

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

FEBRUARY 24, 2009
11:00 a.m.
City Hall Lower Level Conference Room

Members present were and Bradley W. Marley and Susan K. Goldman, who presided. Mayor John R. Dennis was absent.

I. CAUCUS TO REVIEW AGENDA

Agenda items were discussed among Board members and Department Heads.

II. APPROVAL OF MINUTES

A. February 24, 2009, Meeting

Mr. Marley moved to accept the minutes of the February 24, 2009, Board of Works meeting. Ms. Goldman seconded the motion. The motion was adopted.

III. NEW BUSINESS

A. SRF Payment Request and Related Listings – WWTU

1. Payment Request No. 33 – \$58,520 to M.D. Wessler & Associates, Inc. for Engineering Services – Digester Renovation Project
Wastewater Utility Director Henderson presented SRF Payment Request No. 33 for approval, reporting that the payment is to Wessler & Associates for engineering management, on-site inspection, and costs of the O & M manual development. The hope is to have caps on the lids in the next few weeks, so that the digester can be used.

Mr. Marley moved that the SRF Payment Request be approved. Ms. Goldman seconded the motion. The motion was adopted.

2. Listings

a. Digester Renovation SRF Payments Listing

b. WWTU Project Payments

There were no comments on the listings.

B. Contract: DLZ – Storm Water Feasibility Study Work Order No. 2 – Capital Program Project List Development – WWTU

Wastewater Utility Director Henderson explained that the contract with DLZ was approved at the February 5 Board meeting, but the Work Order No. 2 document was not signed.

Mr. Marley moved that DLZ Work Order No. 2 be approved. Ms. Goldman seconded the motion. The motion was adopted.

C. Request for Approval: Water Treatment Chemicals Bid – WWTU

Wastewater Utility Director Henderson informed the Board of the reverse online auction held with the City of Lafayette for sodium hypochlorite for disinfection and sodium bisulfite to remove the remaining chlorine after disinfection. He recommended that the City accept the bid of \$1.5180 per gallon from PVS Chemical Solutions for sodium bisulfite and the bid from Altivia Corporation of \$0.95 per gallon for sodium hypochlorite. These prices are lower than the final prices in 2008, and there are no delivery charges. The fee for the auction facilities is paid by the vendor.

Mr. Marley moved that approval be given for the water treatment chemicals. Ms. Goldman seconded the motion. The motion was adopted.

D. Revised Request: Lease/Purchase Financing of Police Squad Cars – Clerk-Treasurer

Clerk-Treasurer Rhodes requested the Board amend the document for lease/purchase financing of Police squad cars with no change in dates, but with the addition of another vehicle, to bring the total to seven. The additional vehicle would be at the same unit price of \$22,557, with the new total to \$157,899. This would be to replace a 2008 vehicle that was totaled recently.

Mr. Marley moved that the revised request for lease/purchase financing be approved. Ms. Goldman seconded the motion. The motion was adopted.

E. Warranty Deed: Salisbury Street Safety Improvements Phase II Project – Engineering

Parcel 16: John W. J. Slavin – 0.07 acres

City Engineer Buck requested that the Board approve the warranty deed for Parcel 16 of the Salisbury Street Safety Improvements Phase II Project.

Mr. Marley moved that the warranty deed be approved. Ms. Goldman seconded the motion. The motion was adopted.

F. Claims

1. AP Docket \$ 50,328.28
2. AP Docket 209.00
3. AP Docket 525,465.36

Mr. Marley moved that the claims be approved. Ms. Goldman seconded the motion.

► Mr. Marley questioned the “2008 Weed Mowing Settlement” of \$975.00. Clerk-Treasurer Rhodes answered that this was part of the settlement from the Auditor, not an infrequent situation where payments for liens on property related to weed abatement in Wabash Township are made to the City in error. The City refunds these back to the County for redistribution.

► Ms. Goldman asked about the Parks claim for \$2,115.95 to Certified Laboratories. Parks Superintendent Payne clarified that the payment was for propylene glycol for the skating rink.

► Ms. Goldman asked about the \$1,500.00 vehicle washing payment, asking whether that was the contract amount. Police Chief Dombkowski responded that is the quarterly payment for Police vehicle washing with Fast Eddie's Car Wash. Mr. Marley asked whether vehicles from other departments could be included in this contract, as had been discussed previously. Chief Dombkowski said that question is working its way through channels.

► Ms. Goldman requested information about a payment to Indiana-American Water [\$7,738.35]. Clerk-Treasurer Rhodes answered that this is for 345 hydrants, which currently the City has agreed are authorized and paid from City funds. The water company is requesting payment for an additional 59 hydrants, not reflected in this amount, some of which appear to be related to the annexation, some of which are questionable. Ms. Goldman asked what the payment covers. Ms. Rhodes said it is the utility schedule for public hydrants that are billed each month, about \$22 per hydrant. It is like a rental fee. The City does not pay for private hydrants; the fees for private hydrants are much higher. City Engineer Buck added that the fee includes maintenance and flushing. Mr. Buck explained that his office has reviewed the hydrants for the entire City. They have used the water company database to determine that there are some discrepancies, which are being worked through. The Board will be asked to approve any additional hydrants.

► Mr. Marley asked about the payments to JDM Infrastructure, noting that there were three bills totaling \$4,911.33—one for \$1,886.01, another for \$2,065.32, and one for \$960.00. Police Chief Dombkowski explained that the total project was for hardware and installation of an email server that will be used to pair the County system with the City system for internal and external mail to and from the Police Department. Clerk-Treasurer Rhodes added that Officer Hartman has made it possible to run one system instead of separate systems, while maintaining security. Chief Dombkowski said that it was a budgeted line item for this year, initially intended solely for the Police Department. City Engineer Buck said that is has more than enough capacity to meet the entire City's needs, according to Officer Hartman.

► Ms. Goldman asked about the payment to SunGard Public Sector for vehicle locator software [\$3,600.00]. Police Chief Dombkowski answered that it was a purchase order payment from a 2008 project with the County, Lafayette, and Purdue for a shared record management system for GPS locators in squad cars, which makes them trackable to the dispatch center and to the Department supervisors.

The motion to approve the claims was adopted.

G. Other Items

1. Director of Development Poole reported that the tree workshop yesterday was very well attended. Fifty people were expected, but 70 people attended.

2. Police Chief Dombkowski said there is a cultural event at the High School tonight, and that he would represent the Mayor at that event.

3. City Engineer Buck reported that Duke Energy walked the site for the Salisbury Street Safety Improvements Project yesterday, and crews will be out this week, as they begin utility relocations for the power lines. The TV cable and phones will

follow, as they are all on the same poles. Mr. Buck also reported that the Burtfield School slab is being removed, which will end most of the activity at that site for a while. Mr. Marley asked how many acres there are at that location. Mr. Buck answered that there are about 2.5 acres, possibly more.

4. Street Commissioner Downey stated that the Street Department is starting spring cleanup again, and that his department has replaced the engine in one of the street sweepers, so both street sweepers are on the streets. With gas currently at \$1.22 per gallon, there is a lot of sweeping underway.

5. Mr. Marley asked where the Mayor is. Ms. Goldman answered that he is on the Commerce trip to Washington, D.C.

IV. ADJOURNMENT

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned. Ms. Goldman seconded the motion, and the meeting adjourned.