

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

APRIL 26, 2010
8:30 a.m.
City Hall Council Chambers

Members present were Sana G. Booker, Bradley W. Marley, Jonathan C. Speaker, Elizabeth M. Stull, and Mayor John R. Dennis, who presided.

1. APPROVAL OF MINUTES

a. April 19, 2010, Meeting

Mr. Speaker moved to accept the minutes of the April 19, 2010, Board of Works meeting. Ms. Stull seconded the motion. The motion was adopted.

2. NEW BUSINESS

a. Bid Opening: 2010 Refuse Truck – Street

Street Commissioner Downey explained that the bids are for a refuse truck to replace an existing recycling truck which is rusted and worn out. At an earlier meeting, he distributed photos of the current truck to the Board. The new truck will increase efficiency in employee and route times.

Clerk-Treasurer Rhodes noted that all bids were received by the time specified, and opened the bids and read them aloud:

<u>Bid from</u>	<u>Bid</u>	<u>Trade-in Allowance</u>	<u>Option</u>
Wiers International Trucks	2011 International, \$183,923	(\$2,500)	Cast rear brake shoes, \$636
Pyramid Equipment, Inc.	2011 International, 172,400	(\$7,000)	Hood-mounted convex mirrors, \$252
Link Environmental Equipment	2011 International, 168,331	(\$2,500)	Perkins hydraulic-operated cart tipplers, \$11,876
Best Equipment	Kann dual side loader, 157,900	(\$2,900)	

Ms Stull moved that the bids be taken under advisement. Mr. Speaker seconded the motion. The motion was adopted.

b. Application and Certification for Payment No. 22: Bowen Engineering – \$15,470.00 – Digester Renovations with Alternate Power Sources Project – WWTU

Wastewater Utility Director Henderson reported that the Digester Renovations with Alternate Power Sources Project is finished. The final pay application includes adding some pressure gauges to the gas system, some additional drip traps to remove moisture from the gas lines, and replacing the gas skid feed flow monitor. There was some other work done, but one of the engineering firms paid for that, as it was a design issue.

Mr. Marley moved that the Application and Certification for Payment Request No. 22 be approved. Ms. Stull seconded the motion. The motion was adopted.

c. Escrow Release: The Bank of New York Mellon Trust Company, N.A. – \$30,000 to Bowen Engineering Corporation – Digester Renovation with Alternate Power Sources Project – WWTU

Wastewater Utility Director Henderson stated that, as a follow up to approval of the final pay application on the Digester Renovation Project, he requested the release of retainage to Bowen Engineering.

Mr. Marley moved that the request be approved. Ms. Stull seconded the motion.

City Attorney Burns asked about warranties on the equipment installed. Wastewater Utility Director Henderson responded that there is a one-year warranty on most everything that was installed. Since the City accepted the project completion in stages, some items have warranties expiring. The longest warranty is for five years on the roughing system for the digesters.

The motion was adopted.

d. Board of Works Resolution No. BW04-10 A Resolution Setting the Fees for Commercial Grease Haulers Delivering Waste to the Wastewater Treatment Plant – WWTU

Wastewater Utility Director Henderson requested the Board approve Board of Works Resolution BW04-10, which reduces the delivery fees for commercial grease haulers at the Wastewater Treatment Plant. Mr. Henderson explained that the market for fats, oils, and grease is seeing competition from Elkhart, Cincinnati, Terre Haute, Bluffton, and Evansville. The resolution is a revision of Board of Works Resolution BW02-10 which was approved in January and set the fee at \$0.17 per gallon, now setting the receiving fee at \$0.10 per gallon.

Mayor Dennis commented that Wastewater Utility Director Henderson has done a great job of contacting potential haulers. The City's fee needs to be competitive, and this resolution will allow that. Mr. Henderson reported that there is one vendor who signed a permit, pending the Board's approval of the new rate.

Ms. Stull moved that Board of Works Resolution No. BW04-10 be approved. Mr. Speaker seconded the motion. The motion was adopted.

e. New Hire: Susan Laurie - 2010 Summer Intern - Development

Director of Development Poole requested Board approval of the hiring of Ms. Susan Laurie as a summer intern in the Department of Development. Ms. Laurie would begin work on May 10 at \$10 per hour. She is a West Lafayette resident, currently a junior at Indiana University. Ms. Laurie will assist the Department with business outreach, social media, event organization and preparation, social service communication, and researching retail and commercial development companies.

Clerk-Treasurer Rhodes asked how much would be expended from Development's part-time budget for this position, as a transfer from part-time to full time in the Development

budget needs to be made. Director of Development Poole answered that he budgeted a maximum of \$6,800 of the \$20,000 budgeted line item.

Mr. Speaker moved approval of the hiring of Susan Laurie as a 2010 Summer Intern in Development beginning May 10 at \$10 per hour. Ms. Stull seconded the motion. The motion was adopted.

f. New Hire: Michelle Debord - Office Manager – Engineering

City Engineer Buck requested Board approval of the hiring of Ms. Michelle Debord as Office Manager in the Engineering Department. Ms. Debord would begin work on May 3 at a biweekly rate of \$1,382.44. The position is funded half by the Engineering budget in the General Fund and half by the Wastewater Utility budget. She currently works as an administrative assistant at Klondike Elementary School, and brings a great deal of experience in customer service to the Department.

