

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

January 4, 2011
8:30 a.m.
City Hall Council Chambers

Members present were Sana G. Booker, Bradley W. Marley, Jonathan C. Speaker, Elizabeth M. Stull, and Mayor John R. Dennis, who presided.

1. APPROVAL OF MINUTES

a. December 27, 2010, Meeting

Ms. Stull moved to accept the minutes of the December 27, 2010, Board of Works meeting. Mr. Speaker seconded the motion. The motion was adopted.

2. NEW BUSINESS

a. Contract: Lafayette Crisis Center – 2011 Services – Mayor

Ms. Jane McCann, Director of the Lafayette Crisis Center, stated that the Crisis Center is a 24-hour/7day crisis intervention center—suicide prevention and information referral services through 211—served by trained volunteers whose hours are valued at more than \$153,000. West Lafayette has been an important contributor to the Center's funding, and is much appreciated. The request for 2011 is for \$8,000, no increase from 2010. The Center began to reduce expenses in 2010, changing telephone companies, reducing some public relations work, using volunteers more, reusing brochures, etc. In 2011, the Center will have two accreditations, which add additional expenses. Staff have not had increases in a number of years, helping to hold expenses down. The Crisis Center is involved in an initiative with community organizations active in disaster matters, working to help provide seamless services through the Red Cross and a variety of other social service agencies. The Crisis Center's database and 24-hour services will be used in that effort. More faith-based programs will be incorporated into the database, as a part of an initiative begun by Judge Rush. The "Our Kids Are Our Community" is another program, a mapping project using the database to map datapoints to identify where some of the children's services are. Children's programs will be done first. She offered to address questions.

Mr. Marley moved that the contract for \$ 8,000.00 with the Lafayette Crisis Center be approved. Ms. Stull seconded the motion.

Mr. Marley complimented Ms. McCann on the Center's audited financial statements.

Mayor Dennis noted that he was involved with the Crisis Center when he worked as an officer in the Lafayette Police Department, and he has first-hand experience with the benefits of the Crisis Center in the community, in Lafayette, at Purdue, and in West Lafayette. He thanked Ms. McCann and the Crisis Center for all that they do.

The motion was adopted.

b. Contract: Almost Home Humane Society – 2011 Animal Care and Shelter – Mayor

Ms. Michelle Warren, Executive Director of the Almost Home Humane Society, thanked the Board for considering the contract to service animals from West Lafayette. For 2011, the contract is higher than 2010, because the costs per animal for the last two years had not been updated. She said she had worked with Clerk-Treasurer Rhodes and Animal Control Officer King to analyze the budget and the costs per animal. Ms. Warren stated that her staff work with map supplied by the Clerk-Treasurer, to ensure that their numbers are accurate

Mr. Speaker moved that the contract with the Almost Home Humane Society for \$32,000.00 per year be approved. Ms. Stull seconded the motion.

Mr. Marley requested financial statements in the future. Ms. Warren agreed to this, and added that the shelter has switched accounting firms, which should provide for better reporting.

Ms. Warren said that the shelter is at capacity all the time, that the adoptions are increasing, and that need to euthanize is declining. Determination for euthanizing animals is based on medical and temperament. The fostering program with volunteers is successful. She thanked the community and the City of West Lafayette for their support.

Mayor Dennis complimented the shelter for their use of the media to generate interest and awareness.

Ms. Warren reported that a new program called SNAP (Spay-Neuter Assistance Program) will start soon. Area veterinarians and grants will support the program, which will target lower income families in the community, with a goal of reducing the number of unwanted litters and shelter occupants.

Ms. Booker asked how the Board could assist the shelter in promoting adoptions, as her own dog came from the shelter more than eight years ago. Ms. Warren answered that the shelter's website is current with adoptable animals, but that word-of-mouth with the positive experience of adoptions is also key. She offered to add Ms. Booker and the other Board members to the shelter's news release list, so that the messages can be forwarded to a wider audience. The Almost Home Humane Society is also on Facebook.

The motion was adopted.

c. Request for Approval: 2011 Online Reverse Auction for Chemicals – WWTU

Wastewater Utility Director Henderson stated that the City has used the online reverse auction for WWTU chemicals for the last two years. The chemicals are used during the disinfection season. The City of Lafayette coordinates the auction, which saves the City considerable sums. Each year, the WWTU budget has been reduced, and last year's expense was \$10,000 less than the budget. One variable in the use of chemicals is rain, which increases flow through the plant during disinfection season (April through October), requiring more chemical use. Prices of the chemicals through the auction process are good, and service from the selected vendors each year has been good. This year's auction will take place on Thursday, January 27, at 10:00 a.m. in the Lafayette Council Chambers.

Ms. Stull moved that the request be approved. Mr. Speaker seconded the motion.

Mayor Dennis stated that cooperation between the cities is a good thing.

The motion was adopted.

d. Request for Quote Acceptance: D-K Construction – Stormwater Pollution Prevention Structures – Engineering

City Engineer Buck asked the Board to approve the low quote from D-K Construction for stormwater pollution prevention structures at the Street Department, which bids were opened on December 20. The amount is \$25,229.00.

Mr. Speaker moved that the request be approved. Mr. Marley seconded the motion.

Mr. Speaker asked when construction would begin. City Engineer Buck answered that construction will begin after the ground thaws, but that the process would not be long, as there is not a lot of work involved.

The motion was adopted.

e. Claims

- i. AP Docket \$1,676,233.46
- ii. PR Docket 460,419.08

Mr. Marley moved that the claims be approved. Ms. Stull seconded the motion.

Clerk-Treasurer Rhodes explained that these are year-end prewritten docketts reflecting temporary loans paid back, paying bills that would have fines assessed for late payments, and for the final payroll of 2010.

The motion was adopted.

f. Other Items

- i. Street Superintendent Downey reported that, because of the weather, the Street Department was able to prepare for the stormwater pollution prevention structures, so the construction could begin when the company is ready.
- ii. Parks Superintendent Payne stated that shelter reservations for City parks are being made.
- iii. Police Chief Dombkowski said that New Year's Eve was busy, but nothing out of the ordinary. The West Lafayette Police Department is assisting Purdue University Police with a missing person investigation.
- iv. City Engineer Buck reported that the construction company is driving pilings for the Lindberg Bridge.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.