

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

July 20, 2009
11:00 a.m.

City Hall Lower Level Conference Room

Members present were Sana G. Booker and Mayor John R. Dennis, who presided. Member Bradley W. Marley was absent.

1. Approval of Minutes

July 13, 2009 Meeting

Ms. Booker moved to accept the minutes of the July 13, 2009, Board of Works meeting. Mayor Dennis seconded the motion. The motion was adopted.

2. NEW BUSINESS

a. Bid Notice, Advertising Dates and Specifications: 2009 Street Resurfacing Project and 2009 ADA Universal Access Ramp & Sidewalk Repair Project – Engineering

City Engineer Buck presented the bid notice, a list of the streets affected, and a map for the 2009 Street Resurfacing Project and 2009 ADA Universal Access Ramp & Sidewalk Repair Project. He remarked that the map reflected more than just the streets affected by this project, showing the work currently underway on Robinson, Salisbury, Sycamore Lane, and Safe Routes to School. He requested that advertising dates be July 22 and July 29, with bid opening on August 10. This project is later than it has been in prior years, because Engineering needed to determine the amount of funds available. The project would start in August and finish before the end of November.

At Mayor Dennis' request, Mr. Buck explained that resurfacing, access ramps, and sidewalk repairs are determined using analysis of street conditions, with the top 25% taken annually for further consideration of items such as location with other streets that may be of similar condition, arterial/collector streets, traffic, proximity to schools, etc. On the list presented, Leslie Court and Wiley Court are two cul-de-sacs that have fewer than 10 homes, but Leslie Avenue is now in need of repair, so both Leslie Court and Wiley Court will be paved, and are long-past due. This will be less inconvenient for residents than having two separate projects, yet it will also be more efficient with City resources. Street Commissioner Downey added that the streets to be resurfaced have been patched in the winters at a cost of over \$100 per ton.

City Engineer Buck noted that Dehart hill and Williams Street hill are tough to patch in the winter. Williams Street has future work slated, but, with the volume of traffic on that street, a better surface will reduce costs.

Ms. Booker moved that the bid notice and advertising dates for the 2009 Street Resurfacing Project and 2009 ADA Universal Access Ramp & Sidewalk Repair Project be approved. Mayor Dennis seconded the motion. The motion was adopted.

b. Emergency Street Closure Request: Princess Drive at Salisbury – Engineering

City Engineer Buck requested the Board approve what should be a one-day closure of the end of Princess Drive at Salisbury Street for storm sewer installation, which is a part of the Salisbury Street Safety Improvements Project. The only access affected would be from Salisbury to Princess Drive, not access along the remainder of Princess Drive. If the Board approves this request, all the residents will be alerted via door hanger notices. The closure would be Tuesday, July 22, from 7:00 a.m. to 4:00 or 5:00 p.m.

Ms. Booker moved that the emergency street closure request for Princess Drive at Salisbury be approved. Mayor Dennis seconded the motion.

Ms. Booker asked if it were common to give a one-day notice. Mr. Buck responded that the issue came up at the end of last Thursday or Friday, and he did not want to give a notice before Board approval. Had a week's notice been given, there would likely still have been a one-day reminder. It should be a minor inconvenience only.

The motion was adopted.

c. Claims

- i. AP Docket – \$204.27
- ii. AP Docket – \$235,317.41
- iii. AP Docket – \$94,628.73
- iv. PR Docket – \$340,511.49

Ms. Booker moved that the claims be approved. Mayor Dennis seconded the motion.

► Ms. Booker asked about the \$2,351.00 WWTU payment to A & L Great Lakes Laboratories. Wastewater Utility Director Henderson answered that the cost was for testing of samples for biosolids to be land-applied and some annual testing. These are federal guidelines for metals content and pathogenic bacteria, and are mandatory for each land-application run.

► Ms. Booker questioned the \$2.00 payment to Blue Print Specialties. Wastewater Utility Director Henderson said it was for a couple of old drawings that needed to be scanned to create pdfs.

► Ms. Booker requested information about the WWTU payment to Boyce Company, Inc. of \$4,428.27. Clerk-Treasurer Rhodes explained that this was the cost for the initial billings for postage and preparation of the Wastewater bills for June.

