

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

August 21, 2012
8:30 a.m.
City Hall Council Chambers

Members present were Sana G. Booker, Bradley W. Marley, Jonathan C. Speaker and Elizabeth M. Stull. Mayor Dennis presided.

1. APPROVAL OF MINUTES

a. August 07, 2012, Meeting

Ms. Stull moved to accept the minutes of the August 7, 2012, Board of Works meeting. Mr. Marley seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Bid Opening: North Side Regional Lift Station And Force Main – WWTU

WWTU Director David Henderson explained that this bid opening is for the lift station and force main proposed to be built in Purdue Research Park Phase III, Part 2. It will initially serve as the ARPL CAT engine testing facility.

Bidder	Total Bid	Mandatory Alternate Bid
Thieneman Construction, Inc.	\$2,992,000	(\$67,000)
R.L. Turner Corporation	\$2,793,000	(\$66,775)
Hagerman, Inc.	\$3,258,999	(\$66,000)

In response to Mayor Dennis's inquiry, Clerk-Treasurer Judith Rhodes confirmed that the bids were received timely and sealed.

Mr. Speaker moved that the bids be taken under advisement. Ms. Stull seconded the motion.

The motion was adopted.

b. Bid Opening: Yeager Road Phase II – Engineering

Public Works Director Dave Buck explained that this bid opening is for Yeager Road Phase II, which extends north from Kalberer Road to the proposed ARPL site. It is about a quarter-mile in length and will change part of the gravel road to a four-lane cross-section to match the section of Yeager south of Kalberer Road.

Bidder	Total Bid
Rieth-Riley Constructions Co., Inc.	\$978,010.00
Milestone Contractors, L.P.	\$1,071,240.34

In response to Mayor Dennis's inquiry, Clerk-Treasurer Judith Rhodes confirmed that the bids were received timely and sealed.

Mr. Marley moved that the bids be taken under advisement. Mr. Speaker seconded the motion.

The motion was adopted.

c. Street Closing: Garden St. - Police

Police Sergeant Jason Philhower requested approval for the closure of Garden Street, between Summit Drive and Sheridan Road, on August 26 from 3:00 p.m. to 8:00 p.m. This closure is for the Northwestern Heights Neighborhood Association picnic.

Mayor Dennis confirmed with the Police and Fire Chiefs that there are no problems with this plan.

Ms. Stull moved that the closure of Garden Street on the aforementioned date be approved. Ms. Booker seconded the motion.

The motion was adopted.

d. Street Closing: Connolly St. - Police

Sergeant Philhower requested approval for the closure of Connolly Street, between Robinson Street and Rose Street, on September 9 from 4:00 p.m. to 9:00 p.m. This closure is for the semi-annual neighborhood block party.

Mayor Dennis confirmed with the Police and Fire Chiefs that there are no problems with this plan.

Mr. Marley moved that the closure of Connolly Street on the aforementioned date be approved. Ms. Booker seconded the motion.

The motion was adopted.

e. Street Closing: Linda Ln. - Police

Sergeant Philhower requested approval for the closure of Linda Lane, between Soldiers Home Road and Reba Drive, on August 25, with a possible rain date of August 26, from 3:00 p.m. to 8:00 p.m. This closure is for the neighborhood block party.

Mayor Dennis confirmed with the Police and Fire Chiefs that there are no problems with this plan.

Mr. Marley moved that the closure of Linda Lane on the aforementioned date be approved. Ms. Stull seconded the motion.

The motion was adopted.

f. Street Closing: Northwestern Ave. and South St. - Police

Sergeant Philhower requested approval for the closure of Northwestern Avenue from West Columbia Street to West State Street, and the closure of South Street from West State Street to North Chancy Avenue. This closure would include the alley accesses in

the 100 block of Northwestern Avenue that connects North Chauncey Avenue to Northwestern Avenue, between Columbia Street and South Street. This closure will be from 12:00 noon to 1:00 a.m. for the Starry Night Music & Arts Fest put on by the Purdue Christian Campus House.

Mayor Dennis confirmed with the Police and Fire Chiefs that there are no problems with this plan.

Ms. Stull moved that the closure of Northwestern Avenue and South Street on the aforementioned date be approved. Ms. Booker seconded the motion.

In response to a question from Ms. Stull, Sergeant Philhower said that this is an expansion from previous years because the festival has gotten bigger every year, so the organizers have asked for a little more room. There is a plan for two stages to be set up for musicians, along with the various presenters and cubicles on the street.

The motion was adopted.

g. Agreement: Wessler Engineering – Co-Generation Facilities Expansion – WWTU
WWTU Director Henderson would like to enter into an agreement with Wessler Engineering to study the feasibility of adding two more microturbines to the Co-Generation Facility. The unique aspect of this is looking at the possibility of using digester gas or purchased natural gas to create electricity. Rate projections from Duke Energy show a 6 percent increase in costs, with probable larger increases each year. With the relatively lower costs of natural gas at this point, the utility is looking at taking natural gas and converting it to electricity on site.

Mayor Dennis commented that we are doing that now with the microturbines currently in place.

