

AGREEMENT

West Lafayette Historic Preservation Resource Guide – Kate Morrison

This Agreement entered into this 30th day of December, 2014 by and between Kate Morrison, 1214 North St., Lafayette, Indiana, 47905 (hereinafter called "Contractor") and the City of West Lafayette (hereinafter called the "City").

WITNESSETH:

That in consideration of the mutual covenants hereinafter set forth, the City and the Contractor agree as follows:

ARTICLE 1. Engagement

The Contractor hereby agrees to create the City of West Lafayette Historic Preservation Resource Guide as per the attached proposal and do all things necessary to complete the various elements of the project within the time periods as indicated on the proposal.

ARTICLE 2: Scope of Work

The work involves the creation of the West Lafayette Historic Preservation Resource Guide which will include a history of the City of West Lafayette, its buildings, and architectural styles and include photo comparisons for user reference.

ARTICLE 3. Product of the Work.

A completed West Lafayette Historic Preservation Guide. The guide will be used by the Historic Preservation Commission.

ARTICLE 4. Payment.

The City agrees to pay the Contractor total compensation of Two Thousand, Five Hundred Dollars (\$2,500.00). For payment an invoice must be submitted to the City in compliance with the City of West Lafayette's procedures. Partial payments will be made based upon the percentage of work completed and approval by authorized City representatives. Payment will be made within thirty (30) days of submission of the invoice to the City.

ARTICLE 5. Termination of Agreement.

In the event Contractor fails to furnish materials or execute work in accordance with the provisions of this Agreement, or fails to proceed with or complete the work within the time limit specified in this Agreement, or if the provisions of this Agreement are otherwise violated by the Contractor,

the City may send a written notice to the Contractor indicating she is in default of this Agreement. Said notice shall contain the reason for the City's intent to declare the Contractor at fault and unless within ten (10) days after service of said notice, the violation shall cease, the Contractor, by written notice, shall be declared in default, her right to proceed under the Agreement terminated, and the Agreement shall terminate.

ARTICLE 6. Indemnification.

The Contractor agrees to indemnify and hold the City of West Lafayette and its officers, agents, officials, and employees harmless from any and all claims, actions, causes of action, judgments, and liens arising out of any act or omission by the Contractor or any of its officers, agents, employees, or sub-contractors, vendors or sub-contractors. Such indemnity shall include attorneys' fees, all costs, and other expenses arising therefrom or incurred in connection therewith and shall not be limited by reason of the enumeration of any insurance coverage required herein.

ARTICLE 7. Enforcement.

Notwithstanding any term herein to the contrary, in the event litigation is commenced to enforce any term or condition of this agreement, the prevailing party shall be entitled to reasonable litigation costs including reasonable attorney fees.

ARTICLE 8. Severance.

The intent of the parties is that this Agreement be deemed entire in the sense that its purpose is to establish one price for the doing of the whole work, and that it be deemed severable in the sense that the voidance of any part or portion shall not void the remainder.

ARTICLE 9. Contract Documents.

The contract documents include this Agreement, and the Contractor's proposal. Said documents are hereby incorporated into and made part of the Agreement the same as if herein fully set forth.

ARTICLE 10. Records.

The Contractor will maintain proper records for review by the City.

ARTICLE 11. Date of Completion.

The completion date is March 31, 2015. Any delays shall be agreed upon between the Contractor and the Department of Development.

Dated: 12/17/2014

BY: 
Contractor - Kate Morrison

Printed: Katie Morrison

The West Lafayette Historic Preservation Guide will engage readers as a work of public history. Not only will the guide act as a history of West Lafayette—its buildings, residents, and notable past events—it will also act as a lens through which one can view West Lafayette’s public spaces. It will combine an analysis of the past while simultaneously informing readers how properly to understand and care for present and existing structures. In this way, the guide will demonstrate the significance of preservation, which maintains and highlights physical traces of our history in our present environment. The guide will help make preservation efforts more visible in and beyond the city of West Lafayette. In so doing, the city honors its heritage and expands public memory.

To complete this important project, I will look to the Wabash Valley Trust Historic Preservation Guide of Lafayette as a point of reference. This guide meticulously documents the architectural styles of historic Lafayette, as well as providing appropriate methods of building preservation and renovation. Although this text is thorough and well researched, it does not speak to West Lafayette’s unique character. I will significantly revise the Lafayette guide and create a great deal of new material. This new project to produce The West Lafayette Historic Preservation Guide, which will entail editing, design, research, the writing of new passages, and the creation of images, will be completed by January 16, 2015. I request \$2,500.00 for these efforts.

The most significant element of this project is the creation of historical content for West Lafayette. I will work with the West Lafayette Public Library Archives and with Professor Susan Curtis of the Purdue University History Department to conduct primary source research in order to write a detailed, visually contextualized history of the city.

While writing my Master's thesis in Art History at the University of Colorado, I did archival research at the Walter P. Reuther Library of Labor and Urban Affairs at Wayne State University in Detroit, Michigan. I will bring to bear this practical experience in primary source and archival research as well as historical analysis in my work in the West Lafayette archives. I will use the primary and secondary sources there to craft historical, architectural narratives for specific homes and businesses in West Lafayette. Although many structures in West Lafayette share a similar visual language with those in Lafayette, I will write new analyses of relevant architectural styles to better reflect West Lafayette's distinct social history.

In addition to writing, I will use my experience as a photographer to create a comprehensive, high quality collection of images for this document. I will work with the City of West Lafayette to gather maps of registered historic homes and landmarks, which I will then document. I will include not only wide-angle shots of entire buildings, but also close-up compositions of relevant architectural details. This will add local context to sections devoted to elements of architecture and its styles. Rather than stock photographs, the objective preservation guideline sections will include more personalized photographs of local examples. I will also create relevant and informative captions, something that the Historic Preservation Guide of Lafayette does not feature.

The Wabash Valley Trust Historic Preservation Guide is both accurate and complete in the factual information it provides. Its language and design, however, can be altered to better engage readers. Although I will keep much of the factual content regarding preservation guidelines, I will edit the entire document to meet my stylistic and linguistic standards. Rather than an assemblage of factoids, I want the West Lafayette

Historic Preservation Guide to reach a higher level of aesthetic and historic analysis. One of the ways in which I will do this is to create several “comparison pages” between different architectural styles in West Lafayette. This will create a more cohesive narrative for readers. I will also edit the design so that it appears more as a travel guide than a textbook, which the Lafayette guide currently resembles. In addition to the replacement of stock photography, a hallmark of textbooks, I will edit the section headings, layout, and font choices to be more attractive to users.

I am confident that I can complete the project by the proposed deadline. The West Lafayette Guide will enhance West Lafayette’s commitment to public history and attract readers from multiple contexts. I will honor the purpose of the Wabash Valley Trust Historic Preservation Guide while creating an original document to represent West Lafayette’s unique social and aesthetic histories.

Item	Projected completion date
Introduction and “History of West Lafayette” chapter	March 2015
Photographs	March 2015
Existing text edits	March 2015
Style and formatting	March 2015

Project completion date: January 16, 2015

Agreement –Creation of West Lafayette Historic Preservation Resource Guide
\$2,500.00 - Development Dept.

APPROVED:

DATE: _____

CITY OF WEST LAFAYETTE
BOARD OF PUBLIC WORKS AND SAFETY

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