

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

December 11, 2012
8:30 a.m.
City Hall Council Chambers

Members present were Sana G. Booker, Bradley W. Marley, Jonathan C. Speaker, and Elizabeth M. Stull. Mayor Dennis presided.

1. APPROVAL OF MINUTES

a. December 4, 2012, Meeting

Mr. Marley moved to accept the minutes of the December 4, 2012, Board of Works meeting. Mr. Speaker seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Grant Acceptance: FM Global - Fire

Fire Chief Health introduced Melanie Brickley from FM Global.

Ms. Brickley explained that she is an FM Global loss prevention consultant for southern Indiana. She stated that FM Global is a leading commercial insurance company that forms long-term relationships with its clients to support risk-management objectives through a unique combination of engineering, underwriting, and claim services. Fire continues to be the leading cause of property damage worldwide, averaging nearly \$1 million per incident. Budget constraints and funding challenges can hamper the fire prevention efforts of communities and fire departments. During the past 30 years, FM Global has contributed millions of dollars in fire prevention grants to fire services organizations around the globe, and locally. This includes grants to a number of Indiana-based organizations. She stated that those at FM Global believe that the majority of property damage is preventable. With additional support, grant recipients are actively helping to improve property risk in the communities they serve. Through its fire prevention grant program FM Global assists fire departments, as well as national, state, regional, local, and community organizations worldwide in preventing fire or mitigating the damage it can quickly cause. For over 175 years, more than one out of every three Fortune 1000 companies, and similar-sized organizations operating in more than 130 countries, work with FM Global to develop robust risk-management solutions to protect their business operations from fire, natural disasters, and other types of property perils. This includes several facilities in the greater West Lafayette area, including Purdue University. Ms. Brickley presented the West Lafayette Fire Department with a check for \$2,000 towards the purchase of iPads.

Mayor Dennis thanked Ms. Brickley. He stated that he recently learned an interesting statistic, which is that every 70 seconds a house burns in America. He stated that the grant money will go to good use, and explained that we are trying to bring technology into both emergency services, with the Police Department being well-equipped for

several years and the Fire Department now getting closer to that. A new shared record system and shared database is being looked at, which will allow the Fire Department, through a laptop or iPad to look at a building schematic prior to entering. This will allow them to know things such as access and egress points, which is critical to saving lives.

Taking the consent of the Board, the grant was accepted.

b. Declare Item Surplus: Vehicle - Fire

Fire Chief Health requested approval to declare a 2008 Honda Ridgeline (VIN #2HJYK16328H518764) as surplus to be used as a trade-in on a new 2013 Chevy Tahoe command vehicle. Fire Chief Health confirmed for Mayor Dennis that the Honda Ridgeline is currently an administrative vehicle, which is not functional for command.

Ms. Stull moved that the vehicle declared as surplus be approved. Ms. Booker seconded the motion

Clerk-Treasurer Rhodes asked for explanation of the value of the trade-in.

Fire Chief Health stated that the value of the Honda Ridgeline is approximately \$14,000, and using it as a trade-in will allow the cost of the Tahoe to be approximately \$15,000.

The motion was adopted.

c. Street Closing: South Grant Street - Police

Deputy Police Chief Leroux requested approval to close South Grant Street, between Harrison and Steely Streets. The closure would be from December 15, 2013 to January 5, 2013, which is the break period for Purdue students. This is for the Shane O'Malley planned development being built on the east side of South Grant Street. A crane needs to be set on Grant Street to set the first two floors of the pre-cast walls. All permits are in place, and there are no objections from the Fire, Police, or Engineering Departments for this closure.

Ms. Booker moved that road closure for South Grant Street be approved. Mr. Marley seconded the motion.

Mayor Dennis confirmed with Public Works Director Buck that this closure allows for sufficient time to get the work done. He also confirmed with Street Commissioner Downey that the leaves are cleared from the work area.

The motion was adopted.

Deputy Police Chief Leroux noted that Police Sergeant Coddington will be transitioning into the Training Sergeant for 2013 and part of his duties will be to present street closures and other items to the Board.

d. Change Order No. 1: 2012 New Chauncey Curb and Sidewalk Repairs – Fairfield Contractors - Engineering

Public Works Director Buck requested approval Change Order No. 1 for the new Chauncey Curb and Sidewalk Repairs project with Fairfield Contractors. The project is complete and this is the only change order, which accounts for the over- and under-runs. This change order is for a deduct of \$823.65, bringing the adjusted contract amount to

\$124,970.35. Public Works Director Buck stated that this is being approved on behalf of the Redevelopment Commission which provided the funding.

