

City of West Lafayette, Indiana  
Board of Public Works and Safety  
MINUTES

MARCH 3, 2009  
11:00 a.m.

City Hall Lower Level Conference Room

Members present were Susan K. Goldman, Bradley W. Marley, and Mayor John R. Dennis, who presided.

I. APPROVAL OF MINUTES

A. February 24, 2009, Meeting

Ms. Goldman moved to accept the minutes of the February 24, 2009, Board of Works meeting. Mr. Marley seconded the motion. The motion was adopted.

II. NEW BUSINESS

A. Quote Opening: Traffic Paint – Street Department

Clerk-Treasurer Rhodes read the quotes for 350 gallons white water-base acrylic traffic paint [Federal Spec #TT-P-1952D] and 1100 gallons yellow water-base acrylic paint [Federal Spec #TT-P-1952D].

<u>Quoter</u>	<u>Price/gal</u>			
	<u>white</u>		<u>yellow</u>	
	<u>per gal</u>	<u>total</u>	<u>per gal</u>	<u>total</u>
Kleem, Inc.	\$ 9.48	\$3,318.00	\$ 9.63	\$10,593.00
J D Kem's	\$ 6.90	2,415.00	\$ 7.10	7,810.00
MGI Traffic Control Products	\$ 10.05	3,517.50	\$10.68	11,748.00

Ms. Goldman moved that the quotes be taken under advisement. Mr. Marley seconded the motion. The motion was adopted.

B. SRF Payment Request and Related Listings – WWTU

1. Payment Request No. 87 – \$15,868 to Greeley and Hansen for Construction Services – Western Sanitary Sewer Interceptor-Division II Project  
WWTU Collection Systems/GIS Supervisor Victor Van Allen asked for the Board's approval of the SRF Payment Request

Ms. Goldman moved that request be approved. Mr. Marley seconded the motion. The motion was adopted.

2. Listings

- a. Western Interceptor SRF Payments Listing
- b. WWTU Project Payments

There were no comments or questions on the listings.

C. Temporary Right-of-Way: Sycamore Lane Traffic Calming Project – Engineering Parcel 14: Cruz Robledo and Carmen Robledo – 785 square feet

City Engineer Buck requested Board approval for the temporary right-of-way as described.

Mr. Marley moved that the temporary right-of-way be approved. Ms. Goldman seconded the motion. The motion was adopted.

D. Grants of Temporary and Permanent Easement: Western Sanitary Sewer Interceptor-Division III Project – Engineering

1. Parcels 12, 12A, and 12B – Trustees of Purdue University
2. Parcels 13, 13B, and 13C – Trustees of Purdue University

City Engineer Buck asked the Board to approve the easements from Purdue University Trustees as described, which will allow the City to construct Division III of the Western Sanitary Sewer Project, through the south campus area. Most of this segment is an east-west portion that begins at the Wastewater Plant and terminates at the to-be-developed 231 corridor. Mr. Buck added that there would be a letter of agreement with the University to be approved next week, describing how the work would proceed and be completed. This will allow the City to turn in the certifications to SRF, to award the contract.

Mayor Dennis asked about the timeline for the bids. Mr. Buck responded that the bids are good for 90 days, and that time is nearly up, so awarding the contract and notice to proceed at the March 10 meeting will be important.

Ms. Goldman moved that the grants of easement be approved. Mr. Marley seconded the motion.

Mr. Marley asked whether the 231 relocation is holding up progress. Mr. Buck answered that the Western Sanitary Sewer Project has been divided into segments, to accommodate moving the project forward while still allowing the portion that needs to dovetail into the 231 corridor to do so. Division IV will be the last step, and that will be done in conjunction with the 231 corridor.

Clerk-Treasurer Rhodes remarked that in the financial statements of the Utility, none of the pipe in the ground has been booked as an asset and depreciated, because it has not been accepted as functional, and will not be until there is flow. At this time, it is in a construction in progress account.

