

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

APRIL 14, 2009
11:00 a.m.

City Hall Lower Level Conference Room

Members present were Susan K. Goldman, Bradley W. Marley, and Mayor John R. Dennis, who presided.

I. Approval of Minutes, April 7, 2009, Meeting

A. April 7, 2009, Meeting

Ms. Goldman moved to accept the minutes of the April 7, 2009, Board of Works meeting. Mr. Marley seconded the motion. The motion was adopted.

II. New Business

A. Bid Opening: 2009 CDBG Sidewalk Replacement Project – Engineering

City Engineer Buck asked that the bids be opened for the 2009 CDBG Project, which is replacement of curbs and sidewalks on Robinson Street, from Salisbury to DeHart

Clerk-Treasurer Rhodes read the bids aloud:

<u>Bidder</u>	<u>Total Bid</u>
The Hunt Paving Co., Inc.	\$211,826.00
Milestone Contractors	182,770.00
Fairfield Contractors, Inc.	188,789.00

City Engineer Buck reported that the engineer's estimate was \$227,890.00.

Ms. Goldman moved that the bids be taken under advisement. Mr. Marley seconded the motion. The motion was adopted.

B. Contract: Butler, Fairman and Seufert, Inc. – Construction Inspection Services – Sycamore Lane Traffic Calming Project – Engineering

City Engineer Buck stated that this agreement is between the City and the firm ranked highest for qualifications, based on the review of the statements of qualifications for construction inspection work. The project is the Sycamore Lane Traffic Calming Project. The contract meets the federal requirements that INDOT requires for reimbursement. As the grant money [\$500,000] allows, the City will file for reimbursement of up to 90% of the contract amount, which is not to exceed \$95,000. The total project cost is estimated to be \$668,000.

City Attorney Burns requested that the prevailing party attorney fees language in the agreement. City Engineer Buck replied that he will add that to one of the appendices.

With that, Mr. Burns reported that, with the addition of the prevailing party language, he is satisfied with the legal sufficiency of the contract.

Ms. Goldman moved that the contract with the prevailing party verbiage be approved. Mr. Marley seconded the motion.

City Engineer Buck said that this project bids through INDOT on May 6.

The motion was adopted.

C. Change Order No. 1: Atlas Building Services – Fire Station No. 1 Masonry Rehabilitation Project – Development

Assistant Director of Development Grady presented Change Order No. 1 for the Fire Station No. 1 Masonry Rehabilitation Project for an additional \$1,460 over the original \$34,911 contract. He reported that the original specifications for the project called for cast iron boots on the downspouts to protect the masonry. A problem on the north side of the fire station was discovered when one of the boots leaked and caused water in the basement. Further, there was a drainage problem on the south side of the building. The change order will correct both problems.

Ms. Goldman moved that the change order be approved. Mr. Marley seconded the motion.

Mr. Marley asked for clarification that the situation was more than just flash blocks. Mr. Grady said yes, it was to correct the water problem on the north side of the building. The parking lot abuts the addition to the building, and part of the lot will be cut out and resealed to prevent water entry.

Mr. Marley asked if the pavement in the parking lot sloped to the building. Mr. Grady said that the ground is level at that point. It is a gap that will be cut out and resealed to try to correct the drainage problem.

The motion was adopted.

D. Contract: DLZ – Work Order No. 4 – Prepare Presentation for Board of Works and/or Common Council – WWTU

Wastewater Utility Director Henderson reported that he and City Engineer Buck met recently with Mike Massonne of DLZ and asked for a “Stormwater 101” presentation to both the Board of Works and the Common Council. This work order is not to exceed \$4,900, and is all inclusive of the presentation and reporting on the program feasibility that DLZ has been working on.

Councilor Hunt, who was present, asked for clarification that the Council would hear the presentation. City Engineer Buck answered that he hoped there would be one meeting with both Board of Works and Council present.

Ms. Goldman moved that Work Order No. 4 be approved. Mr. Marley seconded the motion. The motion was adopted.

E. Claims

1.	AP Docket	\$ 81,956.03
2.	AP Docket	275.00
3.	AP Docket	821.45
4.	AP Docket	504,848.61
5.	PR Docket	322,542.00

Ms. Goldman moved that the claims be approved. Mr. Marley seconded the motion.

► Mr. Marley asked about the payment of \$8,626.95 to Altivia. Wastewater Utility Director Henderson answered that Altivia provides the sodium hypochlorite for disinfection.

► Ms. Goldman requested information about the disbursement of \$1,000.28 to B.L. Anderson Co., Inc. Wastewater Utility Director Henderson clarified that the company is a vendor representative for several wastewater-related equipment companies, pumps, screens, etc. The company also sent a technician to help with the startup of the Green Meadows Lift Station. In this case, they supplied an area velocity probe, replacing the probe on the flow meter for the influent to the wet weather facility.

► Ms. Goldman asked about the \$1,300.49 payment to Flex Pac, Inc. for institutional supplies to Parks. Parks Superintendent Payne answered that the expense is for towels, toilet paper, etc. for all the Parks facilities.

► Mr. Marley had a question about the payments to Public Employees' Retirement Fund for 1977 Pensions for Police [\$116,484.45] and Fire [\$93,790.74]. Clerk-Treasurer Rhodes answered that the payments reflect a combination of employee contributions and the City's share. Under the system now, the City remits these payments on a quarterly basis, as the State will not accept them on the schedule that they are contributed by the employees or the employer. Payments are held and sent to the State quarterly, where accounts are not credited for another quarter. There is legislation pending to rectify this situation, to change the schedule for crediting. The payments are made from the City's cash account, as there are no trust funds for the '77 Pensions. Ms. Goldman asked if the City has to hold the pension funds. Ms. Rhodes responded that the City holds them as an agency fund, held on behalf of the employees and the City until we are allowed by statute to send them to the State. Ms. Goldman asked if participants are paid interest on the funds. Ms. Rhodes said there is no interest paid by the City or the State. This has been a concern of Clerk-Treasurers throughout the State for some time, because Clerk-Treasurers are local agents for the municipalities. This practice does not meet any pension standards, although it follows statute.

► Ms. Goldman asked about a transfer of \$13,677.46 to Merchants Trust Co. Clerk-Treasurer Rhodes answered that this was a recovery of tax payments made on the Burnham's property. When the property was purchased by the Redevelopment Commission, it was erroneously left on the tax roles. Redevelopment Attorney Brooks took the initiative to correct this situation. Not only did we get a refund, but we also got interest on the payment. That transfer is going to the Redevelopment Commission trustee.

The motion was adopted

F. Items for Information Only

1. WWTU Projects Payments Listing

There were no questions on the WWTU listing.

2. RFQ: Event Traffic Maintenance, State Street

City Engineer Buck announced that the RFQ was sent to contractors. Quotes will be received Friday by noon. Mr. Buck has sent a permit request to INDOT, who will be discussing this today, and, he hopes, give the City an answer today. INDOT had suggested minor changes, which the City would do.

G. Other Items

1. Fire Chief Drew was at a fire school in Maryland last week, and reported that he learned many things, including an improved way to put out a fire at Chauncey Hill Mall. They worked on many different scenarios from command and strategy points.

2. Parks Superintendent Payne said Parks would begin mowing the Parks tomorrow.

3. Street Commissioner Downey announced that asphalt plants should open towards the end of the week, allowing permanent patching of potholes, rather than cold patches.

III. ADJOURNMENT

There being no further business to come before the Board, Ms. Goldman moved that the meeting be adjourned. Mayor Dennis adjourned the meeting.