Ms. Stull moved that Change Order No. 1 for the new Chauncey Curb and Sidewalk Repairs project with Fairfield Contractors be approved. Mr. Marley seconded the motion.

The motion was adopted.

e. Write Off Uncollectable Accounts – WWTU/Clerk-Treasurer

Clerk-Treasurer Rhodes requested approval to write off uncollectable accounts, due to being unable to place a lien before the property went into sale. Sherriff sales are monitored to try to catch properties in foreclosure, and these changed hands when we were unable to do that procedure. Given that billing totals over \$8 million, this is a small write-off, with two accounts totaling \$128.66.

Mr. Speaker moved that the write off of uncollectable accounts be approved. Mr. Marley seconded the motion.

The motion was adopted.

f. 2012 SRF Loan Disbursement Request No. 6: Greeley & Hansen – North Side Regional Lift Station and Force Main – WWTU

WWTU Director Henderson requested approval for this disbursement from the State Revolving Fund (SRF) Loan Program in the amount of \$6,184 for Greeley & Hansen. This amount is for a variety of services from late October to mid-November, including a pre-construction conference with the contractor, and drawing revisions for realignment of sewer lines along Yeager Road. Construction will begin in February or March 2013.

Ms. Stull moved that 2012 SRF Loan Disbursement Request No. 6 for Greeley & Hansen be approved. Mr. Marley seconded the motion.

The motion was adopted

g. 2012 SRF Loan Disbursement Request No. 6: Brown Equipment Co., Inc. – Street Sweeper – WWTU

WWTU Director Henderson requested approval for this disbursement from the State Revolving Fund (SRF) Loan Program in the amount of \$155,000 for Brown Equipment Co., Inc. This amount is to purchase a street sweeper, which is one of two green initiative items that helped lower the interest rate of the loan.

Mayor Dennis confirmed with Street Commissioner Downey that this street sweeper has the same technology as the current one.

Clerk-Treasurer Rhodes noted that a 1999 Schwartz street sweeper is being traded in with a value of \$20,000.

Mr. Marley moved that 2012 SRF Loan Disbursement Request No. 6 for Brown Equipment Co., Inc. be approved. Ms. Stull seconded the motion.

The motion was adopted

h. Claims

i.	AP Docket	\$830,486.44
ii.	AP Docket	\$840.00
iii.	AP Docket	\$869.00

Questions raised about individual claims by the Board were answered by department heads and Clerk-Treasurer Rhodes.

Mr. Marley moved that the claims be approved. Mr. Speaker seconded the motion.

The motion was adopted.

i. Informational Items

i. Project Payment List – WWTU

There were no questions or comments about the listing.

j. Other Items

► Engineering Assistant Anderson announced that there is a ribbon cutting for Cumberland Avenue at 2:00 p.m. on December 20. He stated that side work and landscaping is being finished this week, and everyone's patience with the project is appreciated. He stated that Yeager Road north of Kalberer Road is being finished, with striping and erosion issues being done by the end of this week. The trail on the east side of the road will not be completed until the force main for the North Side Regional Lift Station is installed. It should be done in late spring or early summer of next year.

► WWTU Director Henderson stated that there is good news for the aeration tank project. The tank has been filled with clean water to conduct a 24-hour test to make sure the water holds. With the addition of this aeration tank, this is first plant expansion ever to be done without a rate increase.

► Fire Chief Health announced that there is a ribbon cutting for Fire Station No. 3 at 10:00 a.m. on December 21.

Mayor Dennis stated that he gets to use a fireman's axe for the cutting.

► Councilor Hunt announced that there is a Special Meeting of the Common Council at 6:30 p.m. on Thursday, December 13 to try to complete the redistricting.

► Parks Superintendent Payne announced that another attempt will be made to make ice. The Skate with Santa event is scheduled for Saturday morning. It looks like the weather may cooperate.

3. ADJOURNMENT

There being no further business to come before the Board, Ms. Booker moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.