

City of West Lafayette, Indiana  
Board of Public Works and Safety  
MINUTES

JUNE 22, 2009

8:30 a.m.

City Hall Lower Level Conference Room

Members present were Sana G. Booker, Bradley W. Marley, and Mayor John R. Dennis, who presided.

1. APPROVAL OF MINUTES

June 15, 2009, Meeting

Mr. Marley moved to accept the minutes of the June 15, 2009, Board of Works meeting. Ms. Booker seconded the motion. The motion was adopted.

Clerk-Treasurer Rhodes reported that an AP Docket that was presented to the Board last week should have been \$261,365.01; it was reported at \$50.00 more, \$261,415.01. Check number 32017 had been reduced by \$50.00 and affected the CCI Fund. She requested that the Board initial a corrected document, to indicate that there was a correction. City Attorney Burns suggested that the minutes be asterisked to show the alteration.

2. NEW BUSINESS

a. SRF Payment Requests and Related Listings – WWTU

i. SRF Payment Requests

(1) Payment Request No. 90 – \$4,125.00 to Greeley and Hansen for Engineering Services – Western Sanitary Sewer Interceptor-Division IV

(2) Payment Request No. 91 – \$301,826.00 to Atlas Excavating for Construction Services – Western Sanitary Sewer Interceptor-Division III

Wastewater Utility Director Henderson presented the SRF Payment Requests for approval, and noted that Greeley and Hansen is designing Division IV of the Western Sanitary Sewer. Division III is under construction now. Atlas Excavating is about three days behind schedule, but they are anticipating being done in September. The initial timetable called for them to work until December, so the ambitious plan is moving forward. The area where the new pipe is being installed in the Ahlers Drive area has problem soils, so the project is slowed somewhat in that spot, but is still progressing.

Ms. Booker moved that the SRF Payment Requests be approved. Mr. Marley seconded the motion. The motion was adopted.

ii. Listings

(1) Western Interceptor SRF Payments Listing

(2) WWTU Project Payments Listing

Mr. Marley asked whether two items paid by WWTU were SRF eligible. Wastewater Utility Director Henderson verified that neither the Green Meadows Lift Station [\$319.00] nor the collection system master plan [\$4,677.96] was eligible to be paid from SRF funds.

b. Approval of Bid Notice, Advertising Dates, and Specifications: Hook Truck – Sanitation

Street Commissioner Downey reported that a 13-year-old hook hoist truck is being replaced. He requested approval of the advertising dates of June 24 and July 1, with a bid opening of July 13, as well as approval of the bid notice and specifications.

Mayor Dennis asked how much the trade-in on the old truck would be. Mr. Downey answered that he hopes to get a minimum of \$15,000; if not, the Street Department will keep it as a backup.

Street Commissioner Downey said that, once the bid is awarded, the truck will be manufactured, so it will likely be October before the truck is ready. Mayor Dennis asked if the current truck would last until October. Mr. Downey responded that his department would nurse it through. The crack in the jib on the current truck has been welded, and the hope is that will hold.

Mr. Marley moved that the bid notice, advertising dates, and specifications for the new truck be approved. Ms. Booker seconded the motion.

Clerk-Treasurer Rhodes stated that this is the first bid that will be added to the new City website. This does not eliminate the need to advertise in the newspaper, but it is a great step forward. Vendors have asked for a web source for City bids. Secondly, Clerk-Treasurer Rhodes reported that this item would require lease/purchase financing. After the bid is accepted for the truck, there will be about a month's delay, as financing is arranged. It may also be possible to pre-fund several items for the Police or other departments.

Mr. Marley asked about an estimated cost for the truck. Mr. Downey replied that it would cost approximately \$120,000.

The motion was adopted.

c. Request for Approval: Wellness Policy – Police

Police Chief Dombkowski stated that the Board of Works is the entity that approves the Police Department operating policies, and the Merit Commission approves the Rules and Regulations governing conduct. The wellness policy reflects an incentive for sworn officers to not use their sick time, which is not accrued but is awarded up to 45 days per occurrence. After three days, a doctor must certify an illness. The incentive is one day per six-month period. Mayor Dennis added that when there are absences, staffing is difficult, as overtime may be needed to fill shifts; this is a tool to motivate officers.