WWTU Director Henderson explained that the two microturbines produce an average of 20% of the electricity needed by the plant.

Mr. Marley moved that the agreement with Wessler Engineering be approved. Ms. Stull seconded the motion.

Mr. Marley questioned if we could theoretically produce all our own energy needs at the plant.

WWTU Director Henderson said that we could in theory. If these additional microturbines are installed, close to 40% to 50% of energy needs should be produced. So it is possible, but the most economical route needs to be found to get to that point.

Mr. Marley questioned what the annual energy cost is.

WWTU Director Henderson responded the budget for purchased electricity this year is \$385,000. He explained that water and wastewater treatment accounts for 3% of all energy in the United States.

The motion was adopted.

h. Agreement: DLZ Indiana, LLC – Work Order #10 – Stormwater Program and User Fee Development and Implementation – WWTU

WWTU Director Henderson would like to enter into an agreement with DLZ Indiana, LLC. This would consolidate all outstanding work orders and balances into this single work order to finish the task for putting together the stormwater utility for the City. This involves looking at capital projects with Public Works Director David Buck and billing implementation with Clerk-Treasurer Rhodes in order to develop an ordinance that can be taken to Common Council for consideration.

Ms. Booker moved to that the agreement with DLZ Indiana, LLC be approved. Mr. Marley seconded the motion.

The motion was adopted.

i. Change Order No. 1: Thieneman Construction, Inc. - Aeration Tank Addition - WWTU

WWTU Director Henderson explained that this change order for an aeration tank addition is an increase of \$8,034. This is due to the need for crack sealing on Tank #4, which is adjacent to the new Tank #5. More material was required for injection to seal the crack than the original engineering estimate. This was a leak that was discovered when the lower portion was excavated and exposed. The tank is in good shape overall, but there are places that need sealed from time to time.

Ms. Stull moved that Change Order No. 1 for the Aeration Tank Addition be approved. Mr. Marley seconded the motion.

The motion was adopted.

j. Change Order No. 1: Graves Plumbing, Inc. – Soldiers Home Lift Station Improvements – WWTU

WWTU Director Henderson explained that this change order does not have an increase or decrease in cost or time; it is just for a change in subcontractors. The original subcontractor downsized. The programmers that were familiar with the project at the plant moved to another firm. This change order requests that Graves Plumbing, Inc. be allowed to use the firm that now includes those programmers. This process is required because the original contractor was included in the bid specifications.

Mr. Marley moved that Change Order No. 1 for Soldiers Home Lift Station Improvements be approved. Ms. Stull seconded the motion.

The motion was adopted.

k. Request for Quote: 2012 Crack Sealing – Engineering

Public Works Director Buck requested approval of the quote package for crack sealing on the City streets. There will be several streets included, but the main focus will be Salisbury Street and Kalberer Road. There is a long section of Salisbury Street that needs work to protect the investment of the resurfacing that was done on it. The quotes are requested to be delivered on or before August 31, 2012 at 9:00 a.m. They will be opened and read at that time.

Mr. Marley moved that the quote for the 2012 Crack Sealing project be approved. Ms. Stull seconded the motion.

The motion was adopted.

I. Elevation in Pay: Kyle Moss, Engineering Intern – Engineering

Public Works Director Buck explained that both interns in the Engineering Department are returning for to school for their Fall Semester, but Kyle Moss would like to continue working on a part-time basis. The Department is asking for an increase in pay for Mr. Moss of \$1.00 per hour, from \$10.00 to \$11.00. His hours will go down significantly, to between four and eight hours per week. Public Works Director Buck noted that Mr. Moss is a hard worker with a lot of good experience.

Ms. Stull moved that the elevation in pay for Kyle Moss be approved. Ms. Booker seconded the motion.

The motion was adopted.

m. Agreement: City Consultants and Research, LLC – Development

Director of Development Chandler Poole explained that this is the annual Consolidated Annual Performance and Evaluation Report (CAPER). It is a Community Development Block Grant (CDBG) report from the previous year submitted to the federal government that explains what was done and what money was spent. The cost is approximately \$70 less than it was last year.

Ms. Booker moved that the agreement with City Consultants and Research, LLC be approved. Ms. Stull seconded the motion.

The motion was adopted.

n. Contracts: 2012-2013 Program Year CDBG Public Service and Housing – Development

Director of Development Poole explained that these are annual contracts for the 2012-2013 CDBG funding cycle, for the most part with the same groups and same contracts as prior years.

Public Service Agency	Contract Amount
Lafayette Urban Ministry	\$5,560.00
Mental Health America	\$7,200.00
YWCA (DVIPP)	\$3,422.00
The Center @ Jenks Rest	\$4,240.00
Lafayette Transitional Housing - SS	\$4,300.00
Lafayette Transitional Housing - TH	\$6,500.00
Food Finders Food Bank	\$4,900.00
Riggs Community Health Clinic	\$2,500.00
Tippecanoe Co. Child Care	\$15,900.00
Family Services, Inc.	\$2,860.00
Total Public Service Allocation:	\$57,382.00
Housing Initiatives	
New Chauncey Housing, Inc.	\$65,000.00
Total Housing Initiatives:	\$65,000.00

Ms. Stull moved that the CDBG Public Service and Housing contracts be approved. Mr. Marley seconded the motion.

