

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

MAY 9, 2011

8:30 a.m.

City Hall Council Chambers

Members present were Sana G. Booker, Bradley W. Marley, Jonathan C. Speaker, and Elizabeth M. Stull. In Mayor John R. Dennis' absence, Mr. Marley presided.

1. APPROVAL OF MINUTES

a. May 2, 2011, Meeting

Mr. Speaker moved to accept the minutes of the May 2, 2011, Board of Works meeting. Ms. Stull seconded the motion. The motion was adopted.

2. NEW BUSINESS

a. Contract: 2011 CDBG Sidewalk Replacement Project – Fairfield Contractors – Engineering

City Engineer Buck announced that the bids for this project were received until 4:00 p.m. on Monday, May 2. Of the three bids received, Fairfield Contractors was the lowest responsible and responsive bidder at \$284,720.00. He requested that the Board approve the contract with Fairfield to complete this project, which is the third of three phases along Robinson Street. Curbs and sidewalks will be replaced from Stadium Avenue to State Road 43/North River Road.

Ms. Booker moved that the contract with Fairfield Contractors be approved. Ms. Stull seconded the motion. The motion was adopted.

b. Contract: 2011 Street Resurfacing Project – Rieth-Riley Construction Co., Inc. – Engineering

City Engineer Buck reported that, at last week's Board of Works meeting, bids were opened for the 2011 Street Resurfacing Program. Two bids were received. Rieth-Riley was the lowest most responsible bidder at \$661,115.32. He requested Board approval.

Ms. Booker moved that the contract with Rieth-Riley Construction Co., Inc. be approved. Mr. Speaker seconded the motion.

Mr. Speaker asked if the bids were in the expected range. City Engineer Buck responded that the bids were less than the estimated \$800,000. He added that the bids were reviewed closely.

The motion was adopted.

c. New Hire: Derrek Day, Intern – Engineering

City Engineer Buck requested Board approval to hire Mr. Derrek Day as a summer intern in Engineering. He would begin today, at a rate of \$10.00 per hour.

Ms. Stull moved that the Mr. Derrek Day be hired as an intern in Engineering. Ms. Booker seconded the motion. The motion was adopted.

d. Contract: Komputrol Software Systems – Annual Software Maintenance – Clerk-Treasurer

Clerk-Treasurer Rhodes explained that this contract is for the maintenance of the Clerk-Treasurer's accounting systems, and is \$145 more than last year. She reported that it is fortunate that the company still maintains this product, as they no longer sell it. She requested Board approval of the agreement.

Mr. Speaker moved that the contract with Komputrol Software Systems be approved. Ms. Booker seconded the motion.

Mr. Speaker asked if there is consideration to move to a supported product. Clerk-Treasurer Rhodes answered that phase one of the strategic plan for upgrading the City's IT infrastructure is to build a reliable network. That is nearly complete, and the next phase will upgrade security, which will allow the Clerk-Treasurer's operations to join the network with an upgraded system. That phase should move ahead later this year.

The motion was adopted.

e. Authorization to Discharge to Anaerobic Digesters – Alternative Carbon Resources, LLC – WWTU

Wastewater Utility Director Henderson explained that the co-digestion renewable energy project has accepted a number of different feedstocks to feed the digesters, in addition to the solids in the wastewater. Fats, oils, grease, and food waste from Purdue's dining courts have been the major additions. During the planning phase, the fats, oils, and grease (FOG) were labeled as "rocket fuel" for the digesters. What is being offered is thin stillage, thinned corn syrup that is a byproduct of the ethanol production process. This becomes "warp drive" for the digesters. IDEM has been in the discussions about use of thin stillage. There is a plan to do more regular testing of how the digesters handle the material. In the one test load, there was a 30% increase in biogas production, which is burned in the microturbines to produce electricity. This agreement with Alternative Carbon Resources would set a disposal fee of \$0.05 per gallon for the thin stillage. It is potent and clean, and it is plentiful. Mr. Henderson said that this is a super opportunity.

Ms. Stull moved that the disposal rate of \$0.05 per gallon for thin stillage be approved. Mr. Speaker seconded the motion.

Ms. Booker asked if Mr. Henderson was working with The Andersons outside Delphi. Wastewater Utility Director Henderson answered that he is working with a company that matches sources of these products for anaerobic digestion for systems that produce renewable energy. He is not in contact with ethanol plants.

Ms. Stull asked how many gallons are in a truckload. Mr. Henderson answered that there are about 5800 gallons. He added that they are starting with thin stillage process very slowly, with one truckload a day, to see how the digesters adapt to that. The initial results are very promising. While the design engineers at Kennedy/Jenks were unaware of thin stillage, the design of the project has allowed different feedstocks, and thin stillage has a lot of potential. There is room for two more microturbines. The company that sold the City the gas-conditioning skid also produces a package that has a more scrubbing unit

and a compression unit for compressed natural gas. There is potential for using biogas in vehicles in the future.

