

City of West Lafayette, Indiana  
Board of Public Works and Safety  
**AMENDED MINUTES**

NOVEMBER 28, 2011  
8:30 a.m.  
City Hall Council Chambers

Members present were Sana G. Booker, Bradley W. Marley, Jonathan C. Speaker, Elizabeth M. Stull, and Mayor John R. Dennis, who presided.

1. APPROVAL OF MINUTES

a. November 21, 2011, Meeting

Mr. Marley moved to accept the minutes of the November 21, 2011, Board of Works meeting. Mr. Speaker seconded the motion. The motion was adopted.

2. NEW BUSINESS

a. Changes to Personnel Manual – Human Resources

Mayor Dennis tabled this item until the December 5, 2011, meeting.

b. Request for Closed or Restricted Street Closure: Tapawingo Drive, Brown Street, Roebuck Drive, and Harrison Bridge – 2011 Christmas Parade – Police

Sergeant Watson requested approval for the street closures for the Christmas Parade on Sunday, December 4, 2011, from 2:00 p.m. to 5:00 p.m. The closures are the same as in years past, Tapawingo Drive from State to Brown, Brown Street from Tapawingo to the Overlook, and the eastbound lane of the Harrison Bridge. The Police Department has worked with the Chamber of Commerce on this for some time. The Department has no objections to the closures.

Mayor Dennis asked if the Fire Department had concerns. Fire Chief Drew said the Fire Department was okay with the plan.

Mr. Speaker moved that the request be approved. Mr. Marley seconded the motion. The motion was adopted.

c. Contract: Cardinal Tracking, Inc. – Software License Agreement and Total System Support Service Policy – Police

Police Chief Dombkowski explained that this is the annual contract for the handheld devices for parking control. Both the hardware and the software require contracts. The contract increased \$143.10, to \$1,582.20. The only change is to the governing law, which now indicates that the governing law is that of Indiana, rather than Texas. He requested Board approval.

Mayor Dennis asked if City Attorney Burns were okay with the contract. Mr. Burns said that he was.

Mr. Marley moved that the request be approved. Ms. Booker seconded the motion. The motion was adopted.

d. Request to Declare Items Surplus – Police

Police Chief Dombkowski said that the Police Department has reviewed items in its armory and determined that a “Tec 9” with a silencer is not needed. The gun was seized through a criminal investigation about 17 years ago and became Department property. They would like to dispose of it by melting it down.

Mayor Dennis asked where the gun would be taken. Police Chief Dombkowski answered that Nucor Steel in Crawfordsville would melt it down.

Ms. Stull moved that the request be approved. Mr. Marley seconded the motion. The motion was adopted.

e. Request to Declare Items Surplus – Street

Street Commissioner Downey explained that the hot water pressure washer his department recently acquired allows this old one to be scrapped at Winski’s.

Mr. Speaker moved that the request be approved. Ms. Booker seconded the motion. The motion was adopted.

f. Claims

- i. AP Docket \$260,369.21
- ii. AP Docket 242.00
- iii. PR Docket 103,754.57

Mr. Marley moved that the claims be approved. Ms. Stull seconded the motion.

Questions raised about individual claims by the Board were answered by Parks Superintendent Payne and Engineering Assistant Anderson.

The motion was adopted.

g. Informational Items

i. Project Payment List – WWTU

There were no comments or questions about the listing.

h. Other Items

i. Parks Superintendent Payne reported that the Riverside Skating Center should open this week, weather permitting

ii. City Engineer Buck mentioned that Atlas Excavating would be closing the intersection of Carlisle Road and Windsor Drive later today for about three weeks, to get the Western Interceptor-Division V work completed in that intersection. Closing the intersection is the only safe way to do the work. New sanitary sewers will be installed about 20 feet deep, and new storm sewers will be about 5.5 feet deep. CityBus has been detouring. Mr. Buck encouraged people to use Sycamore, Salisbury, and Lindberg as the detour. Mayor Dennis asked if the residents in the area had been notified of the closure. City Engineer Buck answered that they have been, that they are well aware of what is happening there.

iii. Street Commissioner Downey showed a photo of the West Lafayette Recycling Drop-Off Center the day before Thanksgiving, showing how busy the site is. He reported that the last four days have been about that busy, even during the rain.

Mayor Dennis asked Mr. Downey how many snows there would be this winter. Street Commissioner Downey answered that he would have an answer next week. Mayor Dennis asked how many snows there have been so far. Mr. Downey answered that there has been one, that if you can track a rabbit in it, then it is a snow.

iv. Councilor Burch reported that the Pre-Council meeting would be Thursday at 4:30 p.m., and that Monday, December 5, the Council would meet.

v. Councilor Hunt said that the Near Campus Neighborhood Association includes all "The Island" between State Street and Stadium Avenue, University and Russell Streets. Councilor Hunt said that she receives lots of complaints from that group at its monthly meetings. The recent repaving of the 10 alleys in "The Island" area made the group very happy.

### 3. ADJOURNMENT

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.