

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

APRIL 9, 2013
8:30 a.m.
City Hall Council Chambers

Members present were Sana G. Booker, Bradley W. Marley, Jonathan C. Speaker, and Elizabeth M. Stull. Mayor Dennis presided.

1. APPROVAL OF MINUTES

a. April 2, 2013, Meeting

Ms. Stull moved to accept the minutes of the April 2, 2013, Board of Works meeting. Mr. Speaker seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Quote Opening: New 2012 or 2013 Truck – Parks

Parks Superintendent Payne explained that the Department tries to replace one truck per year. They plan to trade-in three older vehicles. Two of those are nearly 20 years old. The third is only approximately 13 years old, but has been used to plow and is in bad shape.

Clerk-Treasurer Rhodes opened the sole quote received and read it aloud:

DeFouw Chevrolet			
Item	Cost	Trade-In Allowance	Total Cost
Base Quote	\$19,305	\$3,500	\$15,805
Alternate Quote	\$25,789	\$3,500	\$22,289

Clerk-Treasurer Rhodes stated that the State Quantity Purchase Agreements list can also be checked.

Mr. Marley moved that the quote for the new 2012 or 2013 truck be taken under advisement. Ms. Stull seconded the motion.

The motion was adopted.

b. Bid Opening and Public Hearing: Real Estate (Utility Easement) – 720 Northwestern PD – Engineering

Public Works Director Buck provided details, as previously given at the March 19, 2013 meeting, of the project related to this sale of real estate.

Clerk-Treasurer Rhodes stated that we have no response to the bid request.

Public Works Director Buck requested that the Board open a period of no more than 60 days, as was advertised, to begin receipt of any bids.

City Attorney Burns stated that no action is needed because the statute allows for those 60 days.

Clerk-Treasurer Rhodes inquired about noting for the record any action in regard to the public hearing advertised for today.

City Attorney Burns responded that we should continue that without date because there is no bid for which the public can respond. If we get a bid, then it will be necessary to set the public hearing for following meeting.

Mr. Marley moved that the public hearing for the bid opening be continued without date. Mr. Speaker seconded the motion.

The motion was adopted.

c. Bid Addendum to Postpone Opening Until April 12, 2013: Northwestern Avenue Corridor Improvements, Phase II – Engineering

Public Works Director Buck stated that a pre-bid meeting was held with potential bidders for the project, which adds sidewalk, curb, and trail along Northwestern Avenue from Yeager Road south to Lindberg Road. Due to some other bids at INDOT, the potential bidders requested more time to submit bids. Public Works Director Buck explained that this would be advantageous to the City due to more time and focus being spent looking at this project. He stated that the bid opening has been moved to this Friday at 10:00 a.m. by addendum, and all potential bidders have been notified of that addendum. He requested that the Board ratify the change.

Clerk-Treasurer Rhodes requested that the addendum be filed with the Board as it has not been filed yet. After it is received, the notice of public meeting will be sent out.

Public Works Director Buck stated that it will be provided and that it was distributed electronically last Friday through The Schneider Corporation's FTP site. He stated that the link will be shared with the Board and the Clerk-Treasurer's Office.

Ms. Stull moved that the bid addendum to postpone the Northwestern Avenue Corridor Improvements, Phase II bid opening until April 12, 2013 be approved. Mr. Speaker seconded the motion.

Clerk-Treasurer Rhodes noted that the public meeting will occur April 12, 2013, at 10:00 a.m. in Council Chambers.

The motion was adopted.

d. Continuation: Real Estate (Utility Easement) – State Street Corner PD – Engineering

Public Works Director Buck stated that we still have not received offers on this real estate. The advertisement for this also noted no more than 60 days to receive bids, and we are still within those 60 days from March 19, 2013. He requested that the Board continue this, and as with the previous one, we will schedule a public hearing upon receipt of bids.

Mr. Marley moved that the continuation of Real Estate (Utility Easement) – State Street Corner PD and public hearing be approved. Mr. Speaker seconded the motion.

The motion was adopted.

e. Task Order No. 1: Resurfacing Program Phase 1: Data Gathering – PCS Engineers – Engineering

Public Works Director Buck introduced Chet Parsons from Parsons, Cunningham, and Shartle (PCS) Engineers, Inc. Public Works Director Buck stated that last December, the Board approved an agreement for general services with PCS Engineers. The project was to update the street resurfacing program and to develop a master plan of a five-year rolling window of which resurfacing projects will take place any given year. The first part of that involves data gathering, updating specifications, and helping us to get rolling this year for our street resurfacing. He requested approval for Task Order No. 1 which allows that process to begin, and to coordinate all information and update specifications.

