

City of West Lafayette, Indiana  
Board of Public Works and Safety  
MINUTES

January 22, 2013  
8:30 a.m.  
City Hall Council Chambers

Members present were Sana G. Booker, Bradley W. Marley, Jonathan C. Speaker, and Elizabeth M. Stull. Mayor Dennis presided.

1. APPROVAL OF MINUTES

a. January 15, 2013, Meeting

Ms. Stull moved to accept the minutes of the January 15, 2013, Board of Works meeting. Ms. Booker seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Bid Request: 2013 Fuel – Street

Street Commissioner Downey requested approval to bid for unleaded and diesel fuel used by all City vehicles, including Police and Sanitation. He stated that the City uses less than 70,000 gallons of gasoline, and less than 40,000 gallons of diesel fuel. In response to an inquiry from Mayor Dennis about costs, Street Commissioner Downey stated that the price will probably go up, but does not want to guess what it may be.

Mr. Marley moved that the bid request for 2013 Fuel be approved. Mr. Speaker seconded the motion.

The motion was adopted.

b. Salary Increase: Sacramento Course – Michael Rohler – WWTU

WWTU Director Henderson requested approval for a salary increase for Michael Rohler for his completion of the Sacramento Course in Advanced Waste Treatment. The pay adjustment is \$9.62 bi-weekly, with retroactive pay from December 1, 2012. Mr. Rohler will also receive \$107.00 for reimbursement for the course enrollment fee, manual, and shipping.

Mr. Speaker moved that salary increase for Michael Rohler be approved. Mr. Marley seconded the motion.

In response to an inquiry from Mayor Dennis, WWTU Director Henderson explained that the course covers advanced waste treatment techniques. This includes biological nutrient removal, which is relevant to the new phosphorus limits. He noted that the Utility has a long history of promoting continuing education for the staff due to evolving regulations.

The motion was adopted.

c. Engage Unpaid Intern – Kris Smith – Development

Director of Development Poole requested approval to engage Kris Smith as an unpaid intern from January through May 2013. Mr. Smith is a senior in the school of Forestry and Natural Resources at Purdue University. He will be working with planting plans, inventory updates, database analysis, and updating the Urban Forest Street Tree Management Plan.

Mr. Speaker moved that engagement of Kris Smith as an unpaid intern be approved. Mr. Marley seconded the motion.

The motion was adopted.

d. Hire: Intern – Andrew Farmer – IT

Information Technology Director Newman stated that this item has been deferred to a future date.

e. Agreement: Co-Locate City Equipment – Indiana Computer Systems, LLC – IT

Information Technology Director Newman requested approval for an agreement with Indiana Computer Systems (ICS), LCC to co-locate City equipment, effective December 18, 2012. He stated that the Purdue CIO heads the ICS organization, which maintains all the servers and data center in the Freehafer building, one of Purdue's main data centers. He explained that we are partnering with Purdue to co-locate one of our servers as an initial test deployment for a few months to test speeds, whether users at City Hall can access that server, and if it works well. If it does, we will likely proceed in locating more servers there in the future. Information Technology Director Newman stated that the data servers there are something that we are unable to mimic or replicate due to the costs. There will be a press release tomorrow.

Mayor Dennis stated that this allows us to expand our IT support, and allows us to have more space.

Information Technology Director Newman agreed, and stated it will mean redundant cooling and power. It would cost us millions of dollars to replicate.

Mayor Dennis stated that Information Technology Director Newman has been working closely with ICS Manager Gerry McCartney. He expressed the great value he places on working with Purdue on these types of projects.

Information Technology Director Newman stated that the amount of the agreement is \$1,050 annually, which is significantly less than any other co-locates through other local vendors.

Mr. Marley moved that agreement with Computer Systems, LLC be approved. Ms. Booker seconded the motion.

The motion was adopted.

f. Claims

i.	AP Docket	\$315,706.78
ii.	AP Docket	\$37,185.36

BOARD OF WORKS MINUTES, January 22, 2013, CONTINUED

- iii. AP Docket                      \$145.00
- iv. RDC Docket                     \$2,238.95

Questions raised about individual claims by the Board were answered by Police Chief Dombkowski and Clerk-Treasurer Rhodes.

Mr. Marley moved that the claims be approved. Ms. Stull seconded the motion.

The motion was adopted.

g. Informational Items

i. Project Payment List – WWTU

There were no questions or comments about the listing.

h. Other Items

► Information Technology Director Newman reported that the first round changes to the phone system occurred this morning in three departments, which relates to the contract with LightBound, LLC approved last week. He stated that it was a success so far and all lines are working.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.