Mr. Marley questioned if it is possible to determine when the project will be operational. Mr. Buck said that the 231 schedule discussed in utility coordination meetings is that the bid for the US52 to River Road connection will be in three pieces. Bids for a bridge project on IN26 would be let this fall. The north segment, from IN 26 to US52, is scheduled to be let next spring, and November 2010 the bid for the third segment, which will include our sewer pipe, will be let. Construction on that phase would begin in 2011. Our plans for Division IV must be ready by mid 2010, for inclusion in INDOT's plans. INDOT's contractor will run the job, and a

subcontractor or the primary contractor will install our pipe, which we will inspect and pay for. While it will be a coordination issue, it has been done before. WWTU Collection Systems/GIS Supervisor Van Allen added that it is Purdue's intention to use Division III, once it is online. Mr. Buck said Division III, when it is done, will connect to the Plant and can take portions of the University, redirect some of the University's lift stations, as well as facilitate all the utility work that has to be moved before the 231 relocation work is done.

The motion was adopted.

E. Change Order No. 2: Happy Hollow Storm Sewer Project – Atlas Excavating – Engineering

City Engineer Buck presented Change Order No. 2 for the Happy Hollow Storm Sewer Project, reporting that the project has been completed for some time. There was some additional work in the correction of the hillside and the slope stabilization of the bank, which were not part of the original scope. The net amount is \$19,082.88. Mr. Buck added that there will be some work on the project in spring, establishing vegetation to minimize future erosion.

Ms. Goldman moved that the change order be approved. Mr. Marley seconded the motion. The motion was adopted.

F. Change Order No. 1: Fairfield Contractors, Inc. – Salisbury Street Safety Improvements Phase 2 Project – Engineering

City Engineer Buck presented a change order for Fairfield Contractors, net \$7,944.00, for the Salisbury Street Safety Improvements Phase 2 Project. The adjusted contract is \$1,256,290.08.

Ms. Goldman moved that the change order be approved. Mr. Marley seconded the motion.

Ms. Goldman asked whether the 12-phase controller would have been part of the Safe Routes to School Project. Mr. Buck answered that this is the controller that runs the traffic signal at the intersection of Lindberg and Salisbury. The controller in the bid was to match the existing signal controller, but the 12-phase is consistent with other controllers in the City. The phases are the types of cycles that the controller can manage, 12 being the maximum. Police Chief Dombkowski added that the intersection of Lindberg and Salisbury is a problem intersection.

Mr. Marley asked about the deduct of \$2,135.00 for elimination of the relocation of the concrete storage building at Burtsfield School. City Engineer Buck responded that the Burtsfield demolition was a lump-sum on the item list, and the total for that unit was \$148,852.00. Of that, the amount of value that was assigned for the relocation of the storage building was \$2,135.00. Since the relocation was eliminated from the project, there was a deduct. Mr. Marley asked if something was going to be moved. Mr. Buck stated that they were going to relocate a concrete storage building, and the school corporation just took it away. Mayor Dennis added that it was where baseball equipment was stored.

The motion was adopted.

G. Street Closure Request: 200 Block of South Street for VillageFest – May 2, 2009 – Police

Police Captain Leroux explained that the location is South Street between Chauncey and Northwestern Avenue. The event is a benefit concert with local musicians, with proceeds donated to a different charity each year. This year, the beneficiary will be the Project Safe Neighborhood at Tecumseh Middle School. All local businesses have been notified of the event. There will be pre-signage on State Street in the area of North Chauncey, and on Northwestern in the area of Columbia Street. The Police Department has no objection and recommends approval.

Mayor Dennis asked if this had been done before. Captain Leroux answered that this is the fourth year for the event, and in prior years was located on private property, notably the lot on which Panda Express was built.

Ms. Goldman moved that the street closure be approved. Mr. Marley seconded the motion. The motion was adopted.

H. Request for Quotes: 72-inch Front-end Mower – Parks

Clerk-Treasurer Rhodes noted that this is for information only. The Board will not approve the quotes. The mower will be paid by CCD funds.

Parks Superintendent Payne explained that there are four mowers, with one replaced each year.

I. Claims

1.	AP Docket	\$	328.00
2.	AP Docket		100,009.85
3.	AP Docket		143.00
4.	AP Docket		72,216.08
5.	PR Docket		428,371.59

Ms. Goldman moved that the claims be approved. Mr. Marley seconded the motion.

► Mr. Marley referred to the AT&T Mobility expenses for the Police Department [\$1,326.12], and requested information about the 13 \$11.00 or \$11.02 charges, noting that Wastewater Treatment also has these. Clerk-Treasurer Rhodes answered that there are phone packages in which one number carries a group charge, and then each additional phone is a minimal charge. Police Chief Dombkowski answered that there are groups of five, and the larger charges are the parent phone of that group of five, and then for a fixed amount, an additional charge is made for the other four phones. Mr. Marley asked if five phones was the maximum in a tree. Chief Dombkowski said that it was the standard number.