Ms. Booker moved that Task Order No. 1 for the Resurfacing Program Phase 1 with Parsons, Cunningham, and Shartle Engineers, Inc. be approved. Ms. Stull seconded the motion.

Clerk-Treasurer Rhodes noted for the record that the amount of this task order is not to exceed \$25,000.00.

The motion was adopted.

f. – h. Street Closings: 700 Block of Dodge Street, Cumberland Avenue (Salisbury Street to Happy Hollow Road), and Grant Street (Between Forest Hill and Dodge Street) – Police

Police Sergeant Coddington requested approval for three street closings. The first is on the 700 Block of Dodge Street on April 10, 11, and 12, 2013, between 6:00 a.m. and 6:00 p.m. due to crane equipment in the roadway This is part of the 720 Northwestern project and is at the request of Wilhelm Construction. The second closure is on Cumberland Avenue (Salisbury Street to Happy Hollow Road) for the annual Taulman Mile on May 10, 2013, between 1:00 p.m. and 3:00 p.m. The third street closing is on Grant Street (Between Forest Hill and Dodge Street) for the annual soap box derby race on June 1 and June 15, 2013 between 6:00 a.m. and 6:00 p.m.

Mayor Dennis confirmed with Fire Chief Heath that there are no problems with these closings.

Ms. Booker moved that the three street closings be approved. Mr. Marley seconded the motion.

The motion was adopted.

i. 2012 SRF Loan Disbursement Request No. 11: North Side Regional Lift Station and Force Main – Greeley and Hansen -- WWTU

Collections Systems/GIS Supervisor VanAllen stated that this payment to Greeley and Hansen, in the amount of \$32,215, is to cover submittal, review, approval, and construction services.

Mr. Marley moved that the 2012 SRF Loan Disbursement Request No. 11 to Greeley and Hansen be approved. Mr. Speaker seconded the motion.

The motion was adopted.

j. Claims

i.	AP Docket	\$216,878.63
ii.	AP Docket	\$171,575.60
iii.	AP Docket	\$31,500.00
iv.	PR Docket	\$345,788.02

Ms. Stull moved that the claims be approved. Mr. Marley seconded the motion.

Questions raised about individual claims by the Board were answered by department heads and Clerk-Treasurer Rhodes.

The motion was adopted.

k. Informational Items:

- i. Project Payment List – WWTU
There were no questions or comments about the listing.
- ii. Legal Budget & Expenses – Clerk-Treasurer
There were no questions or comments about the listing.

l. Other Items

► Engineering Assistant Anderson reported that the water company will start this week with its water main installation project on Northwestern Avenue, which will run from Meridian Street to Lindberg Road, and down Dodge Street. The first phase of the project will be on Northwestern in the southbound lane closest to the curb. He reported that Indiana Department of Transportation (INDOT) has begun its US 231, which starts at River Road at the new interchange and runs to the viaduct at the bridge. There have been delays and lane restrictions, which will continue until August 1. Engineering Assistant Anderson also reported that the sidewalk trip hazard removal project is nearly complete. He stated that the work has gone well, with over 1,100 trip hazards being repaired in University Farms. There are some areas that were not repairable with the technology used, and work will be done on those later this summer.

Public Works Director Buck stated that he will soon be scheduling a press conference regarding upcoming construction projects. He stated that he has been working with our GIS consultant to make interactive web-based maps. He reported that the construction INDOT is doing now is the easier parts, and is waiting until the semester at Purdue is finished before moving closer to campus and doing the more intensive work.

► Police Chief Dombkowski stated that he will make a promise to the Board that we will not see the traffic backup as seen on River Road again on a Friday at 4:00 p.m. He stated that Rieth-Riley Construction Company will be redirected during that time frame from now on. He reported that there will be a Bar Coalition meeting about the approaching Grand Prix week. There will also be at least one sobriety checkpoint that week, with the location, date, and time to be determined. He urged that people have a

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designated driver during the festivities. He stated that the barricades, manned by the West Lafayette and Purdue Police Departments, will go up Thursday night before Grand Prix and come down Sunday morning. He confirmed for Mayor Dennis that there will be foot and bike officers in the Village area as well. In response to an inquiry from Mayor Dennis, Police Chief Dombkowski stated that he believes the Purdue semester ends on May 11.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Speaker moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.