In response to a question from Mr. Speaker as to how the allocations are determined, Director of Development Poole explained that awards are decided at two public meetings each year in February and March. A public call-out is done and the groups seeking funds do presentations on what the funds would be used for. The money given by the U.S. Department of Housing and Urban Development (HUD) for public service groups is reviewed and divided as equally as possible based on the requests. In response to a question from Mr. Marley, Director of Development Poole said financial statements are received from each organization. He noted that most of the groups are stable and have longevity.

Clerk-Treasurer Rhodes explained that the financial statements are a requirement of sub-recipients as part of federal grant guidelines.

The motion was adopted.

o. Claims

i.	AP Docket	\$337,960.53
ii.	AP Docket	\$40,030.80
iii.	AP Docket	\$35,676.56
iv.	AP Docket	\$96,877.73
v.	AP Docket	\$1,500.00
vi.	PR Docket	\$326,918.58
vii.	RDC Docket	\$1,549.04

Questions raised about individual claims by the Board were answered by department heads, City Attorney Eric Burns, and Clerk-Treasurer Judy Rhodes.

Mr. Marley moved that the claims be approved. Ms. Stull seconded the motion.

The motion was adopted.

p. Informational Items

- i. Project Payment List – WWTU
There were no questions or comments about the listing.
- ii. Legal Budget and Expense – Clerk Treasurer
There were no questions or comments about the listing.

q. Other Items

- i. Fire Chief Tim Heath introduced Firefighter 1st Class Ben Jones, who is in charge of the Fire Department's activities for Breast Cancer Awareness Month. Chief Heath feels that they have made a big difference in the community the last few years with their promotion.

Mr. Jones explained that for the past three years the West Lafayette Fire Department has supported Breast Cancer Awareness Month, which is in October. Last year the Department partnered with the City of Lafayette Fire Department on a joint fund-raising effort. Mr. Jones headed the project with Alan Wade from the Lafayette Fire

Department. A t-shirt was designed and sold, which resulted in several thousand dollars raised for the local YWCA to help with the breast cancer treatment for those in a low-income situation. This year there are two different styles of shirts, both a t-shirt and a polo shirt. Each year will have a different design. Many members of the Departments buy shirts for themselves as well as their wives and families. They are worn by Department members while on duty.

Mayor Dennis confirmed that they will be on sale for the public as well and mentioned his interest in buying one. He mentioned what a great program this is, and how nothing shows support more than when guys who are predominantly dressed in blue wear some pink.

Mr. Jones reported that there was a lot of good feedback and support from the community last year. He believes that everyone in the Department participated last year.

ii. Police Chief Dombkowski wants everyone to keep in mind that school has started, including Purdue University. He announced that there will be a Bar Coalition Meeting on Thursday. It will be open to the public.

iii. Dennis announced that there will be a Meet and Greet event tonight at 6:30 p.m. at the Purdue Visitor Center. Mayor Dennis along with other City officials will be there to meet the students and pass out information and welcome them to the community.

iv. Public Works Director Buck reported that Yeager Road and Northwestern Avenue have been opened. Milestone Contractors is wrapping up work and paving on the north part of Yeager Road, with surface and striping is to be done by early next week. It should be completely done by the first home football game. He also reported that the east end of the project of Cumberland Avenue, the Manchester roundabout, has been opened and striping is done. He complemented Ben Anderson and Rieth-Riley for getting that ready before the game on Friday. The primary focus now is the intersection of Cumberland Avenue and Yeager Road which was closed yesterday. It will be closed through the end of October or mid-November as there is major utility work to be done.

v. Mayor Dennis brought up the fact that the lane designations at the intersection of Salisbury Street and U.S. Highway 52 had been returned to normal. He thought it interesting that people had acclimated so well to the temporary lane adjustments and were now questioning why it had returned to the original way.

Public Works Director Buck agreed and mentioned the various ways of trying to get people re-acclimated, such as putting message boards out and help from the Police Department. He gave his thanks to Traffic Technician/Foreman Dennis Steele and Street Commissioner Dave Downey's crew for getting the pavement markings back down on the lanes, as those are the most obvious reminders to drivers that the lane designations had changed. Public Works Director Buck also reported that street surfacing is basically finished, except for a couple of pavement markings, on Soldiers Home Road.

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vi. Mayor Dennis reported that he had received an email complimenting the work done on stabilizing the new trail system. It was noticeable after the heavy rain last week, and although it will be an ongoing operation, it is stabilized.

vii. Councilor Ann Hunt commented on roundabout education, mentioning that on the City website there is a page about how to drive the new Yeager Road and Northwestern Avenue roundabout. It allows you to pretend to drive through it with a finger instead of a car the first time. She complimented and thanked the people who designed it.

Mayor Dennis reported that he is doing an interview about that site shortly after the meeting. He agreed with Councilor Hunt that more people need to be told about the web page.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.