► Ms. Booker questioned the \$1,850.00 payment to Deaton Enterprises. Parks Superintendent Payne said the company works on trees in the parks when Parks staff cannot do the work. Mr. Deaton has a bucket truck and a stump grinder.

► Ms. Booker asked about the \$460.67 expense from Environmental Resource Association for WWTU. Wastewater Utility Director Henderson responded that the company is the provider for the quality control check standards and for the EPA testing of WWTU's ability to analyze samples. WWTU is given a set of unknowns from the company, tests are run, and results are reported. Then EPA and WWTU are given a summary of how close WWTU was on each category of testing. It is an annual exam.

► Ms. Booker sought more information about the \$210.12 payment to W.A. Hammond DRIERITE Co., LTD for WWTU. Wastewater Utility Director Henderson explained that DRIERITE is a desiccant that is used to keep moisture out of samples at the Utility.

► Ms. Booker asked what the Police Department \$817.37 payment to ICU Mechanical Company was for. City Engineer Buck said the City has a quarterly payment for a maintenance agreement with the company. Police Chief Dombkowski answered that the payment was for repair of an HVAC unit that was out of service.

► Ms. Booker questioned the \$78,152.79 payment to Merrell Brothers, Inc. Wastewater Utility Director Henderson responded that the expense was for hauling product from WWTU for land application.

► Ms. Booker asked for clarification of the payment to Beverly Shaw of \$875.00 for consulting. Director of Development Poole answered that Ms. Shaw is acting as a consultant for the greenspace review when plans are received.

The motion to pay the claims was adopted.

d. Informational Items

i. WWTU Projects Payments

There were no questions or comments on the projects payments listing.

ii. Introduction of New Assistant City Engineer, Mike Thompson – Engineering

City Engineer Buck introduced Mr. Mike Thompson, the new Assistant City Engineer. Mr. Thompson most recently worked at Civil Designs in Indianapolis. He has a lot of experience in site design work, and has worked on commercial developments, including the Aldi's in West Lafayette. Mr. Thompson will be taking the P.E. exam in October. He and his wife will be relocating from Mooresville.

e. Other Items

i. Fire Chief Drew reported that Dancing in the Streets went well. There was a record crowd with minimal medical and fire problems.

ii. Parks Superintendent Payne noted that the Community and Family Resource Center's called Cruise for Kids Motorcycle Ride and Concert will take place in Tapawingo Park this Saturday. Also, Park Board meets today at 4:30 in City Hall.

iii. Director of Development Poole reported that the access road to Burnham's will be closed in August, so that PRF can start construction on the boathouse.

iv. Wastewater Utility Director Henderson told the Board that copies of Change Order No. 2 for the Digester Project were emailed to them this morning, so that they had time to review the document before next week's meeting. This will be the final change order for the project. The SCADA system is the major outstanding item, and there is a meeting Tuesday to go through it. The end of the project is near.

v. City Engineer Buck stated that the Traffic Commission is meeting Tuesday at 5:00 p.m. Among the items to be discussed are mid-block crossings in the near-campus area that will be installed, three on Russell Street, one on Grant Street, and one on Northwestern Avenue. West Lafayette Police have been working with Purdue Police on an education

and enforcement effort to accentuate those. Mayor Dennis added that there is a lot of coordination and cooperation to be done, and a lot of research to be done, as mid-block crossings are as disturbing to traffic as they are convenient to pedestrians. Mr. Buck mentioned that the preconstruction meeting on the Sycamore Lane Project was held with INDOT and the contractor. The water company is still relocating pipes and is about two weeks behind. He said that the preconstruction meeting for Safe Routes to School Project would be held later this morning.

Police Chief Dombkowski said that the West Lafayette Police Department would work with the Purdue Police on a blitz for the mid-block crossing initiative, in the same way that Operation Pullover works. Officers will be out enforcing the mid-block crossing areas.

vi. Street Commissioner Downey stated that the cleaning of the sewer at Northwestern and Cherry Lane. The pipe work will be started in about two weeks, after the manholes on Northwestern have been raised.

vii. Councilor Hunt said that the Council is working on the 2010 budget.

3. ADJOURNMENT

There being no further business to come before the Board, Ms. Booker moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.