

City of West Lafayette, Indiana  
Board of Public Works and Safety  
MINUTES

OCTOBER 22, 2013  
8:30 a.m.  
City Hall Council Chambers

Members present were Sana G. Booker, Shawn R. Little, Bradley W. Marley, and Jonathan C. Speaker. Mayor Dennis presided.

1. APPROVAL OF MINUTES

a. October 15, 2013, Meeting

Mr. Marley moved to accept the minutes of the October 15, 2013, Board of Works meeting. Ms. Little seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Stormwater Technical Standards Variances: Just Us Kids Daycare Expansion – The Schneider Corporation – Engineering

Assistant City Engineer Susong requested approval of three stormwater variance requests for the expansion of the Just Us Kids daycare due to constraints of it being an addition to an existing building. One variance will be that the emergency routing freeboard requirements will be the same as what is on the existing building instead of the higher standard. He explained that a second item pertains to the Indian Creek impact drainage area watershed. It is an area where we want to limit the amount of additional runoff, but because this is a part of a larger master plan in the PRF properties which goes to a regional detention it is a good variance. He stated that the third variance is in for a stormwater quality unit that was added which does not exactly follow the post-construction stormwater quality requirements.

Mayor Dennis asked for clarification that the daycare is expanding and by virtue of the expansion there are these variance requests that the Engineering Department has checked out and approved.

Assistant City Engineer Susong confirmed this. He also confirmed for City Attorney Burns that there are three variances even though the letter from The Schneider Corporation mentions that there are two.

Mr. Marley moved that the Stormwater Technical Standards Variances be approved. Mr. Speaker seconded the motion.

b. Agreement: Annual Maintenance – Komputrol Software Systems – WWTU

Clerk-Treasurer Rhodes requested approval of the annual maintenance agreement for the accounting software for the Utility Billing Office. It is a \$100 increase from last year to a total of \$2,730. She noted that we have received terrific customer service from

Komputrol even though we are planning to install a new software system next year. They have supported us as we prepare for stormwater billing in 2014.

Ms. Little moved that Annual Maintenance Agreement with Komputrol Software Systems be approved. Ms. Booker seconded the motion.

The motion was adopted.

c. Agreement: On-Call Services – Donohue & Associates, Inc. – WWTU

WWTU Director Henderson requested approval of an agreement for on-call services with Donohue & Associates, Inc., explaining that services are needed related to programming and changes to our SCADA system which monitors and controls aspects of the processes at the plant and the remote lift stations. The amount is not to exceed \$10,000.

Mr. Marley moved that the On-Call Services Agreement with Donohue & Associates, Inc. be approved. Mr. Speaker seconded the motion.

The motion was adopted.

d. Agreement: Wabash Landing Parking Garage Lighting – M.P. Baker Electric, Inc. – Development

Director of Development Poole requested approval of an agreement with M.P. Baker Electric, Inc. to work on retrofitting on the lighting in the Wabash Landing Parking Garage to make it brighter in the evening. He noted that this is a Redevelopment Commission project. The total is not to exceed \$42,565 for the retrofitting of 134 lights and other repairs.

Ms. Little moved that the Wabash Landing Parking Garage Lighting Agreement with M.P. Baker Electric, Inc. be approved. Mr. Marley seconded the motion.

The motion was adopted.

e. Agreement: 2013 Operation Releaf Fall Planting – GreenVision, LLC – Development

Director Poole requested approval of an agreement with GreenVision, LLC for the Fall Operation Releaf planting. The total is \$6,302.75. Most of the 38 trees will be planted in the Village with a smattering throughout the different neighborhoods. Funding is from CDBG, the Tree Fund, and EDIT.

Mr. Marley moved that the 2013 Operation Releaf Fall Planting Agreement with GreenVision, LLC be approved. Ms. Booker seconded the motion.

The motion was adopted.

f. Agreement: CDBG Assistance – City Consultants & Research, LLC – Development

Director Poole requested approval of an agreement with City Consultants & Research, LLC for Community Development Block Grant (CDBG) assistance. He explained that the CDBG rules change each year, and assistance is needed to assure we are complying with the Davis-Bacon rules in regards to contractors and the hourly wage rates for laborers. The agreement is for \$2,790 and is to be paid out of CDBG Administration monies.

Mr. Speaker moved that the CDBG Assistance Agreement with City Consultants & Research, LLC be approved. Mr. Marley seconded the motion.

The motion was adopted.

g. Claims

i.	AP Docket	\$191,085.96
ii.	AP Docket	\$218,090.36
iii.	PR Docket	\$426,685.39

Mr. Marley moved that the claims be approved. Ms. Little seconded the motion.

A question raised about an individual claim by the Board was answered by Police Deputy Chief Leroux.

The motion was adopted.

h. Informational Items

i. Legal Budget & Expenses – Clerk-Treasurer

There were no questions or comments about the listing.

i. Other Items

► Mayor Dennis announced that the month of November is “Movember,” where men grow facial hair for prostate cancer awareness.

► Director Poole reported that the second annual Purdue Half-Marathon was on Saturday. He thanked Police Captain Sparger for coordinating the different public safety agencies—the Purdue, West Lafayette, and Lafayette Police and Fire Departments.

Mayor Dennis stated that all of the emergency services did an excellent job in keeping it safe, and he likes the new route.

Director Poole reported that the Department of Development is hosting the second annual Pink Potluck to benefit the YWCA Women’s Cancer Program. A \$5.00 donation is requested. He invited everyone to stop in and bring a dish to share.

► Fire Chief Heath reported that the West Lafayette Fire Department is hosting Bill Cannata this week. Mr. Cannata is the Program Director for the Autism Law Enforcement Education Coalition (ALEC), and will be speaking to responders in West Lafayette and the entire district on how to respond to emergencies with autism. Chief Heath noted that they have invited the entire District 4 Fire, Police, EMS, and the Department of Child Services.

► Director Henderson reported that there will be a De-Trash the Wabash event in conjunction with Purdue Green Week on Saturday morning. He will have a pack of approximately 50 cub scouts helping with the event.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.