► Ms. Goldman noted that the skating rink problem is expensive. Parks Superintendent Payne said that the expenses may just be beginning. There was an initial repair, which held for most of January, when \$33,000 in admissions and rentals were received. But in February, the rest of the problem showed, so there will be

more repairs. Ms. Goldman asked if glycol were the agent that allows the freezing. Mr. Payne said propylene glycol is the environmentally friendly chemical. They have pumped it out of the system, to store it until when it will be reused. There has been more movement of concrete this year than any year since it was built, due to the longest continuously cold period since 2002. The problem appears to be on the sidewalk, on the east side of the rink.

The motion was adopted.

J. Proclamation: American Red Cross Month – March 2009 – Mayor

Jen Edwards, the Health and Safety Director of the local Red Cross chapter, announced that there is a “Battle of the Badges” blood drive between all the Police and Fire departments in the County yesterday and today. There is a Heroes Campaign underway, to raise \$65,000 for use in local emergencies and disasters. A part of the Heroes Campaign is a stipend to the Red Cross for each Police or Fire officer who wants to grow a goatee. Police Chief Dombkowski reported that it costs the Red Cross about \$1,500 to respond to a house fire.

Mayor Dennis read a proclamation declaring March 2009 American Red Cross month in West Lafayette:

For more than 125 years, the American Red Cross has been at the forefront of helping Americans prevent, prepare for, and respond to large and small disasters. Families and communities depend on the Red Cross in times of need, yet the Red Cross depends on the support of the American people to help sustain the foundation.

Each year during the month of March, we formally recognize the American Red Cross and its essential humanitarian role in our community. We honor the role of the Tippecanoe County Chapter's contribution to making West Lafayette a better place. This year we focus on the spirit of the volunteers, donors, partners, and employees who support the Red Cross mission of humanitarianism.

For more than 94 years, the Red Cross in Lafayette, Indiana, has relied on the everyday heroes who donate time, blood or money, heroes who help coordinate blood drives, heroes who respond to single home fires, and heroes who provide training in lifesaving skills. The Tippecanoe County Chapter is one of more than 700 chapters across the country who tirelessly serve their community.

In the past year alone, the Tippecanoe County Chapter responded to 47 local emergencies, assisted 130 military families, and trained over 15,000 people in lifesaving skills such as CPR and first aid. Red Cross volunteers are the core of the Red Cross, donating their time and energy to selflessly serve those in need, and demonstrating the compassion and generosity for which Americans are known.

The Tippecanoe County Chapter and its nearly 450 volunteers and donors provide valuable tools and education to individuals, families, workplaces, and schools, making us all stronger and more resilient. It has been the place where compassionate people freely give their time

and talent to help prevent and ease human suffering among friends, neighbors, and even strangers.

NOW, THEREFORE, I, John Dennis, Mayor of West Lafayette, Indiana, by virtue of the authority vested in me by the Constitution and laws of Indiana, do hereby proclaim March 2009 as American Red Cross Month. Especially during this extraordinary time for our country, I encourage all Americans to support this organization's noble humanitarian mission.

K. Projects Payments Listing – Engineering

There were no questions on the listing.

L. Other Items

1. Fire Chief Drew announced the blood drive through 6:00 p.m. today at the Red Cross headquarters at 18<sup>th</sup> and Union. The Bloodmobile was at Station No. 3 yesterday. Also, there is a fundraising campaign through the end of the month, with donation sites that include the WL Fire Stations.

2. Human Resources Director Foster mentioned that the City is sponsoring a blood drive in May.

3. City Engineer Buck reported that he will be presenting more frequent projects payments listings, as construction moves forward. The utility relocation crew from Duke was to be a subcontractor, so that ice, snow, and other disasters would not cause delays in the relocation of utility poles, but Monday, the crew was relocated to North Carolina to help with the snow. All the poles that are out are supposed to be going in this week, but those will be delayed, but the overall project will not be slowed. The storm sewer work will not be affected.

4. Councilor Hunt announced that the Go Greener Commission Bylaws passed last night at the Council meeting. In conjunction with that, there is a drug and sharps drive at Marsh Pharmacies on March 14 and 15.

III. ADJOURNMENT

There being no further business to come before the Board, Ms. Goldman moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.