

City of West Lafayette, Indiana  
Board of Public Works and Safety  
MINUTES

August 28, 2012  
8:30 a.m.  
City Hall Council Chambers

Members present were Sana G. Booker, Bradley W. Marley, Jonathan C. Speaker and Elizabeth M .Stull. In the absence of Mayor Dennis, Mr. Marley presided.

1. APPROVAL OF MINUTES

a. August 21, 2012, Meeting

Mr. Speaker moved to accept the minutes of the August 21, 2012, Board of Works meeting. Ms. Booker seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Bid Specifications & Notice to Bidders: Combination Sewer Cleaner Truck – Street/WWTU

Street Commissioner Downey requested approval for the bid specifications and advertisement for bids for a combination sewer cleaner truck. Bids would be received and opened on September 18, with bid notices published on August 31 and September 7. He noted that the combination sewer cleaner truck to be replaced is a 1993 model.

Ms. Stull moved that the bid specifications and notice to bidders for a combination sewer cleaner truck be approved. Ms. Booker seconded the motion.

The motion was adopted.

b. Bid Specifications & Notice to Bidders: Street Sweeper - Street/WWTU

Street Commissioner Downey requested approval for the bid specifications and advertisement for bids for a Street Sweeper. Bids would be received and opened on September 18, with bid notices published on August 31 and September 7. He noted that the current street sweeper to be replaced is a 1999 model, and though it is newer, it gets more use than the combination sewer cleaner truck.

Ms. Booker moved that the bid specifications and notice to bidders for a street sweeper be approved. Ms. Stull seconded the motion.

In response to an inquiry from Ms. Stull, Street Commissioner Downey reported that the City has two street sweepers in inventory. He added that we also have two combination sewer cleaner trucks.

The motion was adopted.

c. Salary Increase: IDEM Operator Class IV Certification - WWTU

WWTU Director Henderson requested that the salary for IDEM Operator Class IV Bob Busch be adjusted to reflect an additional \$1,000 annual increase, or \$38.46 bi-weekly, allowed for the Operator Class IV Certification, retroactive from July 11, 2012. This is in accordance with the salary ordinance. WWTU Director Henderson congratulated Mr. Busch on achieving the certification, which is the highest level of certification for a wastewater municipal operator in Indiana.

Ms. Booker moved that the salary increase for Bob Busch be approved. Ms. Stull seconded the motion.

The motion was adopted.

d. 2013 Wastewater Treatment Utility Salary Schedule - WWTU

WWTU Director Henderson asked for approval of Ordinance No. 23-12, which is the 2013 WWTU salary ordinance. It reflects the 2% salary increase. There are no other changes to the ordinance or any of the positions.

Clerk-Treasurer Rhodes explained the Board of Works recommends the salary schedule for the Utility to the Common Council. This ordinance is filed for first reading at the September Council meeting.

Ms. Stull moved that the Wastewater Treatment Utility salary ordinance be approved. Mr. Speaker seconded the motion.

The motion was adopted.

e. Hire: Probationary Patrol Dispatcher - Police

Police Chief Dombkowski requested approval for the hire of Samuel P. Smith as a Probationary Patrol Dispatcher with a bi-weekly salary of \$1,280.49, effective September 11. Mr. Smith is currently a dispatcher with the Tippecanoe County Sheriff's Office.

Ms. Stull moved that the hire of Samuel P. Smith be approved. Ms. Booker seconded the motion.

The motion was adopted.

f. Elevation in Rank: Second Class Patrol Officer - Police

Police Chief Dombkowski requested approval to elevate Probationary Police Officer Aron Thompson to the rank of Officer Second Class with a bi-weekly salary of \$1,910.00 effective August 29. Officer Thompson is eligible to receive a shift differential of \$0.50.00 per hour. Police Chief Dombkowski explained that Officer Thompson has completed his field training program, and policy allows this elevation in rank because of his prior experience with the Delphi and Princeton Police Departments.

Mr. Speaker moved that the elevation in rank for Aron Thompson to Officer Second Class be approved. Ms. Stull seconded the motion.

The motion was adopted.

g. Maintenance Agreement: Wycom Check/Security Signing System - Clerk-Treasurer  
Clerk-Treasurer Rhodes explained that this is a system used for a number of years that provides additional security for check signing in the Clerk-Treasurer office. The yearly contract amount of \$321.30 has been fixed for over six years. It is an older technology but it is essential to have with the older accounting system used in the office. In response to an inquiry from Mr. Speaker, Clerk-Treasurer Rhodes further explained that the system prints amounts on checks and signs with a secure signature.

