

INDEX

<u>A</u>	<u>Page</u>
Abuse of position	III-10
Abuse of process	III-13
Accident reports affecting the city	III-12
Adoption of rules and regulations	I-5
- Adoption	
- Amendments	
- Binding on commission	
- Numbered and dated	
- Permanent record of regulations	
- Promulgation	
- Prospective only	
Alcohol, possession and use	III-6
Alcohol, use while off duty	III-7
Alcoholic beverages in municipal buildings	III-7
Appeal of discipline actions to court	IV-5
Appeal of promotion actions	V-5
Application process	II-2
- Applicant information	
- Completion of application	
- Commission review	
- Forms	
- Initial Eligibility Requirements	
- Limitation	
Arrest	III-14
Assistance, request for	III-11
Award Commendation	VI-4
- Certificate	
- Citation	
- Recognition Bar	
Awards	VI-2
Merit Awards	
Other Awards:	VI-2
- Citizen's Award	
- Distinguished Citizen's Award	
- Educational	
- Exceptional Service	
- Good Conduct	
- Injury on Duty	
- Officer of the Quarter	
- Officer of the Year	
- Safe Driving	
- Unit/Shift Citation	

	<u>Page</u>
Awards Approval	VI-3
Awards Board	VI-3
Awards, Group	VI-3
Awards Processing	VI-3
<u>B</u>	
Bribes	III-10
Budget	I-5
Burden of proof	IV-4
<u>C</u>	
Chief of Police	III-3
- Custody of property	
- Duties	
- Powers	
- Reports	
Citizen complaints	III-11
Commendations by the Chief	VI-4
Conformance to laws	III-5
Conflicting or illegal orders	III-6
Courtesy	III-5
<u>D</u>	
Damaged property, report of	III-12
Debts, payment of	III-12
Definition of terms, rules of conduct	III-2
- Chief	
- Commanding Officer	
- Departmental procedure	
- General order	
- Member	
- Manual	
- Off duty	
- On duty	
- Order	
- Ranking Officer	
- Special duty	
- Special order	
- Superior Officer	
- Truth verification system	

	<u>Page</u>
Department equipment, use of	III-13
Departmental reports	III-13
Disclosure of personal information	III-14
Disciplinary action by commission	IV-2
Disciplinary action procedures	IV-3
- Burden of proof	
- Charges and hearing	
- Notice	
- Records of hearing	
- Refusal to cooperate	
- Review	
Dissemination of information	III-6
Drugs in municipal buildings	III-7
Drugs, possession and use	III-7

E

Eligibility list for applicants	II-5
Eligibility requirements for applicants	II-3
- Age	
- Character	
- Citizen	
- Felony conviction	
- High school graduate	
- Other criteria	
Eligibility for promotion, selection	V-2
Eligibility list for promotion	V-3
Eligibility requirements under 1977 PERF	II-6
- Conditional appointment	
- Physical and mental examination	
Employment, off duty	III-9
Endorsements	III-10
Evidence, processing	III-13
Examination by police physician	III-16
Examination process for applicants	II-3
- Aptitude test	
- Biennial review	
- Physical agility test	

F

Fictitious illness or injury reports	III-8
Firearms	III-13
Force, use of	III-14

<u>G</u>	<u>Page</u>
Gambling	III-11
Gender	III-3
Gifts, gratuities, bribes, or rewards	III-10
Group Awards	VI-3
<u>H</u>	
Hearings	I-5
- Appeals of performance ratings	
- Conduct	
- Procedure	
- Power to review action	
<u>I</u>	
Identification	III-5
Illegal orders	III-6
Illness or injury reports, fictitious	III-8
Illness or injury, reporting of	III-11
Immoral conduct	III-15
Information to applicants, furnishing	II-7
Information to members eligible for promotion, furnishing	V-6
Insubordination, neglect or disobedience of orders	III-6
Intervention	III-12
<u>L</u>	
Labor activity	III-12
Laws, state and federal	II-6
Employment rules subject to	
- Chief's responsibilities	
Leaving duty post, absent without leave	III-7
Lineups, use of	III-13
<u>M</u>	
Meals	III-8
Merit awards	VI-2
- Bronze	
- Gold	
- Silver	
Medical examinations, use of	III-13

