

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

DECEMBER 12, 2011
8:30 a.m.
City Hall Council Chambers

Members present were Sana G. Booker, Bradley W. Marley, Jonathan C. Speaker, Elizabeth M. Stull, and Mayor John R. Dennis, who presided.

1. APPROVAL OF MINUTES

a. December 5, 2011, Meeting

Mr. Marley moved to accept the minutes of the December 5, 2011, Board of Works meeting. Mr. Speaker seconded the motion. The motion was adopted.

2. NEW BUSINESS

a. Elevation: Tiffany Williard to Assistant Head Dispatcher – Police

Police Chief Dombkowski explained that Ms. Williard has been serving in the capacity of the Assistant Head Dispatcher and performing the duties of that position for some time. The Assistant Head Dispatcher position was approved by the Council to be effective in January 2012. Chief Dombkowski asked the Board to approve Ms. Williard in the position, effective December 24, 2011, the first day of the first 2012 payroll.

Mayor Dennis asked how long Ms. Williard has worked in Dispatch. Police Chief Dombkowski said that she has been with the department for more than seven years.

Mr. Marley moved that Tiffany Williard be elevated to Assistant Head Dispatcher at \$1,475.40 biweekly, effective December 24, 2011. Ms. Booker seconded the motion. The motion was adopted.

b. Declare Certain Items as Surplus – Police

i. Nine Abandoned Bikes

Police Chief Dombkowski said that West Lafayette High School technology teacher Steve Florence had requested that, if the City had any bikes available, they be donated to the technology classes at the High School. Chief Dombkowski said that the bicycles are not fit for riding, but would be good for Mr. Florence's program.

Ms. Stull moved that the nine abandoned bicycles be declared as surplus. Mr. Marley seconded the motion. The motion was adopted.

ii. Steel Wheels

Police Chief Dombkowski explained that, with the changeover of vehicles, there are 10 16-inch wheels for vehicles no longer in the Department. He requested that they be declared surplus and scrapped, with the proceeds going to the General Fund.

Ms. Booker moved that the 10 16-inch wheels be declared as surplus. Mr. Marley seconded the motion. The motion was adopted.

c. Maintenance Agreement: Evidentiary Breath Test Instrument – Police

Police Chief Dombkowski explained that this is an annual agreement. The IUPUI Department of Pharmacology & Toxicology is in charge of the evidentiary breath test instrument log. The \$650.00 fee is standard.

Mayor Dennis asked City Attorney Burns if he had reviewed it. Mr. Burns answered that the agreement was fine; it is the same as before.

Mr. Marley moved that the maintenance agreement for the Police Department's evidentiary breath test instrument be approved as requested by Police Chief Dombkowski. Mr. Speaker seconded the motion. The motion was adopted.

d. Claims

i.	AP Docket	\$601,266.30
ii.	AP Docket	110.00
iii.	AP Docket for Redevelopment Commission	22,245.99

Ms. Stull moved that the claims be approved. Ms. Booker seconded the motion.

Questions raised about individual claims by the Board were answered by department heads, department representatives, and Clerk-Treasurer Rhodes.

The motion was adopted.

e. Informational Items

i. Update on Quote Opening on December 2: Ash Tree Removal 2011 – Development

Marketing and Grants Administrator Shaw explained that seven trees along Summit, Park, and Rose would be removed. The three quotes received for the project were opened on December 2. Option B, the complete cleanup of each site along with grinding out the stumps, was chosen. The lowest quote was from Bellinger's for \$2,510.00. The trees will be removed Friday, December 16, weather depending. These ash trees are not hazardous yet, but there is some money available to remove these trees now.

ii. Project Payment List – WWTU

There were no comments or questions about the listing.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.