

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

OCTOBER 17, 2011
8:30 a.m.
City Hall Council Chambers

Members present were Sana G. Booker, Bradley W. Marley, Jonathan C. Speaker, Elizabeth M. Stull, and Mayor John R. Dennis, who presided.

1. APPROVAL OF MINUTES

a. October 10, 2011, Meeting

Ms. Stull moved to accept the minutes of the October 10, 2011, Board of Works meeting. Mr. Speaker seconded the motion. The motion was adopted.

2. NEW BUSINESS

a. SRF Payment Request No. 134: \$147,380 to City of West Lafayette – INDOT Reimbursement for Construction Services – Western Sanitary Sewer Interceptor-Division IV Project – WWTU

Wastewater Utility Director Henderson announced that this SRF Payment Request is the final drawdown of the SRF loan for the Western Sanitary Sewer Project. He reported that the video work is finished and is being reviewed by Engineering, to determine whether the work will be accepted. He said they are very ready to tell Atlas to put flow into it, that all indications are that it is ready for use.

Mr. Marley moved that the SRF Payment Request be approved. Mr. Speaker seconded the motion.

Clerk-Treasurer Rhodes announced that the final drawdown of the loan would now trigger the accounting entry of the loan as a debt with a payment schedule on the financial report and notes. This is a peculiarity of the financial standards, in which is that SRF debt cannot be reflected until the loan is completely drawn down. There also will be a large increase in depreciation expense, because the pipe has been idle, waiting for use, and now will be classified in use.

The motion was adopted.

i. WWTU Project Payment Listing

There were no comments or questions about the listing.

b. Change Orders: Perimeter Parking, Phase 1A, Part 1 Project – INDOT – Engineering

i. Change Order No. 8: CREDIT of \$34,521.69

City Engineer Buck requested Board approval of Change Order No. 8, which is for removal of several items that were not needed for the project.

Mr. Marley moved that the request be approved. Ms. Stull seconded the motion. The motion was adopted.

ii. Change Order No. 9: \$20,773.60

City Engineer Buck explained that Change Order No. 9 is for removal of the underground steam lines, which had been wrapped in asbestos. That required abatement and backfill for the 460 feet of pipe involved. Mr. Buck stated that both Change Orders are participating items, 80/20 split.

Mr. Speaker moved that the request be approved. Mr. Marley seconded the motion. The motion was adopted.

c. Change Order No. 1: \$43,598.31 to Rieth-Riley Construction Co. Inc. – 2011 Street Resurfacing Project – Engineering

City Engineer Buck requested Board approval for this change order, which will be the only one for this project. Quantity adjustments are usual, and there were some additional items not included in the original contract, such as asphalt rework at Fire Station No. 3, alley approach repairs at Tommy Johnston Park, behind Gumball Alley, and at other locations.

Mr. Marley moved that the request be approved. Ms. Stull seconded the motion. The motion was adopted.

d. New Hire: Jennifer Thompson as Part-time Dispatcher – Police

Police Chief Dombkowski requested Board approval to hire Jennifer Thompson as a part-time dispatcher for the Police Department, effective October 17, 2011. She had been a police officer in the City of Lafayette, and resigned to return to school. She has prior experience in the Tippecanoe County Sheriff's Department as a dispatcher. Ms. Thompson will help fill the part-time hours. She will be paid \$15.60 per hour.

Mr. Speaker moved that the request be approved. Ms. Booker seconded the motion. The motion was adopted.

e. Elevation in Rank: Probationary Officer Jeffery Spicer to Police Officer Second Class – Police

Police Chief Dombkowski requested the Board to approve the elevation of Jeffery Spicer to Police Officer Second Class, effective October 16, 2011. Officer Spicer was a lateral transfer from the Hebron, Indiana, Police Department. His biweekly pay rate, with differential, will be \$1,902.82.

Ms. Stull moved that the request be approved. Mr. Marley seconded the motion. The motion was adopted.

f. 2011-2012 CDBG Public Service and Housing Contracts – Development

Housing Program Coordinator Dixon requested Board approval for the 2011-2012 CDBG contracts with nine public service agencies and New Chauncey Housing, Inc. These are annual contracts with the agencies that will disperse CDBG funds previously approved. Funds are allocated as follows:

<u>Agency</u>	<u>Amount</u>
Lafayette Urban Ministry	\$ 6,606
Mental Health America	7,024
YWCA (DVIPP)	4,766
The Center@Jenks Rest	4,935

Lafayette Transitional Housing	
Transitional Housing	6,606
Supportive Services	4,097
Food Finders Food Bank	4,097
Riggs Community Health Clinic	2,425
Tippecanoe County Child Care	16,446
Family Services	2,843
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	\$ 59,845
 New Chauncey Housing, Inc.	 \$ 70,000

Mr. Speaker moved that the request be approved. Ms. Stull seconded the motion.

Mr. Marley asked if the support for New Chauncey Housing, Inc. was from federal dollars. Housing Program Coordinator Dixon answered that it is, that all the funds are Community Development Block Grant money through the federal Department of Housing and Urban Development.

The motion was adopted.

g. Claims

i. AP Docket	\$310,936.87
ii. AP Docket	750.00
iii. AP Docket	240.00
iv. AP Docket	198.00

Mr. Speaker moved that the claims be approved. Ms. Booker seconded the motion.

Questions raised about individual claims by the Board were answered by department heads, departmental representatives, and Clerk-Treasurer Rhodes.

The claims were approved.

h. Other Items

i. Parks Superintendent Payne announced that the Park Board would meet today at 4:30 p.m. in Council Chambers, and that the ribbon-cutting for Tommy Johnston Park would be at 4:00 p.m. on Thursday (October 20) at the park.

ii. Street Commissioner Downey announced that the leaf collection schedule is on the City's website. Each area will be covered at least three times. The schedule is for leaf pickup on Tuesday, Wednesday, and Thursday, with Monday and Friday possible, depending on heavy accumulations or special events. Last week, over 40 tons of dry leaves were picked up.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.