

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

OCTOBER 30, 2012
8:30 a.m.
City Hall Council Chambers

Members present were Sana G. Booker, Bradley W. Marley, Jonathan C. Speaker, and Elizabeth M. Stull. Mayor Dennis presided.

1. APPROVAL OF MINUTES

a. October 23, 2012, Meeting

Ms. Stull moved to accept the minutes of the October 23, 2012, Board of Works meeting. Ms. Booker seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. New Hire: Part-Time Lab Technician – Diana Lohrman - WWTU

Human Resources Director Foster, on behalf of WWTU Director Henderson, requested approval for the hire of Diana Lohrman as a Part-Time Lab Technician effective November 12, 2012. Ms. Lohrman will be working 25 hours per week and will start at \$11.00 per hour.

Ms. Booker moved that the hire of Ms. Lohrman as a Part-Time Lab Technician be approved. Mr. Marley seconded the motion.

The motion was adopted.

b. Resolution BW-2012-3: Approving An Increase In The Cash Change Fund For The Wastewater Treatment Utility - WWTU

Clerk-Treasurer Rhodes requested approval for Resolution BW-2012-3: Approving An Increase In The Cash Change Fund For The Wastewater Treatment Utility Wastewater Treatment Utility (WWTU). This resolution increases the cash change fund for the WWTU by \$50.00, from \$100.00 to \$150.00. Clerk-Treasurer Rhodes explained that this is the cash used to make change for the WWTU billing office. The amount of this fund has not changed in over 20 years. In the past, other cash drawers have been used to make change, but as they have a similar problem, with fines changing, there is no longer sufficient cash on hand. Clerk-Treasurer Rhodes noted that this request has also been filed with the Common Council.

Ms. Booker moved that Resolution BW-2012-3: Approving An Increase In The Cash Change Fund For The Wastewater Treatment Utility be approved. Mr. Marley seconded the motion.

The motion was adopted.

c. Change Order No. 2: Rieth-Riley Construction Co. – 2012 Street Resurfacing Project - Engineering

Engineering Assistant Anderson requested approval for Change Order No. 2 with Rieth-Riley Construction Company on the 2012 Street Resurfacing Project. The total of the change order is a deduct amount of \$9,080.11. This will bring the Rieth-Riley contract to a total of \$651,578.63. Engineering Assistant Anderson noted some of the major reasons for the change order. The original contract included paving a portion of Soldiers Home Road between where the City stops to just south of Kalberer Road. However, the County chose to do that work instead of reimburse the City for it. Some concrete patching on Kent Street was not done as planned. Some projects were done jointly with the WWTU, including paving done after replacing a water main on Linberg Road and Arrowhead Drive, so those costs were shared.

Ms. Stull moved that Change Order No. 2 with Rieth-Riley Construction Company on the 2012 Street Resurfacing Project in the deduct amount of \$9,080.11 be approved. Mr. Marley seconded the motion.

Ms. Booker asked if the patch work on Kent Street was done by someone else or if it was just not done this year.

Engineering Assistant Anderson replied that it was not done this year and will be added to another year's project.

The motion was adopted.

d. Declare Item Surplus: Tranquilizer Rifle - Police

Police Chief Dombkowski requested approval to declare a tranquilizer rifle as surplus. The rifle make is a Palmer Chemical, model is Red's Special. The rifle is valued at \$20.00. Police Chief Dombkowski explained that this rifle was found in the Police inventory, and was likely acquired in the 1980s. The Police Department plans to donate the rifle to the Wildcat Wildlife Center, which assists the animal control officer with wild animal situations. In response to a question from Mayor Dennis, Police Chief Dombkowski said that they do not have any rounds for the rifle.

Ms. Booker moved that the request to declare the tranquilizer rifle as surplus be approved. Mr. Marley seconded the motion.

The motion was adopted.

e. Claims

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| i. | AP Docket | \$412,120.10 |
| ii. | AP Docket | \$264.00 |

Questions raised about individual claims by the Board were answered by department heads.

Mr. Marley moved that the claims be approved. Ms. Stull seconded the motion.

The motion was adopted.

f. Informational Items

i. Project Payment List – WWTU

There were no questions or comments about the listing.

g. Other Items

► Public Works Director Buck provided project updates. He reported that the 2012 street resurfacing project is complete. For Cumberland Avenue Phase II, curbs are being poured and they hope to have it open by Thanksgiving. On Yeager Road Phase II, they are looking to do a lime-drying technique, similar to what was done on Phase I. This technique involves lime being spread on top of the soil to absorb into the ground and worked in with bulldozers and grading equipment, instead of tilling it in. He reported that curb and sidewalk is continuing on Lawn Street, and patching is to be done on Lawn and Oak Streets. In response to an inquiry from Mayor Dennis, Public Works Director Buck said that the asphalt plants will be closing soon, depending on weather, but Reith-Riley, one of our main contractors, has their own asphalt plant, so as long as they have work that they can do, their plant will remain open. He explained that the temperature for asphalt work should be at freezing and rising when work begins in the morning.

► Department of Development Marketing and Grants Administrator Shaw reported that the last Farmer's Market of the regular season is tomorrow, and anyone who attends in a costume will receive a free mini-pumpkin.

► Police Chief Dombkowski reported that tonight is the first Purdue University home basketball game of the year. There will be a home football game on Saturday evening, so barricades will be out in the Village. In response to a comment from Mayor Dennis on the pedestrian crossing situation at Mackey Arena, Police Chief Dombkowski said that they will keep an eye on pedestrian traffic on Northwestern Avenue. He also reminded everyone that there will be Halloween trick-or-treaters out tomorrow night and urged drivers to be cautious.

► Councilor Hunt reported that the Pre-Council is on Thursday, and the Common Council meeting will be on Monday. Issues to be covered include the Tax Increment Financing (TIF) issue for Metro FiberNet. She also reported that the magazine, *Outdoor Indiana*, has a two-page article about the Wabash Heritage Trail.

► Clerk-Treasurer Rhodes reported that tomorrow we will be closing on our State Revolving Fund (SRF) Loan. She noted that approximately \$4 million in our debt-service reserve and bond and interest funds must now be transferred to Bank of New York Mellon, the trustee under the Indiana Finance Authority.

► Mayor Dennis reported that we will soon be getting out our recycling totes. He noted that they will be helpful to prevent recyclables being blown around during windy weather, such as we are experiencing now.

► In response to a request from Mr. Speaker, Fire Chief Heath gave an update on the new fire station. He said that it is moving along nicely, the cabinets are being installed, and the walls are painted. The projected date to be complete, after furniture and other deliveries, is December 1.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.