

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

MARCH 7, 2011
8:30 a.m.
City Hall Council Chambers

Members present were Sana G. Booker, Bradley W. Marley, Elizabeth M. Stull, and Mayor John R. Dennis, who presided. Member Jonathan C. Speaker was absent.

1. APPROVAL OF MINUTES

a. February 28, 2011, Meeting

Mr. Marley moved to accept the minutes of the February 28, 2011, Board of Works meeting. Ms. Stull seconded the motion. The motion was adopted.

2. NEW BUSINESS

a. Proclamation: March 2011 is Red Cross Month – Mayor

Mayor Dennis read a proclamation declaring March as Red Cross Month in West Lafayette.

Ms. Booker and Mayor Dennis are former board members of the Red Cross, and Police Chief Dombkowski is a current board member.

Police Chief Dombkowski remarked that, last year, the Red Cross responded to the largest event they ever dealt with, the fires in the apartments on Yeager Road. They worked with Purdue and others to provide housing and clothing to those displaced by those fires. Recently, Friendship House was without power for about a day, with limited generator backup. The Red Cross responded and helped to meet needs and to coordinate with the West Lafayette Police and Fire Departments. The Red Cross has a strong presence in West Lafayette. In March and April, the West Lafayette Police officers pay \$25 per week to grow goatees, with the proceeds going to the Heroes Campaign for the Red Cross.

Ms. Booker added that it is important to mention the relationship of the Red Cross and the military. Over 28 years ago, Ms. Booker's husband was at sea when Ms. Booker gave birth to their first child. The Red Cross contacted Mr. Booker, to notify him of his son's birth. She said that that began her relationship with the Red Cross, a caring and loving relationship with military personnel.

b. Quote Opening: 72-inch Mower – Parks

Clerk-Treasurer Rhodes reported that the quotes were received by the 8:30 a.m. deadline. She read the quotes aloud:

| <u>Quote from</u> | <u>Amount</u> (fully outfitted) | <u>Trade-in</u> | <u>Net Quote</u> |
|-------------------------------------|------------------------------------|-----------------|------------------|
| Riggs Outdoor Power Equipment | \$15,934.00 | \$4,650.00 | \$11,284.00 |
| MacAllister Machinery Company, Inc. | \$16,878.00 | \$5,100.00 | \$11,778.00 |

Mr. Marley moved that the quotes be taken under advisement. Ms. Stull seconded the motion. The motion was adopted.

c. SRF Payment Request No. 120: Greeley and Hansen - \$24,731 for Design Engineering – Western Sanitary Sewer Interceptor-Division V Project – WWTU

Wastewater Utility Director Henderson reminded the Board that the Division V Project includes the work that will divert flow from three existing lift stations to the new western interceptor, thereby eliminating those three lift stations.

Mayor Dennis added that the elimination of the three lift stations would save money.

Mr. Marley moved that the request be approved. Ms. Stull seconded the motion. The motion was adopted.

i. WWTU Project Payments

Mr. Marley remarked that the report balanced and was fine.

d. Professional Services Agreement: City Consultants and Research – Development

Director of Development Poole requested Board approval for the contract with City Consultants and Research to do the one-year CDBG plan. The requirement is that the report must be done annually for HUD. City Consultants previously has done West Lafayette's CAPER [Consolidated Annual Performance and Evaluation Report], the five-year plan, and the analysis of impediments. This would be the second one-year plan that the company has completed. The company also does the City of Lafayette's report, which is coordinated with West Lafayette's. City Attorney Burns has reviewed the contract. The total cost to West Lafayette is \$1,218; the total cost of the contract, including Lafayette's share, is over \$4,000.

Ms. Booker moved that the request be approved. Ms. Stull seconded the motion.

Mayor Dennis asked for confirmation that this is a routine matter. Director of Development Poole answered that his department does this every year, and the payment comes from CDBG funds.

The motion was adopted.

e. Claims

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|---|--------------|
| i. AP Docket | \$310,392.50 |
| ii. AP Docket | \$11,448.28 |
| iii. AP Docket for Redevelopment Commission | \$90,053.96 |

Ms. Stull moved that the claims be approved. Mr. Marley seconded the motion.

Questions raised about individual claims by the Board were answered by department heads and Clerk-Treasurer Rhodes.

The motion was adopted.

f. Other Items

i. Wastewater Utility Director Henderson announced that Mr. Jim Treat of O.W. Krohn & Associates would review the 2010 WWTU Annual Financial Management Review at the City Council meeting today.

Mr. Henderson also reported that the INDOT bid opening for the US231 Relocation Project, which also included bids for the Western Sanitary Sewer Interceptor-Division IV Project, brought bids that were substantially lower than the engineer's \$3.9 million estimate. The INDOT invoice is about \$2.6 million.

Lastly, Wastewater Utility Director Henderson announced that there would be a report of the food waste project conducted by West Lafayette High School students Arthi Puri and Agustina de la Fuente. Their two-week project is completed, and Mr. Henderson has been helping tabulate results, looking at energy production. While it is a small amount of food and a small amount of power, Mayor Dennis reported that the parents are very excited about the students' initiative and the work that has been done. Mayor Dennis thanked Wastewater Utility Director Henderson for his assistance in the project.

ii. Councilor Hunt announced that the Council's regular monthly meeting would occur this evening at 6:30 p.m.

iii. Street Superintendent Downey reported that City of Lafayette Purchasing Director Rick Morrissey asked if West Lafayette would participate again the joint purchasing agreement for salt for the 2011-2012. Mr. Downey reported that the cost for approximately 1800 tons is \$64.30 per ton. The prior contract was \$64.50 per ton, and before that was about \$61.84 per ton. He recommended that the City participate in this joint agreement. The Town of Shadeland, Tippecanoe County, and the City of Lafayette are the other participants.

Mr. Marley moved that the City participate in the joint purchasing agreement for salt. Ms. Stull seconded the motion. The motion was approved.

Mr. Downey mentioned that gas prices are going up. There was a \$0.27 per gallon increase.

Last week, about 55 tons of material from about two-thirds of the City was picked up. They started in the south end of town, as that area has combined sewers, meaning that the storm drains flow directly into the sanitary sewer, which all goes to the Wastewater Treatment Utility. In the north end, where they are currently working, there is a separated sewer system. Mayor Dennis asked what was being picked up. Mr. Henderson responded that the material is grit, leaves that were not picked up, etc. Next week, there will be another pass at the south end during Purdue's Spring Break.

Mr. Downey reported that there have been 24 snows, with 11 over one inch, with two weeks until spring.

iv. Parks Superintendent Payne stated that the Riverside Skating Center closed yesterday

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.