

City of West Lafayette, Indiana  
Board of Public Works and Safety  
MINUTES

OCTOBER 4, 2010  
8:30 a.m.  
City Hall Council Chambers

Members present were Bradley W. Marley, Jonathan C. Speaker, Elizabeth M. Stull, and Mayor John R. Dennis, who presided. Member Sana G. Booker was absent.

1. PROCLAMATION: International Walk to School Day – Mayor

Mayor Dennis read a proclamation, declaring that Wednesday, October 6, is International Walk to School Day. West Lafayette Community School Corporation Superintendent Dr. Rocky Killion was present and also signed the proclamation. Happy Hollow Elementary School Principal Margaret Xioufaridou and Cumberland School Principal Kim Bowers also attended the meeting.

City Engineer Buck announced that at Happy Hollow and Cumberland Schools, there would be Walk to School events, with Purdue athletes welcoming the students at each school. Mayor Dennis and Superintendent Killion will be crossing guards. Dr. Killion thanked the City, Mayor Dennis, and City Engineer Buck for their involvement with these events.

2. APPROVAL OF MINUTES

a. September 27, 2010, Meeting

Mr. Marley moved to accept the minutes of the September 27, 2010, Board of Works meeting. Mr. Speaker seconded the motion. The motion was adopted.

3. OLD BUSINESS

a. SRF Payment Request No. 114: \$6,350 – Greeley and Hansen – Design Engineering Services for Western Sanitary Sewer Interceptor-Division IV Project - WWTU

Wastewater Utility Director Henderson reported that the corrected invoice from Greeley and Hansen has been provided, detailing the direct labor and the multiplier.

Ms. Stull moved to approve the SRF Payment Request No. 114. The motion was seconded by Mr. Speaker. The motion was adopted.

i. WWTU Project Payments Listing

There were no comments or questions about the listing.

4. NEW BUSINESS

a. Quote Opening: Fall 2010 Operation Releaf Tree Project - Development

Director of Development Poole noted that the quotes are for the Fall 2010 Operation Releaf Project, which includes 123 shade trees. These will be planted at the east end of Kalberer on the north side of the road, known as the Helen Lillich Memorial Plantings,

from Soldiers Home to Salisbury; on the north side of Lindberg Road from Celery Bog to McCormick; and Phase II of Robinson and Phase II of Salisbury.

Clerk-Treasurer Rhodes read the quotes aloud:

| <b>Quote from</b>           | <b>Base Bid</b> |
|-----------------------------|-----------------|
| GardenArt                   | \$18,450.00     |
| Bennett's Greenhouses, Inc. | 23,892.12       |

Mayor Dennis asked if the quotes were received on time and in order. Clerk-Treasurer Rhodes responded that they were both on time and in order.

Ms. Stull moved that the quotes be taken under advisement. Mr. Marley seconded the motion. The motion was adopted.

**b. Greenway Easement Agreements: Amberleigh Village Homeowners Association and Yau King Yeung - Engineering**

City Engineer Buck explained that these are two greenway easements that have been in the works for some time, with the development of the final phase, Phase III, of Amberleigh Village. These are trail easements that are on the southeast corner, as well as between several lots owned by the homeowners association. The lot on the southeast corner is owned by Mr. Yeung. The homeowners association requested that the Board of Works approve these, so that they may be recorded and add the City to the "additional insureds" on the insurance policies.

City Attorney Burns said he had reviewed these, and had only one concern: Mr. Yeung's middle name is corrected from "Kin" to "King" in pen on his grant of greenway easement, and that might cause a problem in the Recorder's Office. City Engineer Buck said that the correction was made before the documents were brought to his office. Mr. Burns said that both the easements were fine.

Mr. Speaker moved that the request be approved. Ms. Stull seconded the motion. The motion was adopted.

**c. Agreement: Kennedy/Jenks Consultants – Plant Modeling and Capacity Evaluation – WWTU**

Wastewater Utility Director Henderson reported that Kennedy/Jenks Consultants collaborated with Wessler Engineering to do the digester upgrade, and that now he would like to use Kennedy/Jenks to model the plant and possible improvements, which will be made to capacity.

Ms. Stull moved that the request be approved. Mr. Marley seconded the motion.

Mayor Dennis asked if the Board would have a chance to review the results. Wastewater Utility Director Henderson said it would.

Ms. Stull asked how frequently the evaluations are done, and when the last one was done. Mr. Henderson responded that United Consulting is finishing the capacity evaluation. This analysis will be taking the results from that study, putting the data in to a computer model, and looking at where the pinch points are and where the most value from upgrades would be. The Plant officially has been at 90% capacity since 2006; the slowing of the economy has made it a leisurely look at the Plant and the capacity improvements that need to be made. Mr. Henderson stated that, before millions of

dollars are spent, computer modeling would be useful to determine best use of the money.

