

City of West Lafayette, Indiana  
Board of Public Works and Safety  
MINUTES

JULY 2, 2013  
8:30 a.m.  
City Hall Council Chambers

Members present were Sana G. Booker, Shawn R. Little, and Jonathan C. Speaker. Bradley W. Marley was absent. Mayor Dennis presided.

1. APPROVAL OF MINUTES

a. June 25, 2013, Meeting

Mr. Speaker moved to accept the minutes of the June 25, 2013, Board of Works meeting. Ms. Little seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Update of West Lafayette Typical Construction Guidelines and Details – Engineering  
Assistant City Engineer Susong requested approval of an update to the West Lafayette Typical Construction Guidelines and Details. This includes guidelines pertaining to roads and storm sewers. It covers items such as depth of pavement and stone, and types of concrete, curbs, and ramps. The last version of the guide was adopted on January 1, 2010.

Mayor Dennis asked if this is what contractors use as guidelines use to submit bids and figure the cost of materials.

Assistant City Engineer Susong responded yes, and explained that they are also used by private developers when building new streets in subdivisions so that they are built to our standards, providing uniformity in the City.

Mayor Dennis asked for confirmation that we set the standards, not some arbitrary governing body.

Assistant City Engineer Susong confirmed this. He stated that a lot of thought it put into these details with discussion on minutia. He confirmed for Mayor Dennis that this includes details related to the Americans with Disabilities Act (ADA).

Ms. Booker moved that the Update of West Lafayette Construction Guidelines be approved. Mr. Speaker seconded the motion.

The motion was adopted.

b. Grant of Easement: Windsor West Apartments, LLC – Engineering

Assistant City Engineer Susong explained that there is a storm pipe connection required at the corner of Northwestern Avenue and Windsor Drive, and the property owner is

granting an easement for that maintenance. He requested approval for the City to accept the grant of easement from Windsor West Apartments, LLC.

Ms. Little moved that the Grant of Easement from Windsor West Apartments be approved. Mr. Speaker seconded the motion.

The motion was adopted.

c. Agreement: Sheraton and Fairway Knolls Lift Station Improvements – Greeley and Hansen, LLC – WWTU

WWTU Director Henderson requested approval for an agreement with Greeley and Hansen, LLC for improvements to the Sheraton and Fairway Knolls lift stations. He explained that the proposal includes a preliminary engineering report that will cover not only the design of these lift stations, but also the Cumberland Avenue sewer extension. The preliminary report will allow us to be listed and ranked on the priority project list for possible financing through the State Revolving Fund (SRF) Loan Program. The agreement is not to exceed \$177,500.

Ms. Booker moved that the agreement with Greeley and Hansen for the Sheraton and Fairway Knolls Lift Station be approved. Mr. Speaker seconded the motion.

The motion was adopted.

d. Agreement: Cumberland Sanitary Sewer Line – DJ McQuestion & Sons, Inc. – WWTU

WWTU Director Henderson explained that this is a lot of work for a small amount of sewer, and he thanked City Attorney Burns for his help on this agreement. He stated that there is 123 feet of 18-inch sewer that we would like to place on the Cumberland Avenue extension while the County is doing work in that area. This will allow us to avoid boring under the new road later. He requested approval of an agreement with the County's contractor, DJ McQuestion & Sons, Inc. The agreement includes placing the sewer line, testing, and the bonds for a total of \$31,610.

Mr. Speaker moved that agreement with DJ McQuestion & Sons, Inc. for the Cumberland Sanitary Sewer Line be approved. Ms. Little seconded the motion.

The motion was adopted.

e. SRF Loan Disbursement Request No. 16: North Side Regional Lift Station and Force Main – Greeley and Hansen, LLC – WWTU

WWTU Director Henderson requested approval of SRF Loan Disbursement No. 16 to Greeley and Hansen, LLC in the amount of \$38,349. He explained that there is an onsite engineer ensuring that RL Turner Corporation is moving along with the project and submittals are being reviewed.

Ms. Booker moved that SRF Loan Disbursement Request No. 16 for Greeley and Hansen, LLC be approved. Ms. Little seconded the motion.

