

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

SEPTEMBER 27, 2010
8:30 a.m.
City Hall Council Chambers

Members present were Sana G. Booker, Bradley W. Marley, Jonathan C. Speaker, Elizabeth M. Stull, and Mayor John R. Dennis, who presided.

1. APPROVAL OF MINUTES

a. September 20, 2010, Meeting

Mr. Marley moved to accept the minutes of the September 20, 2010, Board of Works meeting. Mr. Speaker seconded the motion. The motion was adopted.

2. OLD BUSINESS

a. SRF Payment Request No. 114: Greeley and Hansen – Design Engineering Services for Western Sanitary Sewer Interceptor-Division IV Project – \$6,350 – WWTU

Wastewater Utility Director Henderson reported that he spoke with Joe Teusch of Greeley and Hansen, and the direct labor costs did reflect the multiplier applied to the labor. The multiplier in the contract is 3.07. \$2,054.33 times the 3.07 is \$6,306.79, and that, with the \$43.17 for subconsultant work, totals \$6,349.96. Clerk-Treasurer Rhodes commented that, although the explanation is legitimate, Greeley and Hansen has not actually corrected the invoice. The company will need to submit a corrected invoice, in order for the payment to be made, for audit purposes. Mr. Henderson said he would have the corrected invoice sent.

Mayor Dennis said that this would be an actionable item at next week's Board of Works meeting.

i. WWTU Project Payment Listing

There were no comments or questions about the listing.

3. NEW BUSINESS

a. Increase in Hours: Part-time Lab Technician – WWTU

Wastewater Utility Director Henderson stated that this request is a redistribution of hours in the laboratory. Lab Manager Steve Nelson recommended that Fikeveni "Fiks" Dlamini Increase his hours to 25 hours per week, with prorated benefits.

Ms. Stull moved that the request be approved. Ms. Booker seconded the motion. The motion was adopted.

b. Agreement: M. D. Wessler & Associates, Inc. – Salisbury Street Improvements – Engineering

City Engineer Buck asked the Board to approve the agreement with Wessler Engineering, so that initial planning for Phase III of the Salisbury Street Safety Improvements Project.

This project will begin at Rainbow Drive and go north to Sagamore Parkway, and possibly beyond that intersection. This agreement would be for a preliminary engineering report, and would help clarify what Phase III should be. Mr. Buck reported that Marty Wessler was present and could answer questions, if there are any.

Mayor Dennis asked if this would include the dip on Navajo at Salisbury. City Engineer Buck responded that it would address that, as well as the turn lanes at Navajo, the “no right turn on red,” and other issues.

Ms. Stull asked if the project would include the intersection of US52 and Salisbury. Mr. Buck answered that, because US52 is INDOT-controlled, they will look at that intersection, with the possibility of coordinated improvements. If that happens, it might put the project from a locally-funded project—right now it is 100% local—to a request to the Transportation Improvement Program to use federal money with an 80-20 split of the cost, with the City paying 20%.

Mr. Speaker moved that the request be approved. Mr. Marley seconded the motion. The motion was adopted.

c. Contract: Klinger Engineering – Annual Maintenance for Generator – \$775 per year – Police

Captain Leroux said that the Police Department is requesting approval of a five-year contract with Klinger Engineering for annual maintenance on the generator that provides back-up power to the Police Department and some of City Hall. The previous contract was with MacAllister Power Systems for \$1,050 per year. Quotes were solicited for maintenance, and Klinger Engineering offered service for \$775 per year. This company was recommended by Tim Clark of INTAC Management, who oversees facilities maintenance services for the City and the Police Building. The contract has been reviewed by City Attorney Burns.

Ms. Stull moved that the request be approved. Ms. Booker seconded the motion.

Ms. Booker asked if the Police Department has sought other bids in the past. Captain Leroux said that bids were solicited in 2007 and a three-year contract was finalized at a good price. The scope of the work can be changed by the City or the company, or the City can discontinue the contract with a 30-day notice. Captain Leroux said he would like to lock the price in for five years, because it is good.

The motion was adopted.

d. Claims

i. AP Docket	\$ 89,053.55
ii. AP Docket	88,289.32
iii. AP Docket	11.00
iv. AP Docket for the Redevelopment Commission	135,837.00
v. PR Docket	326,216.01

Mr. Marley moved that the claims be approved. Ms. Stull seconded the motion.

Questions raised about individual claims by the Board were answered by department heads, departmental representatives, and Clerk-Treasurer Rhodes.

The motion was adopted.

e. Informational Items

i. Butler Fairman & Seufert Task Order No. 6: Roadway Assessments – Engineering

City Engineer Buck reported that this task order is for the initial assessment of roadways that the City will be taking as a part of INDOT's relinquishment after the 231 Relocation Project is complete. The output will be an inventory of what the City will assume, the conditions of the roads, etc.

f. Other Items

i. City Engineer Buck announced that eastbound lanes on Cumberland Avenue from US52 to Yeager Road would be open to traffic beginning Tuesday (September 28). Westbound traffic on Cumberland from Yeager to Salem Courthouse will be closed, although it will be open from Salem Courthouse to US52. This will be the last traffic sequence before this phase of the project is complete. The plan is to finish this project by mid-October. Mayor Dennis said that there are no businesses blocked. Mr. Buck responded that there are no driveways along the road that will be closed. A press release will be issued later today.

4. ADJOURNMENT

There being no further business to come before the Board, Mr. Speaker moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.