	<u>Page</u>
Meetings	I-3
- Adjourned	
- Conduct of Meetings	
- Notice of meetings	
- Open Door Law	
- Regular	
- Special	
Members	III-4
- Familiarity with rules	
- Possession of manual	
- Violation of rules	
<u>N</u>	
Neglect of duty	III-7
<u>O</u>	
Off duty employment	III-9
Offenses requiring disciplinary action	IV-2
- Conviction of a crime	
- Neglect of duty	
- Neglect or disobedience of orders	
- Continuing incapacity	
- Absence without leave	
- Immoral conduct	
- Conduct injurious to public peace or welfare	
- Conduct unbecoming a member	
- Furnishing information to applicant for appointment or promotion that gives that person an advantage	
- Breach of the rules of conduct of Article III of these rules	
Offer of employment, conditional	II-5
Officers of the Police Merit Commission	I-2
- Delegation of Authority	
- Election	
- Employees	
- President	
- Secretary	
- Term of Office	
- Vacancies and Removals	
- Vice President	
Operation of vehicles	III-13

<u>P</u>	<u>Page</u>
Payment of debts	III-12
Personal appearance	III-5
Personal associations	III-11
Personal information, disclosure	III-14
Persons in custody, treatment	III-14
Photographs, use of	III-13
Police auction	III-12
Police physician examination	III-16
Political activity	III-14
Possession and use of alcohol	III-7
Possession and use of drugs	III-7
Precedence of law over commission rules	IV-6
Probationary members	II-6
- No property interest	
- Probationary period	
- Residential requirement	
- Termination of employment	
- Termination of probationary period	
Processing property and evidence	III-13
Prohibited establishments, visiting of	III-11
Promotion factors	V-2
Promotion eligibility selection	V-2
Promotion eligibility list	V-3
Promotion length of service score	V-5
Promotion probationary period	V-5
Promotion process from eligibility list	V-5
Promotional examination materials	I-5
Promotional examinations	V-3
Promotional performance ratings	V-4
Property and evidence, processing	III-13
Public statements and appearances	III-11
<u>Q</u>	
Quorum	I-2
<u>R</u>	
Recommendation for an Award	VI-3
Records of the Police Merit Commission	I-4
- Competitive promotional examination materials	
- Confirmation of records of prior meeting	
- Hearings	
- Oral and documentary evidence	
- Permanent record	
- Transcripts to court after summons	

	<u>Page</u>
Referrals	III-10
Reporting for duty	III-5
Reporting of illness or injury	III-11
Report of stolen or damaged property	III-12
Reports, departmental	III-13
Requests for assistance	III-11
Residential requirement	II-6
Retroactive Awards	VI-5
Rewards	III-10

S

Scoring of applicants	II-4
Search and seizure	III-14
Sleeping on duty	III-8
Stolen property, report of	III-12
Summary discipline	IV-5
- Actions of Chief	
- Back wages	
- Commission notification	
- Hearing	
- Review request	
Surrender of property	III-12

T

Telephone service	III-12
Tobacco, use of	III-9
Treatment of persons in custody	III-14
Truthfulness	III-13
Truth verification, use of	III-13

U

Unbecoming conduct	III-4
Unsatisfactory performance	III-8
Use of department equipment	III-13
Use of force	III-14
Use of tobacco	III-9
Use of truth verification and medical examinations, photographs and lineups	III-13
Use of weapons	III-14

V

Vacancies, filling
Vehicles, operation
Visiting prohibited establishments

Page

II-5
III-13
III-11

W

Weapons, use of

III-14