

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

February 5, 2009
[moved from February 3, 2009, at 11:00 a.m.]
3:00 p.m.
City Hall Lower Level Conference Room

Members present were Susan K. Goldman and Mayor John R. Dennis who presided. Member Bradley W. Marley was absent.

I. APPROVAL OF MINUTES

A. January 27, 2009, Meeting

Ms. Goldman moved to accept the minutes of the January 27, 2009, Board of Works meeting. Mayor Dennis seconded the motion. The motion was adopted.

II. NEW BUSINESS

A. Change Order No. 1: Bowen Engineering Corporation – Digester Renovation with Alternate Power Sources Project – WWTU

Wastewater Utility Director Henderson presented the first change order related to the Digester Project. Mr. Marty Wessler and Mr. Gary Ruston were present to address questions.

Ms. Goldman stated that she saw changes that save the City money, and asked why that happened, that the design does not specify the material that is chosen later. Mr. Marty Wessler replied that the system is not perfect, and that in the course of an \$8 million project, it is challenging to make certain that every item is as perfect as it can be. Sometimes the subconsultant and the contractor do not cover each detail, so there are small items that escape.

Ms. Goldman moved that the change order be approved. Mayor Dennis seconded the motion. The motion was adopted.

B. Contract Amendment No. 2: Greeley and Hansen – Green Meadows Lift Station and Force Main Improvements Project – WWTU

Wastewater Utility Director Henderson requested approval of an amendment to the contract with Greeley and Hansen for the Green Meadows Lift Station and Force Main Improvements Project. The contractor was to be finished in November, but Infrastructure Systems, Inc. has had delays. Mayor Dennis asked if Greeley and Hansen were providing oversight. Mr. Henderson said that was the case. To represent the City's interest, Greeley and Hansen's contract for inspection services is being extended, to ensure that the project is complete as it should be. There are stipulations in the contract with ISI for liquidated damages, and that may be pursued to recoup some of the City's costs due to the delay. City Attorney Burns indicated he had reviewed it and found it to be satisfactory, noting that he appreciated the delineation of usual and customary charges and costs for engineering services.

Ms. Goldman moved that the contract amendment be approved. Mayor Dennis seconded the motion. The motion was adopted.

C. Contract: DLZ – Storm Water Feasibility Study and Work Order No. 1 – Professional and Technical Services – WWTU

Wastewater Utility Director Henderson reported that he and City Engineer Buck had been working on the need for looking at the creation of a stormwater utility. This is something that all of the co-signers of the partnership for implementing the requirements for the MS4 Storm Water Regulations have to do. The stormwater utility would ensure that we are meeting all the State and federal regulations.

Ms. Goldman moved that contract be approved. Mayor Dennis seconded the motion.

Mayor Dennis remarked that this is an unfunded mandate, driven through the State and affects all areas. Each of the seven-member group has to create a stormwater utility.

Ms. Goldman asked if each entity were using DLZ. Mr. Henderson said they were not consistent. The City of Lafayette is. DLZ has a great deal of experience with these things. They helped Indianapolis create its stormwater utility.

City Attorney Burns questioned whether each entity would get there own studies done, or if there were a coattail effect. Mr. Henderson said each of the co-permittees needs to complete its own tasks. There is collaboration on items such as public outreach and education, but each entity is responsible for its own costs. City Engineer Buck added that the work and projects are going to be done in each jurisdiction, so it makes sense for each to create its own utility.

City Attorney Burns asked if there were any thought given to a comprehensive County-wide system. Mayor Dennis responded that this is not a one-size-fits-all situation. Mr. Buck said the group had done as much as it could. Now each jurisdiction needs to work on its own situations.

The motion was adopted.

D. Board of Works Resolution BW 01-2009: Accepting The Transfer Of A Used Ambulance From The Tippecanoe County Board Of Commissioners To The City Of West Lafayette – Police

Police Chief Dombkowski presented a request that the City accept the donation of an ambulance from the County. The County purchased three new ambulances, and offered that other governmental agencies the use of the old ones. The cost is \$1.00. The Police Department selected one that it would like to use for the Special Response Team. This was done with another ambulance several years ago. Mayor Dennis explained that this is a great way to recycle emergency vehicles.

Ms. Goldman moved that request be approved. Mayor Dennis seconded the motion. The motion was adopted

E. Request to Declare Items Surplus – Police

Police Chief Dombkowski asked the Board to declare some of the Police Department's light bars as surplus, and offer them to other agencies. Several have been requested from the County to use for TEMA emergency equipment vehicles. Ours have been replaced by LED bars in the last two months.

Ms. Goldman moved that the items be declared surplus. Mayor Dennis seconded the motion. The motion was adopted

F. Contract: Cardinal Tracking, Inc. – Annual Software License and Customer Support for TickeTrak System – Police

Police Chief Dombkowski requested Board approval for the annual software license and customer support for TickeTrak system, the hand-held instruments for registering parking tickets. The cost is down \$327.90 from 2008 for the four scanners covered.

Ms. Goldman moved that the contract be approved. Mayor Dennis seconded the motion. The motion was adopted

G. Temporary Rights-of-Way: Sycamore Lane Traffic Calming Project – Engineering

1. Parcel 4: Solid Rock Holdings, LLC – 468 square feet
2. Parcel 5: Douglas G. Trudeau – 494 square feet
3. Parcel 9: Rita I. Keene – 1,025 square feet
4. Parcel 13: Katharine J. Shuster – 235.000 square feet [0.005 acres]

City Engineer Buck asked the Board to approve the temporary rights-of-way for the first four parcels acquired for temporary right-of-way for the Sycamore Lane Traffic Calming Project. There are 14 parcels total, all of which have been verbally accepted. This project is an INDOT federal aid project, so the documents have to be submitted to INDOT, to show that the right-of-way has been granted through federal regulations and processes they required.

Ms. Goldman moved that the temporary rights-of-way as presented be approved. Mayor Dennis seconded the motion.

City Attorney Burns asked whether these rights-of-way required recording. Mr. Buck answered that he did not believe so. Mr. Burns said that temporary rights-of-way are generally not recorded, but he was not clear on what happened with temporary rights-of-way in federal aid projects.

The motion was adopted

H. Claims

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| 1. AP Docket | \$242,608.75 |
| 2. AP Docket | 168,350.99 |
| 3. AP Docket | 276.88 |
| 4. PR Docket | 306,550.25 |
| 5. PR Docket | 110,144.29 |
| 6. PR Docket | 12,645.99 |

Ms. Goldman moved that the claims be approved. Mayor Dennis seconded the motion.

► Ms. Goldman asked about the payment to Coline for Happy Hollow shop foam for \$4,200. Clerk-Treasurer Rhodes answered that that was additional spray foam insulation for the walls of the maintenance shop at Happy Hollow Park, a part of the re-siding of the building and repair of damage from animals.

► Ms. Goldman questioned the expense [\$16,017.27] to Dell Computers. Police Chief Dombkowski reported that the Department purchased nine laptop computers and four desktop computers that were scheduled replacements in this year's budget.

The motion was adopted.

I. Other Items

1. Police Chief Dombkowski announced that there is a winter carnival at Cumberland School tomorrow night, which he will attend.

2. Street Commissioner Downey reported that there are 46 days until spring.

III. ADJOURNMENT

There being no further business to come before the Board, Ms. Goldman moved that the meeting be adjourned. Mayor Dennis adjourned the meeting.