Ms. Booker moved that the Police Department wellness policy be approved. Mr. Marley seconded the motion. The motion was adopted.

d. Request for Street Closure: Wilshire Avenue between Essex and Barlow, and Sparta between Covington and Wilshire – July 4, 2009 – Police

Police Chief Dombkowski asked for approval for the temporary closing of Wilshire Avenue between Essex and Barlow, and Sparta between Covington and Wilshire for the July 4 Children's Parade, sponsored by the neighborhood association. The closure will last approximately 1.5 hours.

Ms. Booker moved that the request be approved. Mr. Marley seconded the motion.

Mr. Marley asked if the Fire Department had any concerns about this. Fire Chief Drew responded that the Fire Department is okay with the closing.

Police Chief Dombkowski noted that Street Department barricades would be used.

The motion was adopted.

e. Request for Street Closure: Indian Trail from Upper Room Church to Lindberg Road, and Lindberg Road Intersection at Salisbury – Police

Police Chief Dombkowski asked that this request be permitted. It is the same time and same day as the closure just approved. The Fire Department is leading the neighborhood parade, with the Police Department following. The end is the old Burtfield School property.

Mr. Marley asked if the Fire Department had any concerns. Fire Chief Drew answered that his department is okay with the closing.

Mr. Marley moved that the closure be approved. Ms. Booker seconded the motion. The motion was adopted.

f. Request to Declare Vehicles Surplus – Development

Director of Development Poole requested that the Development Department be allowed to dispose of two vehicles, a 1991 Toyota Corolla with 102,837 miles [VIN# JT2AE94K7M345263], and a 1994 Pontiac Sunbird with 31,608 miles [VIN# 1GJB54H3R7594474].

Ms. Booker moved that the two vehicles be declared surplus. Mr. Marley seconded the motion. The motion was adopted

g. Claims

- i. AP Docket \$116,659.08
- ii. AP Docket 271,869.10
- iii. AP Docket 513.50
- iv. AP Docket 110.00
- v. PR Docket 316,602.35

Mr. Marley moved that the claims be approved. Ms. Booker seconded the motion.

▶ Ms. Booker asked about the payment of \$5,741.96 to PVS Chemical Solutions, Inc. for Wastewater. Wastewater Utility Director Henderson answered that the expense was for sodium bisulfite, which neutralizes the chlorine residual before waste goes into the river.

▶ Ms. Booker requested information about the disbursement of \$200.00 to Sunbelt Rentals, Inc. for Parks. Assistant Superintendent of Parks Ainsworth replied that it was for the rink repair, to cut the sidewalk at the rink.

▶ Mr. Marley asked about the item noted as Parks playground supplies for \$698.26. Assistant Superintendent of Parks Ainsworth answered that this expense is for arts and crafts supplies for the playground program, and that the money comes from the Non-Reverting Operating Fund.

► Mr. Marley asked for information about the payment to Decatur Electronics [\$665.00] by the Police Department. Police Chief Dombkowski responded that the payment was for a refurbished radar unit, which cost about a third of the cost of a new unit.

► Mr. Marley questioned the payments to the Indiana Treasurer of State [\$16,168.50 and \$6,326.25] for State court costs. Clerk-Treasurer Rhodes responded that this money represents six months of costs collected by the City Court and remitted to the State twice a year. Payments to the County for similar costs are made monthly.

► Mr. Marley asked about the \$916.00 payment by the Police Department to Menard's. Police Chief Dombkowski answered that the disbursement is for chalk for Parking Control.

The motion was adopted.

#### h. Other Items

i. Fire Chief Drew reported that the Taste of Tippecanoe went well.

ii. Police Chief Dombkowski noted that Taste activities on the West Lafayette side were more family-oriented. There were no arrests. Mr. Marley asked how the training at the High School went. Chief Dombkowski responded that it was well attended by both West Lafayette and Purdue Police. It will likely be the first of several trainings that the departments will do together.

iii. Street Commissioner Downey stated that the Street Department has refurbished a dump truck, the bed of which was eroded from calcium and salt from the winter months. It cost less than \$6,000 to put a new bed on the truck, and should make the truck good for another five years. A new truck would cost approximately \$80,000.

### **3. ADJOURNMENT**

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.