The motion was adopted.

d. EPA Grant Extension – WWTU

Wastewater Utility Director Henderson explained that the original EPA was partially used to fund the Green Meadows Lift Station Replacement Project and the Barberry Lift Station Replacement Project. There is a balance left on the grant, and the EPA has agreed to allow the remaining funds to be used for the North River Road Interceptor Improvements Project, which will involve sewer lining and replacement of some structures. The balance of the grant is approximately \$173,000, and must be used by April 2011.

Mr. Speaker moved that the request be approved. Ms. Stull seconded the motion. The motion was adopted.

e. Extend Water Sprinkling – WWTU

Wastewater Utility Director Henderson requested that the Board approve extending the summer wastewater rate through September 2010. September was a very dry month with burn prohibitions, and people are still watering to keep their landscaping alive. Rate extensions have been granted for a number of years.

Ms. Stull moved to approve extending the summer wastewater rates through September 2010. Mr. Speaker seconded the motion.

Ms. Stull asked, if this is something done annually, could the rates be extended permanently. Clerk-Treasurer Rhodes answered that the months of June, July, and August are those specified by City Code, with the Board of Works having authority to extend the months, as needed. City Attorney Burns stated that the Council would have to change City Code to include September in the summer wastewater rates.

The motion was adopted.

f. New Hires: Police

i. Nathaniel E. Biddle – Probationary Patrol Officer

Police Chief Dombkowski stated that the Police Merit Commission has approved the hiring of Nathaniel Biddle as a Probationary Patrol Officer. Mr. Biddle is currently a police detective in Crawfordsville, and has been with the Crawfordsville Police for about four years. Mr. Biddle has passed his PERF paperwork, and his hire date will be October 11.

Mr. Speaker moved that the request be approved. Mr. Marley seconded the motion.

Mr. Marley asked about the rate Mr. Biddle will be paid. Police Chief Dombkowski said that it would be the probationary rate [\$1,688.53], but Mr. Biddle qualifies for an accelerated program rate, due to his experience, and that once the field-training program has been completed, he will be increased to a lateral rate. Clerk-Treasurer Rhodes said that the salary adjustment, once the field training has been completed, would be brought to the Board for approval.

The motion was adopted.

ii. Robert Batta, Jr. – Part-time Dispatcher

Police Chief Dombkowski said that the overall program for Dispatch is that each department hires part-time dispatchers who are currently employed as full-time dispatchers, either through the Sheriff's Department or through the Lafayette Police Department. They share a bank of hours monthly for part-time fill-in. Lafayette also employs some of the West Lafayette dispatchers in its center for part-time work. Mr. Batta is employed in the Lafayette Police Department as a full-time dispatcher. He would be part-time for the West Lafayette Police.

Ms. Stull moved that the request be approved. Mr. Marley seconded the motion.

Mr. Speaker asked how many hours part-time dispatchers work on a regular basis. Police Chief Dombkowski answered that the bank of hours is shared, with the number permitted to any one person not to exceed 40 hours per month. The hours per pay period vary, depending on vacations, illnesses, and other factors.

The motion was adopted.

iii. Katharine Williams – Part-time Dispatcher

Police Chief Dombkowski said that Katharine Williams is also employed at the Lafayette Police Department as a full-time dispatcher. The request is for part-time status with West Lafayette.

Mr. Speaker moved that the request be approved. Ms. Stull seconded the motion. The motion was adopted.

g. Claims

|   |            |
|---|------------|
| i. AP Docket                              | \$ 186.00  |
| ii. AP Docket                             | 387.00     |
| iii. AP Docket                            | 10,766.45  |
| iv. AP Docket                             | 270,019.87 |
| v. AP Docket for Redevelopment Commission | 136,730.77 |
| vi. PR Docket                             | 108,610.39 |

Ms. Stull moved that the claims be approved. Mr. Marley seconded the motion.

Questions raised about individual claims by the Board were answered by department heads and Clerk-Treasurer Rhodes.

The motion was adopted.

h. Informational Items

i. Mayor Dennis announced that at 10:00 a.m. today, he would be reading and signing a proclamation related to domestic violence prevention with the County Commissioners.

The Mayor stated that both Fire Chief Drew and Police Chief Dombkowski are wearing pink undershirts to recognize that October is Breast Cancer Awareness Month. There will be many events related to this important issue. The West Lafayette emergency services people will be wearing pink t-shirts throughout the

month, and he thanked them for helping to raise awareness.

Mayor Dennis announced that the October 11 Board of Works meeting is cancelled.

ii. Clerk-Treasurer Rhodes stated that, for purposes of the record, the probationary salary for a police officer is \$1,688.53 biweekly. This will be noted in the minutes.

iii. Councilor Hunt announced that the Council would be meeting at 6:30 p.m. today.

iv. Fire Chief Drew announced that this Saturday (October 9), each Fire Station would have an open house from 9:00 a.m. to Noon, to recognize Fire Prevention Week. There will be station tours, and the opportunity for people to check out the fire trucks and talk to firefighters. Pamphlets related to safety and other informational items will be distributed.

#### 5. ADJOURNMENT

There being no further business to come before the Board, Ms. Stull moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.