The motion was adopted.

f. New Hire: Joe Heater, Entry Level Firefighter – Fire

Fire Chief Drew requested that Joe Heater be hired as an Entry Level Firefighter at the biweekly rate of \$1,707.77, effective May 18. Mr. Heater fills the vacancy in the Department.

Ms. Stull moved that Mr. Joe Heater be hired as an Entry Level Firefighter. Mr. Speaker seconded the motion.

Ms. Booker asked about recruitment of firefighters and the number of applicants. Chief Drew explained that the notice is on the City's website and in the local newspaper, and the word of a vacancy travels. There were applicants from California, Ohio, Wisconsin, Illinois, and Nebraska, and there were 200 applicants for the one position.

Ms. Booker asked whether there were women in the Department at this time. Chief Drew confirmed that there is no woman currently in the Department, although there were one or two applicants for this recent position.

The motion was adopted.

Fire Chief Drew announced that the swearing in of Mr. Heater would occur immediately after next week's Board of Works meeting.

g. New Hire: David H. Payne III, Probationary Patrol Dispatcher – Police

Captain Leroux requested that the Board hire David H. Payne III as Probationary Patrol Dispatcher effective May 10 at a rate of \$1,242.61 biweekly. He explained that this position is to replace a recent dispatch hire, who took a deputy position in another county. This will now bring the Department to full staff.

Mr. Speaker moved that Mr. David Payne be hired as a Patrol Dispatcher. Ms. Booker seconded the motion. The motion was adopted.

h. Claims

- i. AP Docket \$124,150.78
- ii. AP Docket 88,048.18
- iii. PR Docket 321,249.82

Ms. Stull moved that the claims be approved. Mr. Speaker seconded the motion.

Questions raised about individual claims by the Board were answered by department heads and Clerk-Treasurer Rhodes.

The motion was adopted.

i. Informational Items

i. Quote Acceptance: 2011 Northwestern Avenue Sidewalk Brick Paver Replacement Project – Development

Director of Development Poole stated that bids for this project were opened on April 29 at 4:00 p.m. Three quotes were received and are still under review. No quote has been accepted at this time, but construction is expected to begin May 30. Mr. Poole said he would make an announcement at next week's Board of Works meeting.

ii. WWTU Projects Payments Listing

There were no comments or questions on this listing.

j. Other Items

i. Captain Leroux reminded the Board of the upcoming Shred-It Day from 12:00 p.m. to 2:00 p.m. in the City Hall parking lot. This event is free to the public. It is a great opportunity to dispose of old documents and reduce the chance of identity theft. It is sponsored by the Mayor's Office and the Police Department.

ii. Ms. Jan Myers (1909 Indian Trail) stated that about a year ago, the Board of Works established an ADA Committee within City government. She asked a rhetorical question, not expecting answers at this meeting, but she said she would be very interested in their thoughts of it at a future time. She asked the Board to consider what accomplishments the Committee has achieved. She said she is especially concerned and asked for time on the agenda, because the 2010 ADA became effective in March. She said, if they are not already reading it as a Board of Works, she urged them to do so, because she just heard the Board approve 2011 Sidewalk Replacement and Street Resurfacing. She said she would leave with the Clerk's Office the full web addresses for this. She said that, if the Board is not reading it, they should please read Part 2. As she understands, and she even spent time reading the requests for bids that were set out on both of those two items, she observed that neither one of those matches ADA 2010. That means the City is in serious violation. She has the opportunity, as does anyone else, to make sure that doesn't happen right now. She stated that it is so serious that she urged the Board to read those documents that she has referred to and that she will have the web addresses for, and possibly be sending out replacement bids to make those correct. She offered to take any questions from any of the Board who didn't understand what she was referring to.

Mr. Marley asked if Ms. Myers had a website address. Ms. Myers said that she just has a web address. She said she would give the full address for the ADA, it's a long one, or you can go to ADA.gov and go from there. She said you want to be sure you're reading the 2010, Part 2, which covers cities. She said that the thing that she observed in the request for bids, and the Clerk's Office is aware that she read them in some detail and has looked at them seriously, she said she would give a few, although no one asked. She said that, when a street is resurfaced, it doesn't have to be milled down, all sidewalks must meet all ADA requirements. That means the cross-slopes, the width of the sidewalks, pedestrian signals. She said we weren't here to go through an engineering class. She said that this is true for all areas of government. Ms. Myers said that she picked out these two, because she has personally travelled every one of these sidewalks. There are two-foot wide sidewalks, there are places where blocks have separated (not cracking from trees), where there is more than the two-inch, one-half inch is maximum, where driveways are not being discussed. First of all, she said, all sidewalks have to comply if you resurface a street. Any driveway can have no greater slope than the cross-slope of a sidewalk ordinarily, which is a 2%. She stated

that a lot of these have driveways with extreme slopes, and none of this that she can observe and have read are being replaced. She said she just raised this. The Mayor is very aware of her concerns about this and the actions she has taken in the past. She said that she would make no bones about this, because she has been advised by the U.S. Department of Transportation that she should not wait until these projects are implemented, she should do it at the planning stages. Having the Board approve the bids is even beyond planning stages. She thanked the Board for its time.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Speaker moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.