

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

SEPTEMBER 17, 2013
8:30 a.m.
City Hall Council Chambers

Members present were Sana G. Booker, Shawn R. Little, Bradley W. Marley, and Jonathan C. Speaker. Mayor Dennis presided.

1. APPROVAL OF MINUTES

a. September 10, 2013, Meeting

Mr. Marley moved to accept the minutes of the September 10, 2013, Board of Works meeting. Ms. Little seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Resolution BW-2013-1 and Lease Purchase Documents: 2013 Sanitation Vehicle – Huntington National Bank – Sanitation

Clerk-Treasurer Rhodes explained that this is the three-year lease purchase agreement for financing the \$228,602 sanitation vehicle recently bid. The financing was bid through the Indiana Bond Bank. The 1.4507% rate was locked on September 1, 2013. There will be six semi-annual payments due of \$39,075, with the first payment in March 2014. The financing closes to an escrow account, pending delivery of the vehicle.

Mr. Speaker moved that Resolution BW-2013-1 and the Lease Purchase Documents for the 2013 Sanitation Vehicle be approved. Ms. Booker seconded the motion.

In response to a question from Mr. Speaker, Clerk-Treasurer Rhodes stated that the title of the vehicle will be transferred to the City at the end of the three-year lease term.

Mr. Marley asked what the rate turned out to be.

Clerk-Treasurer Rhodes responded that it is approximately 1.53% with the fees included related to the escrow and placement. She stated that it was very competitive, with the next closest rate being north of 1.81%.

Mr. Marley affirmed that it was a good rate.

The motion was adopted.

b. 2014 Holiday Schedule – Human Resources

Human Resources Director Foster requested approval of the 2014 Holiday Schedule. She explained that there are a total of 14 paid holidays, and they are the same as they have been for several years. She noted that the Street Department takes Tuesday

instead of Monday off for the Primary and General Election Days and Veterans Day as to not disrupt the regular trash and recycling pick-up schedule.

Ms. Little moved that the 2014 Holiday Schedule be approved. Mr. Marley seconded the motion.

The motion was adopted.

c. 2012 SRF Loan Disbursement Request No. 22: Greeley and Hansen – North Side Regional Lift Station and Force Main – WWTU

WWTU Director Henderson requested approval of 2012 State Revolving Fund (SRF) Loan Program disbursement request No. 22 to Greeley and Hansen in the amount of \$43,422 for the North Side Regional Lift Station and Force Main project.

Mr. Marley moved that the 2012 SRF Loan Disbursement Request No. 22 to Greeley and Hansen be approved. Ms. Booker seconded the motion.

The motion was adopted.

d. Declare Items Surplus: Copiers – Police

Police Chief Dombkowski requested approval to declare two copiers as surplus to dispose through the auction site for surplus property. The estimated value of each printer is \$200. The details of the printers are as follows:

- SHARP AR-M450N Laser Printer (Serial #35035132) with a black and white scanner AR-EF1 (Serial #35021401)
- SHARP AR-M450N Laser Printer (Serial #35035152) with a black and white scanner AR-EF1 (Serial #35021581)

Ms. Booker moved that the copiers declared as surplus be approved. Ms. Little seconded the motion.

The motion was adopted.

e. Street Closure: Allen Street – 720 Northwestern PD – Engineering

Public Works Director Buck requested approval for the closure of Allen Street between Meridian and Dodge Streets to install sanitary sewer line for the 720 Northwestern PD project. He explained that it is safest to do this work by closing the street but keeping the sidewalks open in this heavily pedestrian area. Director Buck asked to amend the ending effective date to September 27, 2013, so that the effective dates are from September 23 to September 27, 2013. He noted that Stevens Construction has future requests which will go through the Board after the details are finalized.

Deputy Fire Chief Schutter stated that the Fire Department is good with this closure as long as Dodge Street is kept open, and Director Buck stated that they will help make that happen.

Ms. Booker moved that the closure of Allen Street be approved. Ms. Little seconded the motion.

The motion was adopted.

f. Claims

- i. AP Docket \$172,435.37

Mr. Marley moved that the claims be approved. Mr. Speaker seconded the motion.

There were no questions or comments about the claims.

The motion was adopted.

g. Informational Items

- i. Project Payment List – WWTU
There were no questions or comments about the listing.
- ii. Legal Budget & Expenses – Clerk-Treasurer
There were no questions or comments about the listing.

h. Other Items

▶ Deputy Police Chief Leroux reminded the Board that there are two events this weekend. The Starry Nights Festival is on Northwestern Avenue on Saturday evening, and earlier that day is the .1K fundraiser for the YWCA cancer program on Brown Street.

▶ Director Buck reported that US 231 is open, and INDOT is onsite making adjustments to improve the signal timings. He noted that INDOT is surprised at how much traffic is already using the highway. He stated that as a result of the opening, we have been working on Northwestern Avenue, with landscaping to wrap up this week, and in the next two weeks light poles will go up. He reported that new signal equipment will go live today at Lindberg Road and Northwestern Avenue. It should look a lot cleaner there, and we will start filling in sidewalk gaps and fixing crosswalk issues that required the old items to be out of the way.

▶ Chief Dombkowski stated that we are looking forward to football homecoming as the next planned event. He reported that the Notre Dame weekend was well-attended, with a lot of people in town but very few incidents. There were five custodial events, all alcohol related with three being for driving under the influence. He stated that it was controlled chaos with a lot of people from the Levee to the Village in costume. It was heavily monitored as it will be for the rest of the season. He stated that there will be improvements made to the traffic pattern as the season progresses while trying to get people to use the US 231 corridor.

▶ Deputy Chief Schutter stated that Westminster Village has purchased the old urgent care building, and they have offered it to the Fire Department for training. He stated in the next month or two they will be doing a lot of training, and will set up a lot of props. They will be cross-training with the Purdue and Wabash Fire Departments, and have also offered it to the Police Department.

▶ Councilor Hunt reported that the Councilors and Clerk-Treasurer Rhodes will be at the Farmers Market on Wednesday. She invited everyone to come ask questions, and noted that they will have a map of the proposed annexation area. She reported that the Art on the Wabash event was wonderful and well-attended.

► Street Commissioner Downey reported that there will be a change in the Sanitation pick-up for the next four to six weeks. He explained that a company called New Way has offered to loan the City a fully-automated sanitation vehicle.

Mayor Dennis explained that fully-automated means that it has an arm that extends to grab the trash and dumps it.

Commissioner Downey stated that we will have two employees using the equipment. It has a new braking system which should save 10% in fuel, but he does not know if that would overcome the price of the truck, which is approximately \$380,000.

Mayor Dennis noted that these trucks are used in other cities and there are strict requirements on where the bins are placed for pick-up to avoid items such as mailboxes and trees being grabbed with the truck arm.

Commissioner Downey related that the City of Muncie went to the extent of putting X-marks in front of each house for exact placement. He stated that it is quite a change, and it will take us some extra work, but it is worthwhile to get the education and training.

Mayor Dennis agreed that it is a good experiment. He stated that there is always a balance between human resource cost and equipment costs, and this will be a good way to have a litmus test for that. He noted that the reason we went to the bins that we have and some other things we have done is so that we would be in a position to do that if it is in our best interest.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.