City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

AUGUST 26, 2009
[Rescheduled from August 24 at 8:30 a.m.]
4:30 p.m.
City Hall Lower Level Conference Room

Members present were Sana G. Booker and Bradley W. Marley, who presided. Mayor John R. Dennis was absent.

1. APPROVAL OF MINUTES
   a. August 17, 2009, Meeting
   Ms. Booker moved to accept the minutes of the August 17, 2009, Board of Works meeting. Mr. Marley seconded the motion. The motion was adopted.

2. NEW BUSINESS
   a. Report of Quote Opening: Traffic Barricades for State Street – Street
   Street Commissioner Downey reported that the quotes were opened on Monday, August 24, at 8:30 a.m. and read aloud by the Clerk-Treasurer. A memorandum for the record was created by Clerk-Treasurer Rhodes. He recommended that the low quote of $293.90 each from Stello Products, Inc. be accepted. Because the cost is lower than anticipated, Mr. Downey asked that 100 barricades be ordered. The price includes delivery to the Street Department.

   Police Chief Dombkowski remarked that the barricades would be used for street closings for festivals as well as on State Street to narrow driving lanes. Mr. Downey added that the barricades would be stored at the Street Department.

   Mr. Marley moved that the request to purchase 100 barricades from Stello Products at $293.90 each be approved. Ms. Booker seconded the motion. The motion was adopted.

   b. SRF Payment Request and Related Listings – WWTU
      i. Payment Request No. 97 – $313,253.00 to Atlas Excavating, Inc. – Construction Services – Western Sanitary Sewer Interceptor-Division III Project
      Ms. Booker moved that SRF Payment Request No. 97 be approved. Mr. Marley seconded the motion. The motion was adopted.

      ii. Listings
         (1) Western Interceptor SRF Payments
         (2) WWTU Projects Payments

         Ms. Booker asked about the name Umbaugh on the payment listing. Clerk-Treasurer Rhodes explained that Umbaugh was the former financial consultant for the Wastewater Utility.

c. Request for Increase in Wages – Caitlin Young – CSU Sacramento Course in Operation of Wastewater Treatment Plants I – WWTU
Wastewater Utility Director Henderson requested that, per the salary ordinance, Wastewater Utility staff who successfully complete the California State University correspondence courses are entitled to increases in pay, $250.00 for each course, up to four courses. Caitlin Young has finished her first course, so Mr. Henderson requested the $250.00 increase.

Ms. Booker moved that the request be approved. Mr. Marley seconded the motion. The motion was adopted.

d. Street Closure Requests – Police

i. Evergreen Street from Hayes to Garfield – Saturday, August 29, 2009, 4:30 p.m. to 11:30 p.m. – New Chauncey Neighborhood Association Welcome Back Block Party
Police Chief Dombkowski requested that this is an annual request for a block party for New Chauncey Neighborhood Association. Carl Griffin submitted the request. The Police Department has no issues with it.

Ms. Booker moved that the request be approved. Mr. Marley seconded the motion.

Mr. Marley asked if the Fire Department had any problems with the request. Fire Chief Drew responded that the closure request was okay with the Fire Department.

The motion was adopted.

ii. Seneca Lane from Indian Trail to the End – Saturday, August 29, 2009, 4:00 p.m. to 10:00 p.m. – Neighborhood Block Party
Police Chief Dombkowski stated that this is an annual block party, and that the street is not a major thoroughfare, so the Police Department recommends approval.

Ms. Booker moved that the request be approved. Mr. Marley seconded the motion.

Mr. Marley asked if the Fire Department had any problems with the request. Fire Chief Drew responded that the closure request was okay with the Fire Department.

The motion was adopted.

iii. Columbia Street between Chauncey and Salisbury – Friday, September 4, 3:30 p.m. to 5:30 p.m. and Saturday, September 5, 2009, 7:30 a.m. to 9:00 p.m. – Global Fest
Police Chief Dombkowski requested the closure of Columbia Street between Chauncey and Salisbury on Friday, September 4, for the naturalization ceremony, and on Saturday, September 5, for Global Fest. This will be the 15th annual Global Fest.

Ms. Booker moved that the request be approved. Mr. Marley seconded the motion.

Mr. Marley asked if the Fire Department had any problems with the request. Fire Chief Drew responded that the closure request was okay with the Fire Department.

The motion was adopted.

iv. Lincoln Street in front of Lincoln Park, Monday, September 7, 2009, 3:30 p.m. to 9:00 p.m. – New Chauncey Neighborhood Association Annual Picnic and Barbeque
Police Chief Dombkowski requested that the Board approve the request for closing of Lincoln Street in front of Lincoln Park for the annual New Chauncey Neighborhood Association Annual Picnic and Barbeque.

Ms. Booker moved that the request be approved. Mr. Marley seconded the motion.

Fire Chief Drew said that the closure request was okay with the Fire Department.

The motion was adopted.

e. New Hire: Dottie Rausch – Crossing Guard – Police
Police Chief Dombkowski stated that one crossing guard position that was not filled at the beginning of the school year, but that now it appears that there is need for a crossing guard at Cumberland School. The school requested it, and the Police Department counts showed a need. Dottie Rausch asked about the position, and the Police hired her on to begin Monday [August 24]. The Chief asked for approval of the hiring of Dottie Rausch.

