8:33 a.m.], Shawn R. Little, Bradley W. Marley, and Jonathan C. Speaker. Mayor Dennis presided.

1. APPROVAL OF MINUTES

a. November 12, 2013, Meeting

Mr. Marley moved to accept the minutes of the November 12, 2013, Board of Works meeting. Mr. Speaker seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Quote Opening: 2014 Truck – WWTU

Mayor Dennis stated that before WWTU Director Henderson speaks on this item, he wants to thank him for participating in making a Fun with the Mayor video recording at the Utility.

Director Henderson explained that we requested quotes for a truck for the Utility, with one specification being that it be something that can have a snowplow attached to help out this winter.

Clerk-Treasurer Rhodes opened the quotes and read them aloud:

Company	Quote
Fletcher Chrysler Products, Inc.	\$24,100
Mike Raisor Ford, Inc.	\$22,877
W. Hare & Son, Inc.	\$24,992
Andy Mohr Truck Center, Inc.	\$23,499
DeFouw Chevrolet, Inc	\$25,000
Dellen Automotive Family	\$23,512

Clerk-Treasurer Rhodes noted that the quotes were received timely and sealed.

Mr. Marley moved that the quotes for the 2014 Truck be taken under advisement. Mr. Speaker seconded the motion.

The motion was adopted.

b. Bid Opening: Salisbury Street Improvements Project, Phase 3 – Engineering

Public Works Director Buck explained that when looking at the bids, there is a base bid and five alternates. Alternate No. 1 is an alternate to the entire base bid. One option is

to do the construction with at least one lane of traffic open each way, or the Alternate No. 1 is to allow a closure period in June and July to speed up construction.

Clerk-Treasurer Rhodes opened the bids and read them aloud:

<b>Fairfield Contractors, Inc.</b>	
Base Bid	\$1,406,382.87
Alternate No. 1 – Base Bid 2 (with street closure)	Deduct of: \$101,491.26
Alternate No. 2 – Street Lighting	Add of: \$56,061.27
Alternate No. 3 – Landscaping	Add of: \$20,057.03
Alternate No. 4 – Water Main Replacement	Add of: \$143,786.67
Alternate No. 5 – Advanced Traffic Management System	Add of: \$369,179.55

<b>Rieth-Riley Construction Co. Inc.</b>	
Base Bid	\$1,428,676.00
Alternate No. 1 – Base Bid 2 (with street closure)	Deduct of: \$37,923.00
Alternate No. 2 – Street Lighting	Add of: \$57,157.00
Alternate No. 3 – Landscaping	Add of: \$21,389.00
Alternate No. 4 – Water Main Replacement	Add of: \$220,023.84
Alternate No. 5 – Advanced Traffic Management System	Add of: \$343,557.00

<b>Milestone Contractors, LP</b>	
Base Bid	\$1,228,984.57
Alternate No. 1 – Base Bid 2 (with street closure)	Deduct of: \$25,000
Alternate No. 2 – Street Lighting	Add of: \$56,233.50
Alternate No. 3 – Landscaping	Add of: \$25,500.00
Alternate No. 4 – Water Main Replacement	Add of: \$192,544.00
Alternate No. 5 – Advanced Traffic Management System	Add of: \$353,526.75

Clerk-Treasurer Rhodes noted that the quotes were received timely and sealed.

Ms. Little moved that the bids for the Salisbury Street Improvements Project, Phase 3 be taken under advisement. Ms. Booker seconded the motion.

The motion was adopted.

c. Agreement: Construction Inspection -- Salisbury Street Improvements Project, Phase 3 – Butler, Fairman and Seufert, Inc. – Engineering

Director Buck stated that for the project we just read bids on, he would like to request approval of an agreement with Butler, Fairman and Seufert, Inc for inspection services. The amount to get started is not to exceed \$80,000. He explained that as we analyze the bids and begin construction and get the contractors scheduled, we will likely have a supplement sometime next spring.

Mr. Marley moved that the agreement with Butler, Fairman and Seufert, Inc. be approved. Mr. Speaker seconded the motion.

The motion was adopted.

d. Final Release of Escrow: Aeration Tank Addition – Thieneman Construction, Inc. – WWTU

Director Henderson stated that we have come to the end of the punch list items with this project. We are ready to release the retainage and the interest that may have accrued in that account to Thieneman Construction, Inc.

Ms. Booker moved that the final release of escrow to Thieneman Construction, Inc. be approved. Mr. Marley seconded the motion.

Clerk-Treasurer Rhodes asked Director Henderson if the letter has been revised or if we need to make a note for the record.

Director Henderson explained that the original letter will be revised to include the accrued interest. The letter that Thieneman sent referred to just the original retainage amount. Director Henderson confirmed for City Attorney Burns that it is in excess of \$29,600 including interest, minus any fees for maintaining the account.

The motion was adopted.

e. Transfer of Property: Truck and Snowplow – Fire

Fire Chief Health requested approval to transfer a truck and a snowplow to the Parks Department. The truck is a 1992 Chevrolet 3500 (VIN# 1GCHK33N3NJ349175), and the snowplow is a 7.5 foot Commercial Western.

Mr. Speaker moved that the transfer of property of a truck and snowplow from the Fire Department to the Parks Department be approved. Ms. Booker seconded the motion.