The motion was adopted.

f. Claims

i.	AP Docket	\$95,003.13
ii.	AP Docket	\$260,830.74
iii.	RDC Docket	\$66,717.98
iv.	PR Docket	\$451,857.26

Mr. Speaker moved that the claims be approved. Ms. Little seconded the motion.

Questions raised about individual claims by the Board were answered by WWTU Director Henderson.

The motion was adopted.

g. Informational Items

i. Project Payment List – WWTU

There were no questions or comments about the listing.

h. Other Items

► Fire Chief Heath stated that with the Fourth of July holiday, fireworks are allowed until midnight on July 4, according to State law. Fireworks are allowed until 10:00 p.m. the other nights from June 29 to July 9. He reported that the Fire Department will be doing a demonstration with WLFV-TV 18. He asked that everyone be safe and use caution when using fireworks.

Mayor Dennis stated that certain types of fireworks are legal, others are illegal, and the standards seem to change annually. He asked what people should do when they see use of illegal fireworks.

Fire Chief Heath stated that people should call both the Police and Fire Departments so it can be investigated. He also noted that there is less worry than with last year's drought.

► Engineering Assistant Anderson reported on the 2013 Street Resurfacing project. He stated that we are paving Summit Drive, starting to replace curbs, sidewalks, and handicap ramps on Grant Street, Sylvia Street, Hayes Street, Andrew Place, and North Street in preparation for resurfacing Grant, Sylvia, and Hayes Streets. He reported that the CDBG sidewalk replacement project is continuing with Fairfield Contractors, Inc. doing curb work in the island area on 1st Street between Russell Drive and University Place. He reported that Metro FiberNet, LLC is working to install fiber in 14 locations. The first two phases are complete on the Northwestern Gateway project and the curbs there have received nice comments. Rieth-Riley Construction Company, Inc. with Indiana Department of Transportation (INDOT) will be doing patchwork next week. They will start milling and paving from Grant Street to Cherry Lane, weather pending, and hope to get the pavement done before school starts. Vectren Gas is moving their way into Hills and Dales, and they are wrapping up south of Meridian Street and starting to move north of Meridian. Engineering Assistant Anderson also reported that there are ten ash trees on North Street which are being removed with the help of the Street Department. He explained that they will pour a wider sidewalk there to meet ADA compliance. They will then return some green space, including planting new trees with the help of the Department of Development and CDBG funds. In response to a question from Mayor Dennis, Engineering

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Assistant Anderson stated that there are a total of 885 ash trees that will need removed in the City due to the ash borer.

Mayor Dennis stated that it will cost approximately half a million dollars to remove those trees, but the good news is that they will not die at the same time.

Street Commissioner Downey explained that it was recommended the ten ash trees on North Street be removed because the new sidewalk would not leave room for their roots and cause them to be choked. It is better to take them out now rather than later, and he has the time to remove them at this time. Street Commissioner Downey reported that as of July 1, we have new regulations on trash and the first rate increase after approximately 20 years. He explained that trash cannot be put out until 5:00 p.m. the night before pickup, and it must be removed by 11:00 p.m. the day of pickup. Tight-fitting lids are now required, and a big change is that no grass clippings will be picked up. He stated that the Department started encouraging people to do proper grass mowing via the City's website, a notice on the bills sent out, and by contacting the neighborhood organizations. They have also put notices on the trashcans when they see grass clippings, and they will continue to do that for another 30 days. He estimated that out of approximately 5,400 customers, there are between 800 and 900 that are still putting grass clippings out, which is not too bad. In response to a question from Mayor Dennis, Street Commissioner Downey stated that the amount is starting to decline, but they are also hearing from displeased customers.

Councilor Hunt, who cosponsored the trash ordinance with Mayor Dennis, explained that Indiana Department of Environmental Management (IDEM) and Purdue University both have documents explaining the environmental wisdom of not picking up grass clippings, so there is rationale. She reported that on September 14 the Master Gardeners will have a workshop on composting and recycling.

### 3. ADJOURNMENT

There being no further business to come before the Board, Mr. Speaker moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.