City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

AUGUST 5, 2014
8:30 a.m.
Morton Community Center
Multi-Purpose Room

Members present were Sana G. Booker, Shawn R. Little, Bradley W. Marley, and Jonathan C. Speaker. Mayor Dennis presided.

1. APPROVAL OF MINUTES
   a. July 29, 2014, Meeting
   Mr. Marley moved to accept the minutes of the July 29, 2014, Board of Works meeting. Ms. Little seconded the motion.

   The motion was adopted.

2. NEW BUSINESS
   a. Contracts: 2014-2015 Program Year CDBG Public Service and Housing – Development
   Director of Development Poole requested approval of the 2014-2015 CDBG Public Service and Housing contracts, comprised of nine social service group contracts totaling $49,840 and the New Chauncey Housing contract for $62,500. He stated that these are the same contract formats as used in prior years.

   The breakdown of amounts for the 2014-2015 program year is as follows:

Public Service Agency	**Contract Amount**
Lafayette Urban Ministry	$6,340.00
Mental Health America	$9,200.00
YWCA (DVIPP)	$8,400.00
The Center @ Jenks Rest	$4,280.00
Lafayette Transitional Housing	$11,860.00
Supportive Services: $4,380.00	
Transitional Housing: $7,480.00	
Food Finders Food Bank	$4,800.00
Riggs Community Health Clinic	$2,280.00
Family Services, Inc.	$2,680.00
Total Public Service Allocation:	**$49,840.00**
Housing Initiatives	
New Chauncey Housing, Inc.	$62,500.00
Total Housing Initiatives:	**$62,500.00**

   Ms. Booker moved that the CDBG Public Service and Housing contracts be approved. Mr. Marley seconded the motion.

   The motion was adopted.

b. Appointment: Public Information Officer – Benjamin Jones – Fire

For informational purposes, Fire Chief Heath announced that Benjamin Jones has been appointed as the Public Information Officer (P.I.O.) for the Fire Department. This is effectively immediately and it is an unpaid position. He explained that Mr. Jones attended a FEMA All-Hazards course on how to be a P.I.O. Mr. Jones will be the point of contact for the media during large events or working fires. He confirmed for Mayor Dennis that this is not an actionable item; it is just for information.

c. Hires: Firefighters – Lauren Giunta, Jeffrey Lyons, and Cody Stacy – Fire

Chief Heath requested approval to hire Lauren Giunta, Jeffrey Lyons, and Cody Stacy as probationary firefighters under the SAFER Grant. All three hires are effective August 18, 2014, with a bi-weekly salary of $1,823.43. He confirmed for Mayor Dennis that Ms. Giunta is the first female firefighter in West Lafayette.

Mr. Marley moved that the hires of Lauren Giunta, Jeffrey Lyons, and Cody Stacy as firefighters be approved. Mr. Speaker seconded the motion.

The motion was adopted.

d. Bid Acceptance and Notice of Award: 2014 Wastewater Treatment Plant Projects – Layne Heavy Civil, Inc. – WWTU

WWTU Director Henderson requested approval to accept a bid from Layne Heavy Civil, Inc. for the 2014 Wastewater Treatment Plant Projects. The bids were open last week and then Wessler Engineering put together the bid tabulation. The low bid was in the amount of $1,196,600. He stated that this is the lump sum base bid, and explained that we do not want to pursue the alternate because the bid was well below the engineering estimate. Director Henderson also requested that the Board authorize Mayor Dennis to sign the Notice of Award.

Lump sum base bid in the amount of $1,196,600

Mr. Speaker moved that the bid acceptance and signing authorization for the Notice of Award for the 2014 Wastewater Treatment Plan Projects be approved. Ms. Little seconded the motion.

The motion was adopted.

e. 2012 SRF Loan Disbursement Request No. 48: North Side Regional Lift Station – Greeley and Hansen – WWTU

Director Henderson requested approval for the 2012 SRF Loan Disbursement Request No. 48 to Greeley and Hansen in the amount of $943.00. This is for response to information requests from the contractor and an invoice from the subcontractor. He stated that there was a walk-through with the contractor yesterday and the project is moving closer to substantial completion.

Mr. Marley moved that the 2012 SRF Loan Disbursement Request No. 48 be approved. Mr. Speaker seconded the motion.

The motion was adopted.

f. Claims

i.	AP Docket	$213,395.72
ii.	AP Docket	$18,758.99
iii.	AP Docket	$413.50
iv.	AP Docket	$3,500.00
v.	PR Docket	$112,746.25
vi.	RDC Docket	$1,358.36

Mr. Marley moved that the claims be approved. Ms. Booker seconded the motion.

There were no questions about the claims. The Board members commented that the new system allows them to see enough detail. Clerk-Treasurer Rhodes stated that she looks forward to when they can get into the system themselves to see even more detail.

The motion was adopted.

g. Informational Items

i. Project Payment List – WWTU
There were no questions or comments about the listing.

ii. Legal Budget & Expenses – Clerk-Treasurer
There were no questions or comments about the listing.

iii. Park Board Dockets
There were no questions or comments about the listing.

h. Other Items

► Councilor Hunt announced that there is a new Council member, Nick DeBoer. She stated that Eddie VanBogaert resigned and moved to Chicago to pursue new employment opportunities. She stated that Mr. DeBoer attended Purdue as a political science major and was active in student government. He now works for C-SPAN. She explained that he has been attending Council meetings for more than a year.

► Public Works Director Buck provided updates to ongoing construction projects. He stated that Salisbury Street opened to two-way traffic on Friday shortly before the hail storm. The storm left inches of hail in the Salisbury/Cumberland/Lindberg area all the way down to River Road, and it clogged the storm inlets. He expressed his appreciation to everyone that helped with that situation including the Street Department. Director Buck spoke about the new bike lane markings on Salisbury Street. He explained that these are new markings to West Lafayette called *sharrows*. This indicates that it is a shared lane for vehicles and bicycles.

Mayor Dennis stated that these markings will be featured in the next Fun with the Mayor video.

Director Buck reported that the work on Northwestern Avenue is coming along well and the overnight lane restrictions should be finished, but there will be shorter lane restrictions as railing, signal, and lighting equipment is delivered to the site.

Mayor Dennis noted that the type of traffic signal at Salisbury and Navajo Streets is now our standard type as we go through the change process.

Director Buck stated that work is being done to finish the parking lot improvements in front of the school on Cumberland Avenue, but the rain caused a setback. He explained the changes to traffic and lanes that will happen as they move forward. He stated that he hopes to get the invoice from INDOT for Happy Hollow today to get that project rolling.

► Parks Superintendent Payne reported that this is the last week for the swimming pool.

► Betina Cochran, Assistant to the Mayor, encouraged everyone check out the Fun with the Mayor videos on our YouTube channel.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.