

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

JANUARY 3, 2012
11:00 a.m.
City Hall Council Chambers

Members present were Sana G. Booker, Bradley W. Marley, Jonathan C. Speaker, Elizabeth M. Stull, and Mayor John R. Dennis, who presided.

1. APPROVAL OF MINUTES

a. December 27, 2011, Meeting

Mr. Marley moved to accept the minutes of the December 27, 2011, Board of Works meeting. Ms. Stull seconded the motion. The motion was adopted.

2. NEW BUSINESS

a. Wastewater Utility Proposed 2012 Budget: O.W. Krohn & Associates, LLP – WWTU

Mayor Dennis reported that this item would be postponed to the January 10 meeting, as Mr. Jim Treat of O.W. Krohn & Associates is ill and unable to attend today's meeting.

Mr. Speaker motioned to postpone consideration of the Wastewater Utility proposed 2012 budget until January 10. Mr. Marley seconded the motion. The motion was adopted.

b. Change Order No. 1: Atlas Excavating, Inc. – Western Sanitary Sewer Interceptor-Div. V Project – WWTU

Wastewater Utility Director Henderson explained that there are two items on the change order, an additional \$118,250.00 for sanitary lateral replacements on Windsor Drive that were included in the bid estimate, and the full-width asphalt replacement along Windsor Drive which was \$33,491.00. Together, these items total \$151,741.00. Wastewater Utility Director Henderson said that Mr. Joe Teusch of Greeley and Hansen was present to answer questions.

Mr. Marley moved that the change order for Atlas Excavating be approved. Mr. Speaker seconded the motion.

Mr. Marley asked how the estimate on the laterals was missed that significantly. Mr. Teusch said that there was a mistake. The quantity on the bid was 330 lineal feet. After the project was awarded and the laterals were being installed, it was determined that 1,100 lineal feet was actually needed. Mr. Teusch said that the City is somewhat protected by the contract documents, which state that if the quantities are exceeded by more than 25%, there is a negotiation the unit price. It was fortunate that the contractor was local and agreed to the negotiation of a price of \$175 per foot to \$160 per foot, which reduced the sum for laterals from \$176,000 to \$118,250.

Ms. Booker asked, with the increase, would that still have put Atlas Excavating at competitive advantage. Wastewater Utility Director Henderson answered that there were two bids, and that Dunigan Brothers, Inc., the other bidder, had a significantly higher bid.

Mayor Dennis clarified that, although there was an increase in the cost of the project, it is still the lowest bid received. Wastewater Utility Director Henderson agreed that either bidder would have had to install the same amount of lateral sewer. All the people along Windsor Drive who now have the lateral replacements have sewer cleanouts, places to get into the pipes and maintain them. They are in better shape than they were.

The motion was adopted.

c. Change Order No. 1: Reynolds Inliner, LLC – North River Road Interceptor Sewer Rehabilitation Project – WWTU

Wastewater Utility Director Henderson explained that the work on the North River Road Interceptor Sewer Rehabilitation Project is finished. During the recent flooding of the Wabash, the work was tested, and the results were very good. The final change order reduces the project by \$26,184.

Mr. Speaker moved that the change order for Reynolds Inliner be approved. Ms. Stull seconded the motion. The motion was adopted.

d. Agreement for Professional Services: Greeley and Hansen, LLC – Cumberland Avenue Extension Sanitary Sewer Conceptual Design – WWTU

Wastewater Utility Director Henderson said that Greeley and Hansen would help with the design work for possible extension of sewers along Cumberland Avenue extension. The contract amount is not to exceed \$25,000.00.

Ms. Stull moved that the agreement with Greeley and Hansen be approved. Ms. Booker seconded the motion.

City Attorney Burns said that he did not see the prevailing attorney fee language that is usual in City agreements. Wastewater Utility Director Henderson said that the statement needed to be inserted. Mr. Burns said that, if there is approval of this agreement, it should be subject to the addition of the prevailing attorney fee language.

The motion, with the inclusion of the prevailing attorney fee language, was adopted. A revised document will be presented for signature at the January 10 meeting.

e. Request to Advertise Bids for City Fuel for 2012 – Street

In the absence of Street Commissioner Downey, Clerk-Treasurer Rhodes said that it has been several years since the City bid its fuel supply. The decision was not to automatically renew the agreement with Ceres Solutions, but to bid again. The quantities and types of fuel have not changed. The advertising will be January 6 and January 13, with bid opening on January 24.

Mr. Marley moved that advertisement and opening dates for 2012 City fuel bids be approved. Mr. Speaker seconded the motion. The motion was adopted.

Mr. Speaker asked whether the tanks are located at the Street Department. Mayor Dennis answered that they are.

f. Request to Increase Mileage Reimbursement Rate for 2012 – Clerk-Treasurer

Clerk-Treasurer Rhodes said that the City personnel policy provides that business mileage is reimbursed to employees at the IRS rate. Last year, there was a mid-year increase by the IRS, but the City did not increase the rate from \$0.51 per mile. She

recommended that the mileage reimbursement rate for 2012 for the City be the IRS rate of \$0.555 per mile.

Ms. Booker moved that the 2012 mileage rate of \$0.555 be approved. Ms. Stull seconded the motion. The motion was adopted.

g. Claims

- i. AP Docket \$730,257.35
- ii. AP Docket 96,136.30
- iii. AP Docket 583.00
- iv. PR Docket 424,221.74

Mr. Marley moved that the claims be approved. Mr. Speaker seconded the motion.

Clerk-Treasurer Rhodes said that the dockets all represent prewritten checks, as of the last claim run for December 30, 2011.

There were no questions about the claims.

The motion was adopted.

h. Other Items

i. Wastewater Utility Director Henderson said that he had received email from Ms. Booker asking for clarification of the recent letter from IDEM. Mr. Henderson said that he has been working with IDEM for several months, to get a construction permit approved for adding a fifth aeration tank to the Plant. The additional tank will boost the average daily design flow from 9 million gallons per day to 10.5 million gallons per day, a little over 16% increase. This will accomplish two things, get the City off the 90% capacity list with IDEM, and provide room for development. Many times, design capacity improvements are estimated at about \$5 per gallon. Wastewater Utility Director Henderson said that he has combed through engineering reports and believes that the cost of the additional aeration tank project will be about \$2 per gallon. Next week, he plans to ask the Board to approve advertising and opening dates for the aeration tank bids. Mr. Henderson said that he is cautiously optimistic that the tank may be on line before the end of the year.

ii. Councilor Burch wished everyone a happy new year and announced that the Council would meet at 6:30 p.m. today in Council Chamber.

iii. City Engineer Buck reported that work is continuing on the Yeager Road project, with relocation of utilities along the west side of Yeager and installation of sanitary sewer lines, in preparation for the roadwork that will occur later in the spring. Indiana American Water is doing main replacement projects on Cumberland and on Salisbury. On Wednesday next week, there will be a preconstruction meeting with Indiana American Water on two other projects they will start later in the year, Lindberg Road and Yeager Road north of US52.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.