Ms. Stull moved that the renewal of the maintenance agreement with Wycom be approved. Ms. Booker seconded the motion.

The motion was adopted.

h. Claims

i.	AP Docket	\$726,189.37
ii.	AP Docket	\$969.00
iii.	AP Docket	\$96,347.55
iv.	PR Docket	\$332,528.73
v.	RDC Docket	\$13,450.00

Questions raised about individual claims by the Board were answered by department heads, City Attorney Eric Burns, and Clerk-Treasurer Judy Rhodes.

Ms. Stull moved that the claims be approved. Mr. Speaker seconded the motion.

The motion was adopted.

i. Informational Items

- i. Project Payment List – WWTU  
There were no questions or comments about the listing.
- ii. Legal Budget and Expense – Clerk Treasurer  
There were no questions or comments about the listing.

j. Other Items

- i. Street Commissioner Downey explained that the City is going to try to fund the street sweeper and combination sewer cleaner truck out of the State Revolving Fund (SRF) Loan Program. This should save the City money, with the total cost of those two pieces of equipment being \$500,000.

WWTU Director Henderson expanded on the information about the SRF program, saying that the street sweeper and combination sewer cleaner truck are items that can be used to meet the Green Project Reserve initiative. If the City is able to get the SRF loan, the base rate will be 2%. If the items are considered green enough, they will be eligible for up to a 0.5% reduction, making the loan rate 1.5%. Deadlines will have to be met to apply for the loan under this program. WWTU Director Henderson noted that at the Global Fest this weekend, WWTU will be collecting cooking oil at the event. Also, in conjunction with the Go Greener Commission, compostables and food waste will be collected at the event and brought to the digester as part of the projects on the Comprehensive Local Environmental Action Network (CLEAN) Community Challenge. WWTU Director Henderson gave his thanks to Parks Superintendent Joe Payne and all of the people with the Parks Department. He noted that over the weekend, Cub

Scout Pack 3371 enjoyed a welcome back picnic and hiked on two trails at Happy Hollow Park.

ii. Public Works Director Buck updated the status of Yeager Road construction by saying that they are paving today, and it should be the last day of asphalt work. Striping will be done in the next two days, and work should be complete before the first home football game. This project is being finished two months ahead of schedule. On Cumberland Avenue, the road is closed at Yeager Road, and utility work has begun.

iii. Fire Chief Heath and Police Chief Dombkowski jointly announced that West Lafayette Fire Department and West Lafayette Police Department participated in the Guns & Hoses Public Safety Softball Tournament. Between the two departments, and Lafayette and County medics, \$1,400 was raised for the Muscular Dystrophy Association. The Police Department won the championship and benefited from the Fire Department's elimination of other challengers.

iv. Police Chief Dombkowski announced that there is a football game this weekend. The Street Department will have barricades up in the Village on State Street beginning Friday morning, and they will come down on Sunday morning. The future barricade schedule will be managed as construction continues this fall.

v. Councilor Burch announced that there is a Pre-Council meeting on August 30 at 4:30 p.m. and a Common Council meeting on September 4 at 6:30 p.m. in Council Chambers. Councilor Burch expanded on an earlier comment by Parks Superintendent Joe Payne, by announcing the Naturalization Ceremony on August 31 at 2 p.m. at the Morton Community Center. This is prior to the Global Fest event on September 1.

vi. Councilor Hunt reported the success of the Meet and Greet event on August 21. The New Chauncey and public safety departments were well represented. Information was also shared with people in Northwestern Heights. She reported that people were glad to get the recycle schedule, and the magnet about how to give a party without getting busted provided a nice icebreaker. The Bar Coalition met on August 23, and public safety was again well represented, as was the City. She noted that Police Chief Dombkowski is co-chair of the group, and that they discussed new ways to find illegal IDs. More bar tours are planned.

vii. Clerk-Treasurer Rhodes announced that notice has been provided for a meeting on August 31 at 9:00 a.m. to receive and open quotes. The quotes relate to projects that are funded by the Redevelopment Commission, but will flow through the Board of Works at the September 4 meeting. The three quote openings are for Crack Sealing, the Wabash Heritage Trail Tapawingo Extension, and New Chauncey Curb and Sidewalk Repairs.

### 3. ADJOURNMENT

There being no further business to come before the Board, Mr. Speaker moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.