Ms. Booker moved that the Board ratify the hiring of Ms. Rausch. Mr. Marley seconded the motion.

Mr. Marley asked if this were a new crossing. Police Chief Dombkowski answered that there had not been a crossing there before.

The motion was adopted.

f. Claims

i.	AP Docket	$300,970.74
ii.	AP Docket	150,964.39
iii.	AP Docket	53,183.46
iv.	PR Docket	109,250.86

Ms. Booker moved that the claims be approved. Mr. Marley seconded the motion.

►Ms. Booker asked about the $3,623.54 payment to Boyce Company, Inc. Wastewater Utility Director Henderson answered that this was a Wastewater expense. Clerk-Treasurer Rhodes added that the cost was for mailings in July.

►Ms. Booker questioned the $70.00 payment to Sally Jean Carter for "Kay's Bag." Parks Superintendent Payne responded that this was a payment for an instructor at a Parks class at Morton Community Center.

►Ms. Booker asked what the $19,920.15 to Ceres Solutions LLP represented. Clerk-Treasurer Rhodes answered that it was the payment for fuel bills through the internal service fund. The Street Department pays the vendor and then bills the departments for fuel usage.

►Ms. Booker requested information about the $363.74 the Police Department paid to H.P. Products Corporation. Clerk-Treasurer Rhodes responded that this expense was for cleaning and paper supplies.

►Ms. Booker asked about the $78,958.08 paid to Merrell Brothers, Inc. Wastewater Utility Director Henderson answered that the expense was for land application.

►Ms. Booker asked what the $50.00 paid to the Midwest SUGA Annual Conference was for. Clerk-Treasurer Rhodes responded that it is a computer conference that Captain Francis will attend in September.

►Ms. Booker questioned the $4,035.00 payment to Odle, Inc. for the Wastewater Utility. Wastewater Utility Director Henderson answered that the company painted the digesters.

►Mr. Marley asked about the $400.00 payment to MAGLOCLEN by the Police Department. Police Chief Dombkowski said the MAGLOCLEN Group is a Great Lakes regional training group that the Department belongs to, but it is also an informational group, mostly used by the detective division. Clerk-Treasurer Rhodes added that MAGLOCLEN stands for Middle Atlantic Great Lakes Organized Crime Law Enforcement Network. Mr. Marley asked if this were an annual contract. The Chief said it is.

►Mr. Marley asked where the signals and signs were placed that the Street Department paid $6,800.00 to National Tool Grinding. Street Commissioner Downey said they were for the crosswalk signs. City Engineer Buck added that the City will ask Purdue to help pay for the expense. Mr. Downey said that these are signs on springs, so that they do not break off.

The motion to pay the claims was adopted.

g. Informational Items

i. Upcoming Board of Works Meetings

Mr. Marley announced that the upcoming Board of Works meetings are Monday, August 31, 2009; Tuesday, September 8, 2009; and Monday, September 14, 2009 at 8:30 a.m.

ii. Request for Quote: Riverside Skating Center Cooling Floor – to be opened August 31, 2009 – Parks

Parks Superintendent Payne announced that requests for quotes have been sent for the project. He requested that the Board authorize him to generate a purchase order for the lowest responsive and responsible quote submitted, so that the Parks Department can proceed and have the rink ready for opening in November.

Mr. Marley asked if the cooling floor rolls out on top of the concrete, as opposed to being imbedded in the concrete. Parks Superintendent Payne confirmed that, noting that it's similar to the imbedded type, except that the floor rolls out on the top of the concrete, where repairs are easily made. Mr. Marley asked how many companies specialize in this type of installation. Mr. Payne said that there are two or three major companies.

h. Other Items

i. Parks Superintendent Payne reported that softball is over.

ii. Director of Development Poole announced that September 20 at 4:00 p.m. is the groundbreaking for the boathouse at the Burnham's site.

iii. Police Chief Dombkowski reported that Dr. Will Miller, Police Department Chaplain, had a heart attack yesterday [August 25], but is expected to make a full recovery and is in good spirits. Both West Lafayette Fire and Police responded to the emergency call. The Chief added that the Mayor will be released from the hospital today. Another item the Chief raised was the crosswalk initiative with Purdue University Police, which was kicked off this week. There was a pedestrian hit earlier in the week outside of the crosswalks on Northwestern Avenue. Finally, Chief Dombkowski reported that the two major cases from the weekend are being pursued. There was an arrest in the shooting, but the stabbing incident is still open. Information will be sent to the Prosecutor later in the week.

iv. City Engineer Buck mentioned that several projects are being worked on, including street resurfacing startup and improved crosswalk safety in non-signalized intersections, the latter with assistance from the Police Department.

v. Street Commissioner Downey stated that things are going well in his department.

3. ADJOURNMENT

There being no further business to come before the Board, Ms. Booker moved that the meeting be adjourned, and Mr. Marley adjourned the meeting.