

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

SEPTEMBER 4, 2012
8:30 a.m.
City Hall Council Chambers

Members present were Sana G. Booker, Bradley W. Marley, Jonathan C. Speaker and Elizabeth M .Stull. Mayor Dennis presided.

1. APPROVAL OF MINUTES

a. August 28, 2012, Meeting

Mr. Marley moved to accept the minutes of the August 28, 2012, Board of Works meeting. Mr. Speaker seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Bid Acceptance: Yeager Road Phase II – Engineering

Public Works Director Buck requested that the board accept the low bid from Rieth-Riley Construction Company, Inc. for the Yeager Road Phase II project, on behalf of the Redevelopment Commission (RDC). The bid amount is \$978,010.00. Public Works Director Buck noted that this project is from approximately one mile north of Kalberer Road up to the new Caterpillar testing facility, ARPL.

Mr. Speaker moved that the bid acceptance for Yeager Road Phase II with Rieth-Riley Construction Company, Inc. be approved. Mr. Marley seconded the motion.

In response to an inquiry from Mr. Speaker, Public Works Director Buck stated that the timeline for this project is to be completed November 30, and a notice to proceed will be issued this week.

The motion was adopted.

b. Quote Acceptance: Crack Sealing – Engineering

Public Works Director Buck stated that only one quote was received. He asked permission to enter into an agreement with Pavement Solutions, Inc. for \$57,060.93. The funds are from both Motor Vehicle Highway (MVH) and RDC.

Mayor Dennis explained that crack sealing is when tar is put in between the cracks. He said that people often call to question the difference in the style, nature, and color of the sealant used, with concerns that it does visual harm when the product is put on. Mayor Dennis explained that if the sealant is not put on, water gets into the cracks and causes damage to pavement from freezing. The sealant helps preserve the roads and the money invested in the roads.

Mr. Speaker moved that the quote acceptance for crack sealing be approved. Mr. Marley seconded the motion.

The motion was adopted.

c. Quote Acceptance: New Chauncey Curb and Sidewalk Repairs - Engineering

Public Works Director Buck stated that the lowest of three quotes received was from Fairfield Contractors, Inc. for \$125,794.00 and asked the board for permission to enter into an agreement for this on behalf of the RDC. He explained that this is funded out of the Levee/Village Tax Increment Financing (TIF). He also noted that the streets are Lawn and Oak, between Vine and Grant.

Mr. Speaker moved that the quote acceptance for New Chauncey Curb and Sidewalk Repairs be approved. Mr. Marley seconded the motion.

The motion was adopted.

d. Quote Acceptance: Wabash Heritage Trail Tapawingo Extension - Parks

Parks Superintendent Payne stated that the apparent low quote of two quotes received was from Milestone Contractors, LP. in the amount of \$118,930.00. He stated this project is funded out of the RDC with an additional appropriation. He explained that there is no agreement yet for this quote; it will be brought to the Board next week.

e. Bid Specifications and Notice to Bidders: 2012 CDBG ADA Upgrades – Municipal Pool House Remodel – Parks

Parks Superintendent Payne requested approval for the bid specifications and advertisement for bids for the 2012 Community Development Block Grant (CDBG) Americans with Disabilities Act (ADA) Upgrades – Municipal Pool House Remodel. Bids would be received and opened on September 25, with bid notices published on September 7 and September 14. Parks Superintendent Payne explained that these ADA improvements are recommended by ADA Consultants of Indiana, L.L.C. He stated that the design on this has been done by Wahl Architecture, which did the work on the remodel of the bathhouse some time ago. Parks Superintendent Payne stated that there is one alternate, which would be funded separately through our non-reverting capital pool to add additional shade to help minimize skin cancer problems.

Ms. Booker moved that the bid specifications and notice to bidders for the 2012 CDBG ADA Upgrades – Municipal Pool House Remodel be approved. Mr. Marley seconded the motion.

f. Agreement: Communications Services – Susan Nelson, APR - Development

Director of Development Poole requested approval for an agreement with Susan Nelson, APR, for communications consulting services to help with the City's partnerships with Purdue University and Purdue Research Foundation (PRF). The amount of the contract is not-to-exceed \$35,000.00.

City Attorney Burns confirmed that he has reviewed the agreement and it is fine.

Ms. Stull moved that the agreement with Communications Services – Susan Nelson, APR be approved. Mr. Marley seconded the motion.

Mr. Marley asked if this was like advertising.

Mayor Dennis stated that the City is fairly limited when it comes to some of our staffing options. What we've decided to do is to have a contract, a not-to-exceed contract, with Susan Nelson, to assist us with some of external communications. We realize that some of the good news that we produce in this community sort of starts and ends right here in this meeting room, and with the assistance of Susan, it will better enable us to communicate that message, not just locally, but State-wide, and even in some cases nation-wide.

The motion was adopted.

g. Claims

- | | | |
|------|-----------|--------------|
| i. | AP Docket | \$219,155.84 |
| ii. | AP Docket | \$11,882.51 |
| iii. | PR Docket | \$106,323.66 |

Questions raised about individual claims by the Board were answered by department heads, City Attorney Eric Burns, and Clerk-Treasurer Judy Rhodes.

Ms. Booker moved that the claims be approved. Mr. Marley seconded the motion.

The motion was adopted.

h. Informational Items

i. Project Payment List – WWTU

There were no questions or comments about the listing.

i. Other Items

i. Police Chief Dombkowski reported that the numbers of incidents at the first home football game were very low, as expected for the first football weekend over a holiday weekend. He stated that seven people were jailed, and there were approximately a dozen noise complaints. He reported that the barricades were up, and Breakfast Club was well-attended. He considered it a successful weekend.

ii. Fire Chief Heath reported that it was a light weekend with minimal runs. In response to an inquiry from Mayor Dennis, Fire Chief Heath reported that there are no issues with open burning, which is not to say that it cannot dry out again. He noted that hurricane Isaac gave us a good dose of rain. Fire Chief Heath also reported that after the Board of Works meeting, the Fire Department will hold a pinning ceremony to pin ten promotions within the department.

iii. Councilor Hunt reported that there is a Common Council meeting tonight at 6:30 p.m., which includes some big items, such as the budget and the WWTU bond.

iv. Public Works Director Buck reported that there were no problems with use of the roundabout for the first football game. He reported that Yeager Road Phase II is complete except for some striping and tree planting. He also reported that the utilities are working on Cumberland Avenue at the intersection of Yeager. He noted that they are trying to ensure that CityBus has frequent and convenient access around the construction.

Mayor Dennis noted that Councilor Burch is working with Friendship House concerning the construction, and although they understand the situation, it is difficult for them.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.