The motion was adopted.

f. Purchase of Right Of Way: From INDOT for MHG Hotels, LLC Project – Legal

City Attorney Burns explained that there is a hotel project planned for the Tapawingo Drive area. As part of that hotel, it is necessary for them to buy some extra right of way which is not needed by the State or the City. It allows them more room to bring the construction closer to the street, which is a look that is very much desired by the City. As part of that, there is the opportunity to purchase a piece of right of way from INDOT. The Conditional Sales Agreement provided to the Board would enable the City to buy that piece of right of way. City Attorney Burns explained that the City will be reimbursed for that full purchase of the INDOT right of way from the developer. He asked the Conditional Sales Agreement be approved, but noted that some changes may need made as it is an old form that still mentions Governor Mitch Daniels. These changes will be insubstantial; they will be important but not relevant to the Board's decision making. He noted that next week he will ask approval of an agreement that pertains to the reimbursement from the developer.

Ms. Little moved that the purchase of right of way from INDOT for the MHG Hotels, LLC project be approved. Ms. Booker seconded the motion.

The motion was adopted.

g. Equipment Loan: Vehicles – Police

Police Chief Dombkowski requested approval for an equipment loan from the military for two vehicles that we have acquired over the last couple of years. We thought it would be a good idea to inform and make sure we are dotting our i's and crossing our t's on loaned equipment.

<b>Vehicle #1</b>	
Year	1985
Make	AM General
Model	M1025 (HMMWV-Humvee)
Serial Number	007990
Registration Number	NG21AV
Estimated Value	\$20,000

<b>Vehicle #2</b>	
Year	2008
Make	International
Model	MaxxPro
Serial Number	1HTWEADRX8J669587
Registration Number	NZ1JWQ
Estimated Value	\$400,000

City Attorney Burns commented that there is an annual renewal of an agreement that will come up in the near future. It is an open-ended agreement that says that the equipment is a loan. If the Department of Defense wanted it back, we would give it back. If we wanted to return it, they would take it back.

Chief Dombkowski stated that during his career, they have obtained dozens, maybe hundreds of pieces of equipment from the military through this program. This is specific because it is vehicles, and Clerk-Treasurer Rhodes thought it would be a good idea that we bring it before the Board. He confirmed for Mayor Dennis that we do not own the vehicles and never will.

Clerk-Treasurer Rhodes noted that the acquisition of vehicles of this value is material and that is the reason it is coming before the Board, as will the agreement.

Mr. Marley moved that the vehicle equipment on loan from the Department of Defense be approved. Mr. Speaker seconded the motion.

The motion was adopted.

h. Claims

- i. AP Docket \$261,821.10
- ii. AP Docket \$170,472.96
- iii. PR Docket \$349,427.32

Mr. Marley moved that the claims be approved. Ms. Little seconded the motion.

A question raised about an individual claim by the Board was answered by Director Buck and Clerk-Treasurer Rhodes.

The motion was adopted.

i. Informational Items

i. Project Payment List – WWTU

There were no questions or comments about the listing.

ii. Legal Budget & Expenses – Clerk-Treasurer

There were no questions or comments about the listing.

j. Other Items

▶ Chief Dombkowski reminded everyone that there is a football game out of town this weekend, with the football team going for semi-state in Merrillville. Purdue has a home football game this weekend.

▶ Parks Superintendent Payne reported that they are still cleaning up trees after Sunday's storm.

▶ Director Henderson reported that today is World Toilet Day. He noted that in developing countries, people have more cell phones than have access to indoor plumbing. We take it for granted here, but it is a serious issue worldwide.

▶ Councilor Burch stated that, to backup Director Henderson, the United Nations has proclaimed today as World Toilet Day, and she had read the article about developing countries. She announced that the Pre-Council meeting will be held on Monday, November 25, due to the Thanksgiving holiday.

▶ Street Commissioner Downey reported that on Friday there were 24 tons of leaves picked up and only 9 tons of brush. On Monday after the storm there were 31 tons of leaves and 30 tons of brush picked up. He provided assurance that they will stay on schedule for leaf pick up. He stated that there are no streets still closed due to trees, but there are some trees down with power lines in them.

▶ Engineering Assistant Anderson provided updates from Duke Energy about restoring power after the storm.

Mayor Dennis stated that the presumption is that restoring power is as simple as putting two wires back together or plugging things back in. He asked Engineering Assistant Anderson to describe what it actually involves when we have a significant outage and lose poles and connectivity.

Engineering Assistant Anderson explained that a prime example was on Happy Hollow Road where a tree fell and got into the three-face primary, which was the only visible way to see there was an issue. There was a broken pole that was replaced and got the tree off the power line. You would think you would be able to flip it back on, but before they can do that they have to investigate what will come back on with the power. For example, they discovered a house where the power supply was pulled off of the house, and that needs to be disconnected or repaired before the power can be turned back on.

Mayor Dennis stated that it is not a simple matter of plugging it back in. The entire route has to be retraced to make sure no secondary issue is created.

BOARD OF WORKS MINUTES, November 19, 2013, CONTINUED

Engineering Assistant Anderson stated that he appreciate Duke Energy providing someone that we can call and talk to for information.

Director Buck added that the Engineering Department is expediting permits for repairs on an emergency basis.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.