Mr. Marley moved approval of the hiring of Michelle Debord as the Office Manager in Engineering. Ms. Speaker seconded the motion. The motion was adopted.

g. Notice to Bidders: 2010 Street Resurfacing and 2010 ADA Universal Access Ramp & Sidewalk Spot Repair Project – Engineering

City Engineer Buck requested Board approval for the specifications and notice to bidders for the 2010 Street Resurfacing and 2010 ADA Universal Access Ramp & Sidewalk Spot Repair Project, with advertising on April 29 and May 6, and bid opening on May 17. He presented a color-coded map showing the locations of the 2010 activity for street resurfacing, access ramps, and sidewalk spot repairs, as well as the 2010 CDBG Sidewalk Replacement Project and 2010 Crack Sealing Project [items h. and j.i. below]. Bexley, Chelsea, and Ravinia, where concrete work was completed after the Indiana-American Water main replacement, will be resurfaced. The Glenwood Heights Neighborhood—Sharon, Myrtle, Willow, and the cul-de-sacs along Sharon, as well as Linda and Reba, Bristol and Arbor—will have concrete work done, in preparation for street resurfacing in 2011 or 2012, as the budget will allow. Several streets in the Village area will be resurfaced from a Redevelopment appropriation for street resurfacing in the Levee/Village TIF District.

Mayor Dennis reported that he and City Engineer Buck recently toured the areas to be repaired, and the areas to be done are in dire need of repair. Mr. Buck said that there are additional plans for 2011 and 2012, a rolling list, and the streets are grouped on a geographic basis, so that the contractor is not doing a small block at a time.

Ms. Booker asked what the term “class hourly wage fringes” meant under the Common Construction Wage Scale. City Attorney Burns answered that State law requires on public bidding, a municipality has a common wage established, established by a local group. Wages and the amount for fringe benefits are set for particular classes of labor.

Ms. Stull moved that the 2010 Street Resurfacing and 2010 ADA Universal Access Ramp & Sidewalk Spot Repair Project be approved. Mr. Speaker seconded the motion. The motion was adopted.

h. Notice to Bidders: 2010 CDBG Sidewalk Replacement Project – Engineering

City Engineer Buck requested Board approval for the specifications and notice to bidders for the 2010 CDBG Sidewalk Replacement Project, with advertising on April 29 and May

6, and bid opening on May 17. He stated that this is for a two-block segment of Robinson Street, south of the two blocks done in 2009. Funds for the project are from CDBG, budgeted for curbs, sidewalks and improvements to ADA access in target neighborhoods. The work on Robinson Street is a three-phase project; this is phase two.

Mr. Marley moved that 2010 CDBG Sidewalk Replacement Project and Notice to Bidders be approved. Mr. Speaker seconded the motion. The motion was adopted.

City Engineer Buck stated that, on the map, the red line on Salisbury Street is Stimulus ARA-funded project which will begin May 17. A preconstruction meeting will be held later this morning with Rieth-Riley, the contractor who will be doing the work.

i. Claims

- i. AP Docket \$ 33,558.55
- ii. AP Docket 91,886.92
- iii. AP Docket 160,842.41
- iv. PR Docket 381,843.67

Mr. Marley moved that the claims be approved. Ms. Stull seconded the motion.

Questions raised about individual claims by the Board were answered by City Attorney Burns and Clerk-Treasurer Rhodes.

The motion was adopted.

j. Informational Items

i. Quotes: 2010 Crack Sealing – Engineering

City Engineer Buck referred to the map he distributed earlier, noting that much of the work is in University Farms and on the major arterials, namely Salisbury, Grant, and possibly Kalberer.

ii. WWTU Projects Payments Listing

There were no questions or comments on the listing.

iii. Police Chief Dombkowski reported that the weekend was busy, that Grand Prix was a good event. He thanked Street Commissioner Downey's crew for placing and picking up the barricades in the Village, Dave Heath's Community Corrections crew for cleaning up the Village, and the Neighborhood Resource Team for follow-up in the New Chauncey area. There was good cooperation with the Purdue University Police Department. Mayor Dennis thanked the Police Department, the NRT, Mr. Downey, and Mr. Heath for their efforts.

iv. Street Commissioner Downey stated that his staff did a great job on the weekend. They ran the street sweeper, emptied all the trashcans, and picked up the barricades in 2.5 hours.

v. Wastewater Utility Director Henderson announced that there would be a rain garden workshop in Lafayette City Hall on Tuesday [April 27] at 7:00 p.m. for an educational presentation with Dan Dunten from the Parks Department.

vi. Fire Chief Drew echoed the other comments that the weekend was busy but went well for the Fire Department.

vii. City Engineer Buck reminded the Board that the ribbon-cutting for Sycamore Lane would be held on Thursday [April 29] at 11:00 a.m. at the corner of Carmel and Sycamore Streets. The sidewalk area is 1.055 miles, covering both sides of the street.

Mr. Buck updated the Board on the Cumberland Avenue Reconstruction Project-Phase 1. Work on the pond continues. Pipe installation on the road continues; currently they are working at Kent and Cumberland with the new storm sewer work. Last week, a utility company hit a water main. Salem Courthouse was without water for about two hours and was the only area affected. The City's contractor made the repairs. The project is on schedule and the first phase is to be open in mid-June.

City Engineer Buck noted that the Salisbury Street stimulus-funded resurfacing will begin in about a month.

viii. Councilor Hunt reported that about 25 people attended the recycling education session on Wednesday, April 21 at the Lilly Nature Center. Presenters included Dan Dunten, Street Commissioner Downey, Dawn Boston of Wildcat Creek Solid Waste District, Lynn Layden, and Diane Damico from the Go Greener Commission. There were many questions. The event was covered well in the media.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.